

Merthyr Tydfil County Borough Council

Scrutiny Committee Work Programmes 2015/16

1. Governance, Performance, Business Change and Corporate Services

2. Neighbourhood Services and Public Protection

3. Regeneration, Planning & Countryside

4. Learning and LAESCYP (Local Authority Education Services for Children and Young People)

5. Social Services

























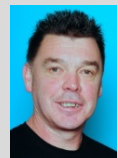
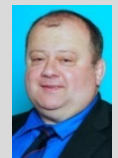







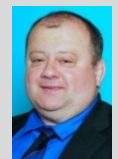


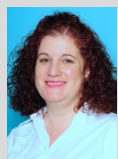

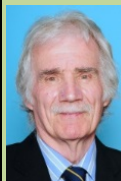







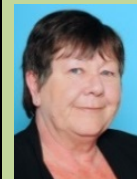





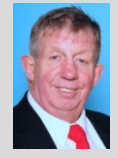












The Council has five Scrutiny committees, and each sets its own work programme to review policies, decisions and services of the Council and other organisations operating in the County Borough to ensure they meet the needs of local communities.

The five Scrutiny Committees have agreed their Work Programmes and will be considering the items and issues as shown in this document at their meetings over the coming twelve months or so.

Some key principles Councillors considered when they prepared the work programmes include: topics should add value and support corporate priorities; where appropriate involve partners, stakeholders and the public; allow some flexibility to enable topics to be included as they arise; seek improvement in service provision; and be achievable within available resources.

There are many different ways you may wish to get involved in the work of scrutiny, including: suggesting a topic for scrutiny; providing information and evidence to inform a particular piece of review work - either written or in person; or attending a meeting to listen to discussion.

For more information about overview and scrutiny, contact the Scrutiny Team: email scrutiny@merthyr.gov.uk or telephone 01685 725454.

AUDIT COMMITTEE / DEMOCRATIC SERVICES COMMITTEE										Version July 2015					
 Cllr Richard Thomas (Chair) (Independent)	 Cllr Gareth Jones (VC) (Independent)	 Cllr Tony Chaplin (Labour)	 Cllr Margaret Davies (Labour)	 Cllr Clive Jones (Labour)	 Cllr Gareth Lewis (Labour)	 Cllr Tom Lewis (Labour)	 Cllr Brian Mansbridge (Labour)	 Cllr Kate Moran (Labour)	 Cllr Ray Thomas (Labour)	(Lay Person with voting rights on Audit Committee) Mr David Gibby N.B. Mr David Gibby is not a member of the Democratic Services Committee					
CABINET		SCRUTINY COMMITTEES (x5)					There is also a “ Joint Scrutiny Committee ” - to be chaired by the Chair of the Gov, Perf, Bus Change and Corp Services Scrutiny Committee, and membership will comprise all members of the 5 Scrutiny committees as shown below.								
Leader of the Council  Cllr Brendan Toomey (Chair)	Governance and Corporate Services  Cllr Phil Williams (Labour) V. C. (D.Leader)	Governance, Performance, Business Change and Corporate Services (4.30pm start)	 Cllr Tom Lewis (Chair) (Labour)	 Cllr David Isaac VC (Labour)	 Cllr Brent Carter (Labour)	 Cllr David Davies (Labour)	 Cllr Gareth Jones (Independent)	 Cllr Lisa Mytton (Independent)	 Cllr Darren Roberts (Labour)	 Cllr Leighton Smart (Independent)	 Cllr Bill Smith (Labour)	 Cllr Simon Williams (Labour)	Co-opted Members 1 x Vacant (Public – non voting) Mrs Alison Harris (Public – non voting) Mrs. Nicola Mahoney (Voluntary Sector – non voting)		
	Neighbourhood Services and Public Protection  Cllr David Jones (Labour)	Neighbourhood Services and Public Protection (2.30pm start)	 Cllr Darren Roberts Chair (Labour)	 Cllr Leighton Smart (VC) (Independent)	 Cllr Howard Barrett (Independent)	 Cllr John McCarthy (Labour)	 Cllr Sian Slater (Labour)	 Cllr Bill Smith (Labour)	 Cllr Ray Thomas (Labour)	Co-opted Members Vacant Mr Robert Holdaway Mr Brian Lewis Public – non voting Public – non voting Vol. Sector – non voting					
		Regeneration, Planning and Countryside  Cllr Chris Barry (Labour)	Regeneration, Planning and Countryside (2.30pm start)	 Cllr Gareth Jones (Chair) (Independent)	 Cllr Brent Carter VC (Labour)	 Cllr Howard Barrett (Independent)	 Cllr Paul Brown (Merthyr Indep)	 Cllr Ernie Galsworthy (Labour)	 Cllr Kate Moran (Labour)	 Cllr Michael O'Neill (Labour)	Co-opted Members Vacant Vacant Vacant Public – non voting Public – non voting Vol. Sector – non voting				
		Learning  Cllr Harvey Jones (Labour)	Learning and LAESCYP (4.00pm start)	 Cllr Lisa Mytton (Chair) (Independent)	 Cllr Simon Williams VC (Labour)	 Cllr Margaret Davies (Labour)	 Cllr Gareth Lewis (Labour)	 Cllr Kate Moran (Labour)	 Cllr Sian Slater (Labour)	 Cllr Clive Tovey (Independent)	Co-opted Members Mr David Lewis Vacant Mr Alan Rees Mrs Teresa Bradley Mrs Maureen Harris Vacant Vacant (Gov. Rep MTGA - non voting) (Public – non voting) (Public – non voting) (Voluntary Sector - non voting) (Diocesan Rep - voting) (Parent Gov - Sec./Special - voting) (Parent Gov – Primary - voting)				
		Social Services  Cllr Linda Matthews (Labour)	Social Services (3.00pm start)	 Cllr Bill Smith (Chair) (Labour)	 Cllr David Davies VC (Labour)	 Cllr Rhonda Braithwaite (Labour)	 Cllr Allan Jones (Independent)	 Cllr Tom Lewis (Labour)	 Cllr Brian Mansbridge (Labour)	 Cllr John McCarthy (Labour)	Co-opted Members Vacant Vacant Vacant Public – non voting Public – non voting Vol. Sector – non voting				
PLANNING, REGULATORY & LICENSING COMMITTEE / STATUTORY LICENSING COMMITTEE															
See Constitution for membership of “Licensing Sub Committee”; “Statutory Licensing Sub Committee”; and “Rights of Way Committee”															
 (Park Ward) Cllr Clive Jones Chair (Labour)	 (Merthyr Vale Ward) Cllr Brian Mansbridge Vice Chair (Labour)	 (Vaynor Ward) Cllr Howard Barrett (Independent)	 (Cyfarthfa Ward) Cllr Tony Chaplin (Labour)	 (Treharris Ward) Cllr Ernie Galsworthy (Labour)	 (Plymouth Ward) Cllr Gareth Lewis (Labour)	 (Town Ward) Cllr Sian Slater (Labour)	 (Penydarren Ward) Cllr Allan Jones (Independent)	 (Bedlinog Ward) Cllr Leighton Smart (Independent)	 (Gurnos Ward) Cllr Bill Smith (Labour)	 (Dowlais Ward) Cllr Simon Williams (Labour)					

Governance, Performance, Business Change and Corporate Services Scrutiny Committee
Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

	29 th June 2015	15 th September 2015	27 th October 2015	8 th December 2015	14 th Jan. 2016 SPECIAL
Corporate Items	Annual Return – Standards for Welsh Public Libraries (JS)	Corporate Strategic Direction (GC/EC/LB/ BT/PW) Corporate Plan Challenge Process (EC, LB, MT, PW EMcW)	Review of HR Services (LB/LJ/Cllr PW/CK)	Corporate Business Change (EC / Cllr PW/GT/AM) Local Service Board – Annual Report and Key Priorities (EC/LB/Cllr PW/Chair of LSB/MD/SD)	Consultation on draft budget proposals 2015/16 (GC/SJ/Cllr PW/Cllr BT)
Policy Review & Development					
Monitoring Reports / Briefing Reports	Scrutiny Committees membership, remits and Meeting dates.	Local Service Board; Wellbeing of Future Generations Act Chair of LSB, MT, SD	Budget & Performance (SJ/MT/EMcW)	Local Service Board - Update on Performance Management of the Reviewed SIP (Chair of LSB, MT, SD)	
Performance Monitoring	Corporate Plan 2014/15 (Q4)	Annual Performance report and progress updates (LB/MT)		Corporate Plan 2015/16 (Q2) (EMcW)	

Governance, Performance, Business Change and Corporate Services Scrutiny Committee
Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

	19 th January 2016	1 st March 2016	12 th April 2016	24 th May 2016	Work Programme suggestions
Corporate Items	Corporate Risk Register (MT/ KOD)	Local Service Board. The transition from LSB to Public Service Board (Chair of LSB, MT, SD)	Overview of Scrutiny (CK/Cllr PW)		Wales Audit Office Reports, AIR & Letters (GT, EC, LB, MT, PW) Dates to be agreed
Policy Review & Development					
Monitoring Reports / Briefing Reports	Review of HR Services - action plan update (LJ/Cllr PW)		Corporate Software Programme for recording / monitoring Performance. (MT)		
Performance Monitoring		Corporate Plan 2015/16 (Q3) (EMcW)			

Governance, Performance, Business Change and Corporate Services Scrutiny Committee

Work Programme Descriptors 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

Committee				
Governance, Performance, Business Change & Corporate Services				
Overarching Item	Officer & Cabinet Member	Timing	(Other)	Scrutiny Focus
Corporate Strategic Direction	Gareth Chapman/Ellis Cooper/Lorraine Buck/Cllr Brendan Toomey/ Cllr Phil Williams	15th Sep 2015		Scrutiny & Challenge : A report outlining the corporate strategic direction and identifying measures for success, desired outcomes and targets towards meeting the ambition of top performance, sustainability and good reputation.
Local Service Board; Wellbeing of Future Generations Act	Chair of LSB, MT, SD	15th Sep 2015		Scrutiny & Challenge : A report detailing the requirements of the Wellbeing of Future Generations Act: Overview of the Wellbeing of Future Generations Act and the role of partnerships to support local implementation.
Corporate Plan Challenge Process	Ellis Cooper/Lorraine Buck/Mark Thomas / Cllr Phil Williams	15 th Sep 2015	Ewan Mc Williams	Scrutiny & Challenge : A report detailing (i) the outcomes of the SER process for services during 2014/15 (ii) what process will be used during 2015/16 to ensure robust corporate and service challenge (iii) how the SER process for 2014/15 has influenced the Corporate Plan and the corporate strategic direction (iv) progress towards embedding self-evaluation into corporate and service planning cycles
Annual Performance report and progress updates	Lorraine Buck/Mark Thomas	15 th September 2015		Scrutiny and Challenge: Statutory publication of Annual Performance Report and quarterly updates on performance
Review of HR Services	Lorraine Buck/ Lisa Jones/ Cllr Phil Williams	27 th Oct 2015	Carys Kennedy	Scrutiny & Challenge : Follow up to the Schools Scrutiny Committee scrutiny concerns about HR related issues with schools and progress on delivering the actions following the HR review in 2014 and in relation to the effectiveness and impact of school related issues

Governance, Performance, Business Change and Corporate Services Scrutiny Committee

Work Programme Descriptors 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

Budget & Performance	Steve Jones / Mark Thomas	27 th Oct 2015	Ewan McWilliams	Scrutiny & Challenge : A report detailing progress on embedding value for money analysis in service self-evaluations and providing an indication about whether key council services are providing value for money
Corporate Strategic Direction	Gareth Chapman/Ellis Cooper/Lorraine Buck/Cllr Brendan Toomey/ Cllr Phil Williams	Late Oct 2015 & Mid Apr 2016	(Joint Committee)	Scrutiny & Challenge : A report on progress towards delivering the corporate strategic direction plan for two of the key themes of top performance, sustainability and good reputation in the first meeting and in the second meeting the remaining theme and a summary of progress for the whole plan
Corporate Business Change	Ellis Cooper / Cllr Phil Williams	8 th Dec 2015	Gary Thomas / Andrew Mogford	Scrutiny & Challenge : A report detailing the key elements of the business change strategy and programme and an evaluation of successful it is in achieving transformational and budgetary change whilst also supporting the delivery of the ambitions of top performance, sustainability and reputation
Local Service Board – Annual Report and Key Priorities	Ellis Cooper / Cllr Phil Williams/Lorraine Buck	8 th Dec 2015	Chair of LSB, MT, SD	Scrutiny & Challenge : A report detailing the role and record of the LSB in addressing key partnership priorities which represent significant challenges to public and voluntary sector organisations during the last 2 years
Local Service Board - Update on Performance Management of the Reviewed SIP	Ellis Cooper / Cllr Phil Williams/Lorraine Buck	8 th Dec 2015	Chair of LSB, MT, SD	Scrutiny & Challenge : A report providing an update on Performance Management of the Reviewed SIP: SIP review including performance management arrangements to monitor delivery of the SIP
Corporate Plan 2015/16 (Q2)	Ewan McWilliams	8 th Dec 2015		Scrutiny & Challenge : Quarter 2 Corporate Plan & Outcome Agreement performance monitoring. Focus is to scrutinise progress and to highlight variations in performance
Consultation on draft budget proposals 2015/16	Gareth Chapman/Steve Jones/Cllr P Williams/ Cllr Brendan Toomey	14 th Jan 2016	(Joint Committees)	Challenge & Overview : Referral from Cabinet for scrutiny to understand and then challenge proposed budget proposals for 2015/16 and beyond where appropriate

Governance, Performance, Business Change and Corporate Services Scrutiny Committee

Work Programme Descriptors 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

Corporate Risk Register	Mark Thomas/K. O'Donovan	19 th January 2016		Challenge & Overview: To provide a report providing an overview of the Corporate Risk Register (to manage high level risks facing the organisation from a strategic and business risk perspective).
Review of HR Services – action plan update	Lorraine Buck/ Lisa Jones/ Cllr Phil Williams	19 th January 2016		Scrutiny & Challenge: Follow up to the Schools Scrutiny Committee scrutiny concerns about HR related issues with schools and progress on delivering the actions following the HR review in 2014 and in relation to the effectiveness and impact of school related issues. This follows on from the meeting on 27 th October 2015.
Corporate Plan 2015/16 (Q3)	Ewan Mc Williams	1 st March 2016		Scrutiny & Challenge : Quarter 3 Corporate Plan & Outcome Agreement performance monitoring. Focus is to scrutinise progress and to highlight variations in performance
Local Service Board. The transition from LSB to Public Service Board	Chair of LSB, MT, SD	1 st March 2016		Scrutiny & Challenge: Overview of the transition arrangements from LSBs to PSBs and overview of the requirements of PSBs
Corporate Software Programme for recording / monitoring Performance.	Mark Thomas	12 th April 2016		Challenge & Overview: At the June 2015 meeting MT advised that the Authority will be introducing a new software package to record and monitor performance. The committee has asked for an update on progress.
Overview of Scrutiny	CK, PW	12 th April 2016		Scrutiny & Overview: Annual report detailing the work, of the scrutiny committees, their behaviours and the responses to 2014/15 recommendations. This will include an evaluation against the Auditor General's report on Good Scrutiny Practice and an assessment of the impact of the committees and the chair's group
Wales Audit Office Reports, AIR & Letters	Gareth Chapman/Ellis Cooper/Lorraine Buck/M Thomas/ Cllr Phil Williams	Dates to be agreed		Information & Challenge : The key elements of the Wales Audit Office reports and/or letters issued for 2014/15 and planning for improvement 2015/16.

Neighbourhood Services and Public Protection Scrutiny Committee Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

	22 June 2015	27 July 2015	14 September 2015	26 October 2015	7 December 2015
Corporate Items	(Crime & Disorder Committee) Community Safety Awareness Raising (EC/SP/JP / Cllr Chris Barry)	Key Transformation Budget Projects 2014/15 (CLE + various, Cllr DJ) 1)	Waste Strategy (EC, CLE, VS & Cllr DJ)	Leisure Trust Update (R. Marsh)	Housing & Homelessness (SP, JP & RSLs)
Policy Review & Development					
Monitoring Reports / Briefing Reports	Energy Efficiency Awareness Raising (C. Evans / Cllr David Jones)		Highways – Progress towards transformation of the service. (CLE)	Update on Review of Community Safety Function(s) of MTCBC (JP / SP) Report on Fly-tipping Prosecutions. (Street Cleansing/Health/Legal)	(Crime & Disorder Committee) Presentation by partner agencies re: DOMESTIC ABUSE & SEXUAL VIOLENCE (SP/JP & Partner Agencies)
Performance Monitoring	Corporate Plan 2014/15 (Q4)				

(Work programme Version July 2015)

Neighbourhood Services and Public Protection Scrutiny Committee Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

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(Work programme Version July 2015)

Neighbourhood Services, Public Protection and Community Regeneration Scrutiny Committee Work Programme 2015/16

Meeting Date	Subject	Invitees	Theme	Scrutiny Focus
22 nd June 2015	Energy Efficiency	CLE & Cllr DJ	Sustainable Environment	Awareness Raising: A report and session to raise awareness of the committee in terms of the previous Carbon Trust report and the internal follow up report. The report will outline the risks, issues and challenges and how these could be addressed
	Community Safety (Crime & Disorder)	EC, SP, JP & CB	Public Protection	Awareness Raising : An update by key Council officers of the issues, risks and challenges in relation to community safety and the potential impact given the lack of an overarching strategy
	Corporate Plan Quarter 4 update	EMcW	Performance	Monitoring: An update performance report.
27 th July 2015	Key Transformation Budget Projects 2014/15	CLE + various, Cllr DJ	Budgets	Monitoring & Scrutiny : An update on key significant transformation budget projects for 2014/15 1) an update on Bereavement Services & Street Cleansing 2) an update on Grounds maintenance 3) Update on the Collaborative Change Programme in Waste Services
14 th September 2015	Waste Strategy	EC, CLE, VS & Cllr DJ	Sustainable Environment	Monitor, Scrutiny & Challenge : A report which provides a range of information as detailed below : (i) A performance update on waste landfill and recycling showing 4 year trends, comparisons with other Welsh authorities and progress against targets (ii) A brief update on the key elements of the waste strategy and plan and a progress report on the implementation of CCP and the new strategy for waste landfill and recycling (iii) Identification of the successes of, and challenges to, the strategy (iv) Identification of the negative consequences of the changes (eg increased littering and fly tipping) and the impact of reacting to these (eg enforcement) (v) Future changes or refinements to the strategy.

				The chair will be seeking to establish a task and finish group to monitor this theme more closely.
	Highways	CLE	Sustainable Environment	Monitoring & Scrutiny : A report detailing progress against the transformation of the service and the overall performance against local and national indicators
??th October 2015 (Joint)	Corporate Strategic Direction Plan	GC/BT/P W	Joint Scrutiny	Scrutiny & Challenge : A report on developing and delivering the corporate strategic direction plan identifying progress towards achieving targets and desired outcomes, risks and issues.
	Strategic Direction	LCJ, EC, GC, LB	Joint Scrutiny	Scrutiny & Challenge :
26th October 2015	Trust	RM	Leisure	Monitoring & Scrutiny : A 6 monthly update on progress and performance in achieving the stated targets and outcomes for the Trust. This item will link with the Economic Growth item in terms of the Castle development
	Update on Review of Community Safety Function(s) of MTCBC	SP/JP	Public Protection	Monitoring & Scrutiny : An update following the presentation to Scrutiny on 22 nd June 2015 i.e. on the issues, risks and challenges in relation to community safety and the potential impact given the lack of an overarching strategy
	Report on Fly-tipping Prosecutions.	(Street Cleansing/Health/Legal)	Joint departments	Monitoring & Scrutiny : The Committee requests a report from the three parties (Street Cleansing/Health/Legal) on where are we in pursuing prosecutions.
7th December 2015	Housing & Homelessness	SP, JP & RSLs	Public Protection	Monitoring & Scrutiny : An update report on performance and progress on delivering the housing and homelessness action plan including a focus on supporting people and housing related support.
	(Crime and Disorder Committee) Domestic Abuse & Sexual Violence	SP/JP & Partner Agencies	Community Safety	Scrutiny & Challenge : Bringing in representatives of the partnership and questioning them about their roles, responsibilities, and activities

14th January 2016 (Joint)	Budget Proposals 2015/16	LCJ, EC, GC, LB	Joint Scrutiny	Scrutiny & Challenge : A report detailing the budget proposals for 2015/16 and the implications for the 4 year medium term financial plan
18th January 2016	PWC Transformation	EC and various	Budgets	Awareness Raising/Scrutiny : As a result of the PWC work, transformation proposals will emerge which need consideration
29th February 2016	Energy Efficiency	EC, CLE & DJ	Sustainable Environment	Pre-Scrutiny or Scrutiny : Outline of the strategy and plan for energy efficiency
	(Crime and Disorder Committee) Substance Misuse	SP/JP & Partner Agencies	Community Safety	Scrutiny & Challenge: Bringing in representatives of the partnership and questioning them about their roles, responsibilities, and activities
11th April 2016	Trust	RM	Leisure	Monitoring & Scrutiny : A 6 monthly update on progress and performance in achieving the stated targets and outcomes for the Trust
23rd May 2016	Effectiveness Of Scrutiny & Audit Annual Report	Scrutiny & Audit Chairs	Joint Scrutiny	Monitoring, Evaluation & Review: A report outlining progress addressing the key recommendations made in 2015 and the impact on outcomes of the scrutiny committee process

Regeneration, Planning and Countryside Scrutiny Committee Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

	30 th June 2015	8 th July 2015 SPECIAL	22 nd September 2015	10 th November 2015	15 th December 2015
Corporate Items	Development of Work Programme 2015/16	Transformation and Budget meeting.	Production of a Local Development Plan (LDP) 2006 to 2021	Economic Growth Plan	Annual Monitoring Report (AMR).
Policy Review & Development		JOINT MEETING (All Scrutiny Committees)			
Monitoring Reports / Briefing Reports	Awareness Raising – Committee's Areas of Responsibility (Chief Officers and Heads of Service)		Housing Grants/DFG	Community and Economic Regeneration Taxi licensing	Housing Services Update

Regeneration, Planning and Countryside Scrutiny Committee Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

	14th Jan. 2016 SPECIAL	26th January 2016	8th March 2016	19th April 2016	31st May 2016
Corporate Items	Transformation; Budget Proposals 2016/17	Vibrant & Viable Places (AL, CL)	Destination Management Plan (AO, CL & CB)	Social Enterprise Developments (AO, CL & CB)	
Policy Review & Development	JOINT MEETING All Scrutiny Committees				
Monitoring Reports / Briefing Reports			Housing Wales Act 2014 – 1 year on.		Effectiveness Of Scrutiny & Audit Annual Report

Regeneration, Planning & Countryside Scrutiny Committee

Work Programme 2015/16

Meeting Date	Subject	Invitees	Theme	Scrutiny Focus
22 nd September 2015	Housing Grants/DFG	(JP/SP)	Value for money	<p>Does the current approach to delivering DFG's provide value for money?</p> <p>Scrutiny & Challenge : A report providing</p> <ul style="list-style-type: none"> (i) a more detailed analysis of performance over 4 years comparing the top and bottom performance with the performance of MTCBC and the Welsh average (ii) a view about whether the service provides value for money and (iii) whether the available funding can be used differently to address some of the challenges such as changing demography, the drive towards greater independence and the Independent Living Review 2014/15
	Local Development Plan (LDP) 2006 to 2021	(JJ/JW)	Planning	<p>The LDP was adopted by Council in 2011 and covers the period from 2006 to 2021.</p> <p>Information : A report providing an explanation of the LDP process:-</p> <ul style="list-style-type: none"> (i) legislative requirements (ii) the purpose, its strategy and objectives (iii) the process required to develop it (iv) lessons learnt from the process leading up to the adoption of the current LDP
10 th November 2015	Economic Growth Plan	AO, CL & CB	Economic Growth	Pre scrutiny.
	Community and Economic Regeneration	(AO)	Grants and sustainability	<p>What is the overarching strategy for community and economic growth and regeneration given the reduction in grants over the next 2 years</p> <p>Scrutiny & Challenge : A report detailing</p>

				<ul style="list-style-type: none"> (i) the current strategy, key success factors and desired outcomes (ii) all current grant funded projects, how they support regeneration in MTCBC, their purpose, the amount and when the funding expires (iii) how remaining core funding and grants beyond 2017, can provide a sustainable strategy and programme for the next 5 to 10 years
	Taxi licensing	(SP/PL)	Licensing	<ul style="list-style-type: none"> (i) Deregulation Act for taxi licensing (ii) Child sexual exploitation issues from Casey Report (Rotherham) <p>Scrutiny & Challenge: A report which provides details about the risks and issues for the Council and the wider public of the Deregulation Act, how these are being addressed and how the potential for child sexual exploitation can be reduced in relation to use of taxi's and taxi procurement.</p>
15th December 2015	Annual Monitoring Report (AMR).	(J.J/JW)	Planning	Scrutiny & Challenge: Presentation of the Annual Monitoring Report (AMR). The Planning & Compulsory Purchase Act 2004 requires that an AMR is produced and submitted to WG at the end of October each year. The AMR reports on the success (or not) of the LDP in delivering/implementing policies.
	Housing Services Update	(JP/SP)	Wellbeing	<p>Is the housing renewals programme helping to improve the wellbeing of affected residents</p> <p>Scrutiny & Challenge : A report providing</p> <ul style="list-style-type: none"> (i) a brief summary of the new allocations policy (ii) issues affecting homelessness services and strategic partnership working/development
14th January 2016 (Joint)	Budget Proposals 2015/16	LCJ, EC, GC, LB	Joint Scrutiny	Scrutiny & Challenge : A report detailing the budget proposals for 2015/16 and the implications for the 4 year medium term financial plan

26 th January 2016	Vibrant & Viable Places	AO, CL	Economic Growth	<p>Scrutiny & Challenge : An update on the progress on delivery of the Vibrant and Viable Places Programme in Merthyr.</p> <p>The update will include detail on:</p> <ul style="list-style-type: none"> - project development and delivery - risks affecting the project approaching the end of year 2 - sustainability of completed projects - value for money of current and additional projects - delivery partner and stakeholder relationships - future plans for VVP 2 and evidence of need - Linkages with internal departments to aide / support delivery <p>A further update will be provided on the LDP and how the revised LDP will enhance / affect current and future VVP Programme delivery.</p>
8 th March 2016	Destination Management Plan	(CL/RB)	Strategic Tourism	<p>How does the DMP need to be refocused especially to include heritage and outdoor activity development?</p> <p>Scrutiny& Challenge : A report detailing</p> <ul style="list-style-type: none"> (i) progress delivering the current DMP and the outputs and outcomes (ii) why and how the plan needs to be refocused to better focus on heritage and outdoor activity (iii) Trends in terms of visitors to MTCBC, the length of stay in the area and the focus of activity. (iv) Partnership collaboration & engagement e.g. Trust (Castle/Cyfarthfa Park)
	Housing Wales Act 2014 – 1 year on.	JP/SP	Wellbeing	<p>Scrutiny& Challenge:- a summary of the impact of the 2014 Act nearly 12 months from its enactment on service needs, performance and resources</p>

<p>19th April 2016</p>	<p>Social Enterprise Developments</p>	<p>AO, CL</p>	<p>Economic Growth</p>	<p>Scrutiny & Challenge: A Presentation/report on the Social Enterprise Strategy detailing:</p> <ul style="list-style-type: none"> (i) The key aims/objectives of the strategy (ii) SEWCED Legacy – The continued impact of the Investment and how SEWCED funded organisations have developed since the programme ended. What their requirements are moving forward. (iii) An overview of the new EU programmes. Including funding, business support. How the LA can help access support. (iv) The current role of the Local Authority in growing the sector – local and regional networks. Signposting, business reviews and identifying opportunities. (i) Health and Wellbeing act – An outline. Opportunities for Social Enterprises.
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Learning & LAESCYP Scrutiny Committee Work Programme 2015/16

(Please note that the Work Programme is reviewed at each meeting and as such is subject to change)

	15 June 2015	13 July 2015	7 September 2015	5 October 2015	2 November 2015
Corporate Items	Governing Bodies Annual report Heolgerrig & PenyDre Lessons Learned Report	Categorisation of Schools	Commissioning the Consortium Central South Consortium	Schools Attendance At Scrutiny Key Stages 1 to 3 Pupil Outcomes	LAESCYP Self-Evaluation in advance of the monitoring visit
Policy Review & Development					
Monitoring Reports / Briefing Reports / Performance	Schools & LAESCYP Scrutiny Committee: additional areas of responsibility	Overview of Early Years for 0 to 7 year olds Estyn monitoring update report	School Budgets and Formula	LAESCYP PIAP Progress & Impact Report	

Learning & LAESCYP Scrutiny Committee Work Programme 2015/16

(Please note that the Work Programme is reviewed at each meeting and as such is subject to change)

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Learning & LAESCYP Scrutiny Committee Work Programme 2015/16

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Dates to be confirmed:-

Key Stages 4 Pupil Outcomes

DH & Cllr HJ

A report providing details of summary and school specific attainment performance in 2014/15, trends over time, progress towards meeting targets and comparisons across Wales of pupils at the end of Key Stages 4 (16 years). The report will identify key issues that need to be addressed

Early Years

Adult, MIA, Community Learning & Communities First LB, DH, Lead HOS & Cllr BC

Information & Overview : A brief outline of key LAESCYP and Education issues currently delivered by Social Regeneration and an opportunity to scope out how the new committee will address issues.

Corporate Plan Performance Updates

Quarterly reports on Corporate Plan & Outcome Agreement performance monitoring

Additional Learning Needs/Education Other Than At Schools Review

Following a review of current approaches to the delivery of services for pupils with additional learning needs/EOTAS, a report which identifies the current position and make proposals for future developments and identifies progress on addressing the key issues

Nursery Admissions

A report updating committee on progress towards reconfiguring the funding and delivery of nursery provision to meet statutory requirements and defining sufficiency

Home To Schools Transport

A report updating committee on progress towards reconfiguring the funding and delivery of HTST

Learning Support Assistant Review

A report detailing the outcomes of a review of the appropriateness of the current service level agreements with schools in relation to LSAs

Corporate Strategic Direction Plan (GC/BT/PW)

Learning & LAESCYP Scrutiny Committee Work Programme 2015/16

(Please note that the Work Programme is reviewed at each meeting and as such is subject to change)

Strategic Direction (LCJ, EC, GC, LB)

Effectiveness of Governors / Outcome of Governors Survey (as suggested at 15th June meeting)

Learning & LAESCYP Services Scrutiny Committee

Work Programme 2015/16 (23rd June 2015)

Meeting Date	Subject	Invitees	Theme	Scrutiny Focus
15 th June 2015	Governing Bodies Annual report	DH, GW & Cllr HJ	Schools	Scrutiny & Challenge : The LAESCYP self-evaluation review has identified the need to improve the effectiveness of Governing Bodies. The Governing Body annual report will be considered early in 2015/16 and then issues identified will be followed up to include (i) recruitment and retention (ii) training (iii) federation of governing bodies (iv) identifying and sharing effective practice
	Schools & LAESCYP Scrutiny Committee: additional areas of responsibility	LB, DH, Lead HOS & Cllr HJ	Wider LAESCYP Services	Information & Overview : A brief outline of key LAESCYP and Education issues currently delivered by Social Regeneration and an opportunity to scope out how the new committee will address issues. (Defining The Scope Of The Learning & LAESCYP Scrutiny Committee)
	Heolgerrig & Pen Y Dre Lessons Learned Report	Cllr HJ, GC, CK, LB, LJ	Pre Scrutiny & Follow Up Issues	Scrutiny & Challenge : Follow up to the Schools Scrutiny Committee meetings in 2014 to include an outline of progress on addressing concerns and delivering the action plan. The report will outline whether both the Human Resource processes are fit for purpose as well the effectiveness of Council-wide responses to potential and actual school-related HR issues.
13 th July 2015	Categorisation of Schools	Cllr HJ, DH	Schools	Scrutiny & Challenge : An evaluation of the impact of the new national categorisation process introduced for 2014/15 and the likely profile and trajectory of MTCBC schools for 2015/16
	Overview of Early Years for 0 to 7 year olds	Cllr HJ, DH, and lead officers	Wider LAESCYP Services	Information & Overview : An overview of Early Years provision for 0 to 7 year olds
	Estyn monitoring	Cllr HJ, LB, DH	LAESCYP Self Evaluation Framework	Information & Overview : Brief update of verbal feedback and consideration of the letter (if available) following Estyn's monitoring visit on PIAP R6 and R7 during summer term 2015 and actions to be addressed

Meeting Date	Subject	Invitees	Theme	Scrutiny Focus
7 th September 2015	Commissioning the consortium	Cllr HJ, LB, DH	Education Department & Consortium	Scrutiny & Challenge : A report detailing the current effectiveness and shortcomings of the consortium in relation to (i) Reports by Estyn and WAO (ii) the commissioned services for MTCBC and future challenges
	Central South Consortium	Cllr HJ, LB, DH & Consortium Leads	Education Department & Consortium	Scrutiny & Challenge : Scrutiny and challenge based upon the LA report and report by the CSC
	School Budgets and Formula	Cllr HJ, AL & Chair of School Forum	Schools	Information, Scrutiny & Challenge: An outline of school budgets in relation to (i) reserves (ii) licensed budget (iii) overspends (iv) risks (v) effectiveness of local authority monitoring and challenge processes. The report will also detail progress on the school funding formula
5 th October 2015	Schools Attendance At Scrutiny	Cllr HJ, DH, Head & Chair of Governors	Schools	Scrutiny & Challenge : Attendance by the headteacher and chair of governors of Troedyrhiw Primary School. The meeting will involve a 10 minute presentation by the school focusing on where it was a few years ago, actions since then, current outcomes and future strategies to improve.
	Key Stages 1 to 3 Pupil Outcomes	Cllr HJ, DH	Pupil Outcomes	Scrutiny & Challenge : A report providing details of summary and school specific attainment performance in 2014/15, trends over time, progress towards meeting targets and comparisons across Wales of pupils at the end of Key Stages 1 (age 7 years), Key Stage 2 (age 11 years) and Key Stage 3 (14 years) to include national literacy and numeracy tests. The report will identify key issues that need to be addressed
	LAESCYP PIAP Progress & Impact Report	Cllr HJ, LB, DH, MT, SJ,	LAESCYP Framework Self Evaluation	Scrutiny & Challenge: A report detailing progress addressing all 8 recommendations of the Estyn LAESCYP inspection in November 2012 and the impact in terms of outputs and outcomes.

Meeting Date	Subject	Invitees	Theme	Scrutiny Focus
2 nd November 2015	LAESCYP Self Evaluation	Cllr HJ, GC, EC, LB, DH, Leader, Deputy Leader	LAESCYP Framework Self Evaluation	Scrutiny & Challenge: Scrutiny of the LAESCYP self-evaluation in advance of the monitoring visit.
30 th November 2015	Additional Learning Needs Provision	Cllr HJ, DH, TW	Education department	Scrutiny & Challenge: An review of provision for pupils with Additional Learning Needs by LA and schools and the impact in terms of outputs and outcomes.
	Youth Services	Cllr HJ, DH, and lead officers	Wider LAESCYP Services	Information & Overview: An overview of Youth Services
14 th January 2016 (Joint)	Consultation on draft budget proposals 2016/17	LB, DH, HOS (PEI), LCJ, Cllr LT & Cllr HJ	Corporate Performance	Challenge & Overview : Referral from Cabinet for scrutiny to understand and then challenge proposed budget proposals for 2015/16 and beyond where appropriate
25 th January 2016	Secondary School Key Stage 4 Outcomes 2013/14	Cllr HJ, DH	Pupil Outcomes	Scrutiny & Challenge : Most comparative information for Key Stage 4 outcomes are published nationally by December each year and so this report will provide a summary of overall outcomes by performance indicator for 2014/15 as well as schools, trends over time, comparisons with other local authorities and progress against targets. The report will identify key issues that need to be addressed
	Categorisation of Schools 2015/16	Cllr HJ, DH & CSC	Schools	Scrutiny & Challenge : A report detailing the categorisation of schools for 2015/16 and improvement progress over the last 2 years to include school inspection outcomes during 2014/15 and a summary of the current position for all schools
	School Service Level Agreements	Cllr HJ, AL	Pre Scrutiny & Follow Up Issues	Scrutiny & Challenge: Continuing the review of School SLAs and focusing on the effectiveness and impact of current SLAs, what needs to be addressed and how this is occurring.
22 nd February 2016	NEETs	Lead HOS (PEI)	Pupil Outcomes	Scrutiny & Challenge: Comparative information for NEETs is normally published nationally by February as it is based upon Oct 1 st outcomes. This report will provide a summary of overall outcomes 2015 as well as trends over the last 4 years and comparisons with other local authorities and progress against targets. The report will identify key issues that need to be addressed and also detail the progress on addressing issues raised in the last report including key workers and engagement by other partners including Careers Wales.
	LAESCYP Services Self-Review	Cllr HJ, LB, DH, Lead HOS (PEI), LCJ	Corporate Strategic Direction	Scrutiny & Challenge : A focus on the entirety of LAESCYP services in terms of what services are delivered by the local authority, how effective this is, what challenges there are and how these will be addressed

Meeting Date	Subject	Invitees	Theme	Scrutiny Focus
21st March 2016	Vulnerable Pupils Attainment	DH, TW,SB & Cllr HJ	Pupil Outcomes	Scrutiny & Challenge: This report will provide a summary of overall outcomes by performance indicator, trends over time, comparisons with other local authorities where possible and progress against targets for pupils who are potentially vulnerable for 2014/15. This includes pupils with Special Educational Needs, Looked After, ethnic minorities etc. The report will also identify key issues that need to be addressed
	Annual Review Of Audit & Scrutiny	CK and Chairs Group	Effectiveness Of Scrutiny & Audit	Scrutiny & Overview : Annual report detailing the work, of the scrutiny committees, their behaviours and the responses to 2014/15 recommendations.
18th April 2016	To be confirmed			
16th May 2016	To be confirmed			
To be confirmed (in addition to June 2015)	Adult, MIA, Community Learning & Communities First	LB, DH, Lead HOS & Cllr BC	Wider LAESCYP Services	Information & Overview : A brief outline of key LAESCYP and Education issues currently delivered by Social Regeneration and an opportunity to scope out how the new committee will address issues.
To be confirmed	Corporate Plan Performance Updates	MT	Corporate Performance	Scrutiny & Challenge : Quarterly reports on Corporate Plan & Outcome Agreement performance monitoring
To be confirmed	Nursery Admissions	AL	Pre Scrutiny & Follow Up Issues	Scrutiny & Challenge : A report updating committee on progress towards reconfiguring the funding and delivery of nursery provision to meet statutory requirements and defining sufficiency
To be confirmed	Home To Schools Transport	AL	Pre Scrutiny & Follow Up Issues	Information & Overview : A report updating committee on progress towards reconfiguring the funding and delivery of HTST

To be confirmed	Learning Support Assistant Review		Pre Scrutiny & Follow Up Issues	Information & Overview : A report detailing the outcomes of a review of the appropriateness of the current service level agreements with schools in relation to LSAs
To be confirmed	Effectiveness of Governors	GW/DH	Wider LAESCYP Services	Information & Overview : To have sight of the Governors survey. How effective are Governors in the overall school improvement.
To be confirmed	Human Resources Department Restructuring.		Wider LAESCYP Services	Information & Overview : Impact of restructure on schools i.e. better service; school improvement

Social Services Scrutiny Committee Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

	16 June 2015	8th July 2015 SPECIAL	28 July 2015	8 Sept 2015	20 October 2015	1 December 2015
Corporate Items		Budget Outturn 2014/15 (LCJ, EC, GC, LB) JOINT MEETING (All Scrutiny Committees)	MTCBC Safeguarding Review (Rotherham) (NK) - This item will take 1 hour plus ACRF Annual Report on Social Services (LCJ, AL, MA, BC)	Budget & Transformation Projects 2014/15 (LCJ, MA, AL)	Communities First (SH)	Looked After Children Strategy Implementation (AL & Port. Member) CSSIW Annual Performance Evaluation for 2014-2015 (CSSIW)
Policy Review & Developmen t	Looked After Children Strategy Implementation (AL)				Older People Strategy (MA)	
Monitoring Reports / Briefing Reports	Social Services & Wellbeing Act (LCJ, AL, MA) CSSIW site visit - February 2015		De-registration of Park View and Glynderw (MA)	Looked After Children Strategy Implementation (AL & Port. Member)		De-registration of Park View and Glynderw (MA)
Performance Monitoring				Annual Performance Report (EMcW)		Corporate Plan 2015/16 (Q2) (EMcW)

(Work programme Version June 2015)

Social Services Scrutiny Committee Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

	12 January 2016	14th Jan. 2016 SPECIAL	23 Feb 2016	5 April 2016	17 May 2016
Corporate Items		Transformation; Budget Proposals 2016/17 (LCJ, EC, GC, LB) JOINT MEETING All Scrutiny Committees)		Looked After Children Strategy Implementation (AL & Port. Member)	
Policy Review & Developmen t					
Monitoring Reports / Briefing Reports					
Performance Monitoring			Corporate Plan 2015/16 (Q3) (EMcW)		

Social Services Scrutiny Committee Work Programme 2015/16

(The Work Programme is reviewed at each meeting and as such is subject to change)

Dates to be confirmed for following items

Reviews For Looked After Children & Children On The Child Protection Register	AL	Children Services	Monitoring & Scrutiny : An annual report providing details of numbers of LAC and CPR and the impact of the review processes
Merthyr Tydfil Family Centre	AL	Family Service	Scrutiny & Challenge : A report on Children in Need and the Merthyr Tydfil Family Centre (was Thomas Town House).
Social Services & Wellbeing Act – Key Themes	LCJ, AL, MA		Information & Scrutiny : An outline of the significant key themes with the associated risks, issues, challenges and desired outcomes
Multiple Intervention Assistance (MIA)	SH	Prevention & Early Intervention	Scrutiny & Challenge : An annual report which details
Adult Day Services Reconfiguration	MA	Prevention & Early Intervention	Pre- Scrutiny : Adult Day Services are transferring from Social Regeneration to Social Services and will be reconfigured over the next 6 months. This report will detail the proposed approach to better support the prevention and early intervention agenda
The Impact Of Prevention & Early Intervention Programmes On Social Services	LCJ, SH	Prevention & Early Intervention	Scrutiny & Challenge : A report which details how PEI programmes are helping to reduce the pressure on social services in terms of referrals, re-referrals and acute/chronic individual and family issues
Corporate Strategic Direction Plan	GC/BT/PW	Corporate item	
Strategic Direction	(LCJ, EC, GC, LB)	Corporate item	

Social Services

Scrutiny Committee Work Programme 2015/16

Meeting Date	Subject	Invitees	Theme	Scrutiny Focus
16 th June 2015	Looked After Children Strategy Implementation	AL &	Children Services	Monitoring, Scrutiny & Challenge : A quarterly update on progress implementing the LAC strategy and the associated risks, issues and challenges. The strategy is seeking a reduction in the number of LAC and CPR over the next few years
	Social Services & Wellbeing Act	LCJ, AL, MA, BC	Strategic Issues	Awareness Raising : A presentation detailing the key elements of the Social Services & Wellbeing Act to include an outline of the regional implementation plan with its 17 themes and MTCBC's lead on 3 of these
8 th July 2015 (Joint)	Budget Outturn 2014/15	LCJ, EC, GC, LB	Joint Scrutiny	Scrutiny & Challenge : A report detailing the outturn for the 2014/15 budget and the implications for the 4 year medium term financial plan
28 th July 2015	Annual Report	LCJ, AL, MA, BC	Social Services	Information & Scrutiny : The Director of Social Services annual statutory report to Welsh Government
	De-registration of Park View and Glynderw	MA	Adult Services	Monitoring & Scrutiny : 6 monthly updates on progress and impact from de-registering Park View and Glynderw and associated risks, issues, challenges and outcomes.
	MTCBC Safeguarding Review (Rotherham)	Nicola Kingham	Social Services	Information & Scrutiny : Self-Assessment with Scrutiny
8 th September 2015	Looked After Children Strategy Implementation	AL & Port. Member	Children Services	Monitoring, Scrutiny & Challenge : A quarterly update on progress implementing the LAC strategy and the associated risks, issues and challenges. The strategy is seeking a reduction in the number of LAC and CPR over the next few years
	Budget & Transformation Projects 2014/15	LCJ, MA, AL	Budgets	Scrutiny & Challenge : An update on progress towards meeting budget transformation requirements set for 2014/15

	Annual Performance Report	EMcW	Performance	Scrutiny & Challenge: Each year the Council reviews its performance and evaluates progress made against the priorities set out in the corporate plan. A report is prepared that sets out how well the Authority is performing and what it can do to improve.
20th October 2015	Older People Strategy	MA	Adult Services	Monitoring, Scrutiny & Challenge : An update on progress implementing the Older People strategy and the associated risks, issues and challenges. The strategy is seeking to improve joint commissioning and use of the Intermediate Care Fund.
	Communities First	SH	Prevention & Early Intervention	Scrutiny & Challenge : An annual report on progress towards achieving improvements in outcomes in the 3 programmes across MTCBC
1st December 2015	Looked After Children Strategy Implementation	AL & Port. Member	Children Services	Monitoring, Scrutiny & Challenge : A quarterly update on progress implementing the LAC strategy and the associated risks, issues and challenges. The strategy is seeking a reduction in the number of LAC and CPR over the next few years
	De-registration of Park View and Glynderw	MA	Adult Services	Monitoring & Scrutiny : 6 monthly updates on progress and impact from de-registering Park View and Glynderw and associated risks, issues, challenges and outcomes.
	Corporate Plan 2015/16 (Q2)	EMcW	Performance	Monitoring & Scrutiny: Quarter 2 update on directorate performance
	Annual Performance Evaluation for 2014-2015	CSSIW	Social Services	Monitoring & Scrutiny: The CSSIW will be publishing the evaluation report on 30 October 2015 and wish to present it to this scrutiny committee before 31 December 2015 (email LCJ 10 th July)
12th January 2016				
14th January 2016 (Joint)	Budget Proposals 2015/16	LCJ, EC, GC, LB	Joint Scrutiny	Scrutiny & Challenge : A report detailing the budget proposals for 2015/16 and the implications for the 4 year medium term financial plan
23rd February 2016	Corporate Plan	EMcW	Performance	Scrutiny & Challenge

	2015/16 (Q3)			
21st March 2016				
5th April 2016	Looked After Children Strategy Implementation	AL & Port. Member	Children Services	Monitoring, Scrutiny & Challenge : A quarterly update on progress implementing the LAC strategy and the associated risks, issues and challenges. The strategy is seeking a reduction in the number of LAC and CPR over the next few years
17th May 2016				
To be confirmed	Reviews For Looked After Children & Children On The Child Protection Register	AL	Children Services	Monitoring & Scrutiny : An annual report providing details of numbers of LAC and CPR and the impact of the review processes
To be confirmed	Merthyr Tydfil Family Centre	AL	Family Service	Scrutiny & Challenge : A report on Children in Need and the Merthyr Tydfil Family Centre (was Thomas Town House).
To be confirmed (several meetings)	Social Services & Wellbeing Act – Key Themes	LCJ, AL, MA		Information & Scrutiny : An outline of the significant key themes with the associated risks, issues, challenges and desired outcomes
To be confirmed	Multiple Intervention Assistance (MIA)	SH	Prevention & Early Intervention	Scrutiny & Challenge : An annual report which details
To be confirmed	Adult Day Services Reconfiguration	MA	Prevention & Early Intervention	Pre- Scrutiny : Adult Day Services are transferring from Social Regeneration to Social Services and will be reconfigured over the next 6 months. This report will detail the proposed approach to better support the prevention and early intervention agenda
To be confirmed	The Impact Of Prevention & Early Intervention Programmes On	LCJ, SH	Prevention & Early Intervention	Scrutiny & Challenge : A report which details how PEI programmes are helping to reduce the pressure on social services in terms of referrals, re-referrals and acute/chronic individual and family issues

	Social Services			
To be confirmed	Corporate Strategic Direction Plan	GC/BT/P W	Joint Scrutiny	Scrutiny & Challenge: A report on developing and delivering the corporate strategic direction plan identifying progress towards achieving targets and desired outcomes, risks and issues.
To be confirmed	Strategic Direction	LCJ, EC, GC, LB	Joint Scrutiny	Scrutiny & Challenge :