

FFOS Y FRAN COMMUNITY FUND APPLICATION LARGE GRANTS 2013-2014



1.0 CONTACT DETAILS

Name of Organisation:

Organisations Address & Postcode:

Contact:

Phone:

Email:

Website:

Project Name:

When was the organisation established:

Describe the type of Organisation (including Aims, activities, services Provided and beneficiaries. Include Charity Number (if Applicable)

2.0 YOUR PROJECT

2.1 Is this a new project? (Please circle) Yes [] No []

2.2 Is your project ready to commence once grant offer is received? Yes [] No []

2.3 When will the project start and when will it be completed?

Start date: _____ Completion date: _____

2.4 Briefly describe your project, indicating what you plan to do and how you would utilise the funding

2.5 Describe how the project meets with the priorities within the Merthyr Tydfil Single Integrated Plan (SIP)

- 2.6 Will you be working in partnership with another organisation(s) on this project? If so, provide details of the partnership organisation(s) and provide supporting evidence such as agreements or letters of support**

- 2.7 Applications must support local community projects with an educational, environmental or leisure emphasis**

Explain how the project will benefit (please provide examples):

- Leisure

- Education

- The environment

2.8 How have you identified the need / business case for your project? What research/consultations have you undertaken?

2.9 Who are the target groups for your project and why?

3.0 APPLICATIONS MUST DEMONSTRATE THE ACHIEVEMENT OF A LASTING LEGACY FOR THE COMMUNITY.

3.1 What difference will your project make in the community? List the main intended outcomes of the project.

3.2 How will your project compliment other activities/projects in the community?

3.3 How will you measure the impact of the project?

**3.4 How will activities or investments supported by the Ffos Y Fran Grant continue in the long term?
What is your proposed exit strategy?**

Section 4: Project Costs

4.1 How much will the total project cost?

£

4.2 How much do you require from the Ffos Y Fran Large Community Fund?

£

4.3 If you need other funding for the project please tell us where the rest of the funding is coming from and provide evidence of this, such as approval letters, bank statements etc

| Match Funding Source | Amount |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| Own cash contributions: Secured grant from other bodies: Trading or income generation activities In-kind contributions (e.g. volunteer time) | |
| Total: | £ |

4.4 Please give a detailed breakdown of the project costs you are seeking from the Ffos Y Fran Community Fund

| Capital items (e.g. equipment) | Cost |
|-----------------------------------------------|------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Subtotal: | £ |
| Revenue items (e.g. marketing, running costs) | Cost |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Subtotal: | £ |
| TOTAL: | £ |
| | |
| Total Ffos Y Fran grant requested: | £ |

**4.5 Will your project continue after the period you have requested funding for?
YES / NO (delete as appropriate)**

If yes, explain how on-going costs will be met. For example do you have a fundraising strategy or will your project start to generate income?

**4.6 Have you received funds from Merthyr Tydfil County Borough Council over the past 3 years?
Examples of funds include Service Level Agreements, BIFFA Funding, previous Ffos Y Fran applications**

If yes, please provide details:

Section 5 - DETAILS OF PROPERTY OWNERSHIP

5.1 What is your interest in the property?

Freehold / Leasehold / Rented

5.2. FREEHOLD

If the property is subject to a mortgage, has the consent of the lender been approved?

YES

☐

NO

☐

Land Registry Title Number

5.3 LEASEHOLD

In the case of a leasehold property, written consent of the freeholder agreeing for the works to be carried out must accompany this application.

Land Registry Title Number

Date of commencement of lease:

Term of lease:

5.4. RENTED

If rented, is the property

Tenanted Leasehold / Tenanted Freehold

Has the occupier consented to the works?

YES

☐

NO

☐

5.5 DETAILS OF THE LANDOWNER

SECTION 6: Financial information

6.1 Provide us with a copy of your most recently independently audited accounts or, if you are a small charity (with income less than £10,000 per annum) then your most recent statement of income and expenditure is only required.

6.2 Tell us your bank account details. You must complete all parts of this question.

Organisation account name

Bank / Building Society name

Bank / Building Society address

Sort Code:

Account No:

Building Society Roll Number

6.3 Who from your organisation can sign cheques for this account?

1. Name

Position

2. Name

Position

3. Name

Position

Section 7 - Signatures

Signatory one: Main contact

I confirm that to the best of my knowledge and belief, all answers on this application form are true and accurate. I understand that the Merthyr Tydfil County Borough Council/ Voluntary Sector Liaison Group may collect supporting information.

Signature: _____ Date: _____

Signatory two: Senior authority

Your Chairperson, Vice Chair or Treasurer must sign below. This should not be the main contact for the project.

Title: First Name: Surname:

Contact Address, including postcode:

Phone: Email:

I confirm, that I am authorised to sign this agreement, and that, to the best of my knowledge and belief, all answers are true and accurate. I further confirm that this application is made on the basis that if successful, in full or part, the organisation will comply with the terms and conditions that follow

Signature: _____ Date: _____

Position: _____

8.0 COMPLETED APPLICATIONS

8.1 Completed applications should be returned to:

Maria Price
Merthyr Tydfil County Borough Council
Civic Centre
Castle Street
Merthyr Tydfil
CF47 8AN

Or by email to: maria.price@merthyr.gov.uk

Checklist

Please ensure that the form has been signed by a senior member of your organisation, and the main contact, and enclose with your application:

The most recent independently audited accounts or an endorsed financial statement

☐

Constitution or set of rules signed or with proof of adoption

☐

Equal Opportunities Policy

☐

Health & Safety Policy

☐

Child Protection policy

☐

Business Plan (where relevant)

☐

Letters of Support/partnership agreements (where relevant)

☐

Copies of job description(s) and person specification(s) (where relevant)

☐

Evidence of Match Funding

☐