

EQUALITIES - Facilitated by Angharad Hobson

This session promotes awareness, understanding and action amongst all governors in equalities and diversity issues.



Thursday 7th May 2009 5.00 – 7.00 pm Conference Room 1, Civic Centre

THE IMPORTANCE OF THE PUPIL VOICE - Facilitated by Jane Edwards, ESIS Adviser

This course will look at the role and composition of the School Council, published guidance for schools, the use of the pupil voice and its links with school improvement and self evaluation and best practice.

Saturday 16th May 2009 10.30 – 12.30 pm Integrated Children's Centre

ANTI-BULLYING CONFERENCE - Facilitated by staff from Integrated Children's Services and presentation from other organisations including Wisekids and Stonewall Cymru

The conference will include:

- Guidance from the local authority on updating school anti-bullying policies
- Awareness raising sessions including cyber, homophobic and racial bullying
- Best practice presentation from local schools
- Information and advice stands showcasing a variety of local and national organisations.



Places are strictly limited, please book early to ensure a place.

Wednesday 19th November 2008 9.00 – 3.30pm Integrated Children's Centre

INDEPENDENT SAFEGUARDING AUTHORITY (ISA) - Facilitated by Glynis Estebanez and Gary Winston

The independent Safeguarding Authority (ISA) was created following the recommendations of the Richard Inquiry which was set up in response to the Soham murders in 2002.

The new Vetting and Barring Scheme will come into force in October 2009 with the aim to improve the current provision for screening both potential and current employees and volunteers.

The course will examine the implications for schools

Wednesday 1st July 2009 5.00 – 7.00 pm Conference Room 1, Civic Centre

WHOLE GOVERNING BODY TRAINING

If you would like to have a whole governing body training session at your school on any of these topics, or develop a school training programme to meet your schools requirements, please let me know and I can arrange to come to your school and discuss your needs.



Other topics include Appointing a Head teacher and Deputy head teachers, School Strategic Planning, Target Setting, Monitoring and Evaluation, Understanding Staff Redundancy Procedures, Pre Inspection Training and Sickness Absence Management

Topics that are at present under development include, School Complaints Procedures (currently under review of the Welsh Assembly Government) and Self Evaluation, I will be able to offer these courses in the SPRING TERM, but if you would like to pre book these courses please let me know.

CONTACT DETAILS

If you would like to book any of these sessions or discuss your training requirements please contact Emma Price, Governor Training Officer on 01685 725327 or emma.price@merthyr.gov.uk

Integrated Children's Services Governor Training and Development Programme 2008/2009



Core Modules

HEAD AND CHAIRS FORUM - Facilitated by Stuart Whippey

This is an opportunity for the department to inform Heads and Chairs/Vice Chairs of Governing Bodies on educational issues affecting schools during the forthcoming term.



Tuesday 20th January 2009	3.30 – 5.00 pm	Council Chamber, Civic Centre
Thursday 30th April 2009	3.30 – 5.00 pm	Council Chamber, Civic Centre

INDUCTION FOR NEW GOVERNORS - Facilitated by Emma Price

This training provides clear information on the vital role governors' play and the valuable contribution they make to the effectiveness of schools

Thursday 2nd October 2008	5.00 – 7.00 pm	Conference Room 2, Civic Centre
Saturday 31st January 2009	10.30 – 12.30 pm	Integrated Children's Centre
Wednesday 21st May 2009	5.00 – 7.00 pm	Conference Room 1, Civic Centre

CHILD PROTECTION - Facilitated by Anna Thomas and Mark Anderton

These sessions are available to school staff and governors. This training will ensure you are well informed regarding the types of abuse, neglect and how it is defined and detected. It will look at the Child Protection Procedures and the role of all appropriate agencies.

Monday 3rd November 2008	10.00 – 12.30 pm and 1.30 – 4.00 pm	Integrated Children's Centre
Monday 23rd February 2009	10.00 – 12.30 pm and 1.30 – 4.00 pm	Integrated Children's Centre
Monday 1st June 2009	10.00 – 12.30 pm and 1.30 – 4.00 pm	Integrated Children's Centre

EFFECTIVE FINANCIAL MANAGEMENT - Facilitated by Craig Flynn

Financial management is a key role of the governing body. This session will ensure that Governors understand their role in the effective financial decision-making and resource management of their school. It will provide an overview of influences that effect school budgets.

Wednesday 18th March 2009	2.00 – 4.00 pm	Conference Room 2, Civic Centre
Tuesday 12th May 2009	5.30 – 7.00 pm	Conference Room 3, Civic Centre

RAISING PUPIL ATTENDANCE AT SCHOOLS - Facilitated by Anna Thomas and Jeff Hadley

Promoting regular attendance is part of creating an effective school, which is committed to raising the levels of achievement of all its pupils. This session will focus on strategies in place within the authority to improve pupil attendance and punctuality.

Wednesday 8th October 2008	5.00 – 7.00pm	Conference Room 1, Civic Centre
Thursday 9th July 2009	4.00 – 6.00pm	Conference Room 1, Civic Centre

Topical Modules

WHISTLE BLOWING - Facilitated by Emma Price

In line with the Clwyd Inquiry Report schools are required to have a whistle blowing policy this session will assist governors in understanding the aims and scope of a whistle blowing procedure.



Monday 6th October 2008 5.00 – 7.00 pm Conference Room 1, Civic Centre

THE CURRICULUM AND ASSESSMENT CENTRE - Facilitated by Mike Southcoat, ESIS Adviser

This course will look at the following: a broad overview of the principles of the New Curriculum, Foundation Phase and Skills Based Learning, and a broad overview of assessment practice and processes.

Thursday 16th October 2008 5.00pm – 7.00pm Integrated Children's Centre

MANAGING PUPIL EXCLUSIONS - Facilitated by Jeff Hadley

This session will give an explanation of the Law and procedures governing pupil exclusions, with additional reference to the appeals process.

Thursday 23rd October 2008 5.30 – 7.00 pm Conference Room 3, Civic Centre

PERFORMANCE MANAGEMENT - Facilitated by Gary Winston

Training will provide an opportunity to understand and discuss the process for establishing a performance management policy, the procedure for reviewing the performance of the headteacher and the role of the governing body.



Wednesday 12th November 2008 5.00 – 7.00 pm Boardroom, 3rd floor, Ty Keir Hardie

THE PROBLEMS OF BEING A GOVERNOR - Facilitated by Steve Gullick All Wales Centre for Governor Training and Research

Where do you start? Steve Gullick, will be taking governors through twelve challenges, which are most commonly experienced by governors.

Saturday 15th November 2008 10.00 – 12.30 pm Integrated Children's Centre

THE EFFECTIVE CHAIRPERSON - Facilitated by Gary Winston

The chair of a school governing body has a key role in ensuring that governors carry out their duties effectively and efficiently and promoting high standards at their schools. This course will cover the following three key areas

- Working with the Headteacher
- Effective organisation and management of meetings
- The induction of new governors



Wednesday 26th November 2008 5.30 – 7.00 pm Conference Room 1, Civic Centre

COMMUNITY FOCUSED SCHOOLS - Facilitated by Tanis Cunnick

Community focused schools is a real opportunity for all schools and communities to work together, to maximise the use of facilities and resources to enable the delivery of extended services and activities beyond the conventional school day for the future benefit of children, young people and adults.

Monday 1st December 2008 6.00 – 8.00 pm Abercanaid Community School
 Thursday 5th March 2009 6.00 – 8.00 pm Ysgol Coed Y Dderwen
 Tuesday 16th June 2009 6.00 – 8.00 pm Twynrodyn Community School

SCHOOL EFFECTIVENESS FRAMEWORK - Facilitated by Margaret Wagner

In putting the learner at the heart of education policy and delivery in Wales, the School Effectiveness framework (SEF) spearheads the Welsh Assembly Government's aim that the whole education community work together to improve children's and young people's learning and well-being for the benefit of both learners and society as a whole.



Wednesday 10th December 2008 5.30 – 7.00 pm Conference Room 1, Civic Centre

14 – 19 LEARNING PATHWAYS - Facilitated by Teresa Winiarski

The Welsh Assembly Government have made 14-19 Learning Pathways a flagship for developments in education over the past few years. This session will focus on the philosophy underpinning the 14-19 Pathways initiative, and outline how Merthyr Tydfil is working to provide its six elements (individual learning pathways, wider choice, learning core, learning coach and personal support, careers information advice and guidance) to all 14-19 learners across the Borough

Wednesday 28th January 2009 5.00 – 7.00 pm Conference Room 1, Civic Centre

DISCIPLINE AND GRIEVANCE - Facilitated by Chris Jones

Provide an understanding of the role of the Governing Body in handling serious disciplinary issues within a school setting. With specific focus on the function of the staffing committee and appeals committee during the disciplinary process leading up to and including dismissal. Governors will also be informed of the grievance procedures within schools and their role in determining the outcome of such matters

Wednesday 25th February 2009 5.00 – 7.00pm Conference Room 1, Civic Centre
 Wednesday 10th June 2009 2.00 – 4.00 pm Conference Room 2, Civic Centre

MOVING YOUR SCHOOL FORWARD- Facilitated by Mel Williams, ESIS Adviser

This course will look at ways school plan to improve, the information they use and the processes they put in place, participants will have a better understanding of school strategic planning, performance management processes, quality measurement tools and roles and responsibilities of key people.



Tuesday 10th March 2009 5.00 – 7.00 pm Conference Room 1, Civic Centre

EFFECTIVE GOVERNING BODIES - Facilitated by Steve Gullick All Wales Centre for Governor Training and Research

How effective is your governing body? Research suggests that there is a significant link between an effective school and an effective governing body.

This session will consider the key issues that contribute to a governing body's effectiveness - team working, relationships, time management, delegation, self-evaluation and training & development.



Thursday, 5 February 2009 6.00 – 8.00pm Integrated Children's Centre

MANAGING EDUCATIONAL VISITS (ESIS) - Facilitated by David Evans, ESIS Adviser

The Welsh Assembly government has agreed a common framework for the management of educational visits across all local authorities in Wales. The new guidance document, 'Educational visits, a safety guide for learning outside the classroom' outlines the respective roles and responsibilities for local authorities, governing bodies, head teachers, educational visits coordinators (currently being trained for all schools) and visit leaders. The presentation by David Evans, Associate Adviser for Outdoor Education will provide an overview of the new framework, and outline the approval and monitoring system, which has been implemented.

Thursday 26th March 2009 2.00 – 3.00 pm Conference Room 1, Civic Centre