

Classification: NOT PROTECTIVELY MARKED

Merthyr Tydfil County Borough Council

Fair Processing Notice - National Fraud Initiative (Privacy Notice)

In accordance with the Data Protection Act 1998

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Merthyr Tydfil County Borough Council has a legal duty to protect the public funds we administer. In order to ensure that we protect these public funds we are required to share information, which has been collected during the course of our public functions and as an employer, with the Cabinet Office and Wales Audit Office. This information relates to and identifies our members of staff, Councillors, clients and members of the public residing in the borough of Merthyr Tydfil.

The Cabinet Office and Wales Audit Office are responsible for auditing and administering public funds in order to prevent and detect fraud. The National Fraud Initiative is a data matching exercise that involves comparing sets of data and computer records held by one body against other computer records held by the same or another body to see how far they match. Computerised data matching allows potentially fraudulent claims and payments to be identified. The National Fraud Initiative requires access to a number of our datasets which can be found in Appendix 1 – NFI 2016/2017 work programme for mandatory participants of the National Fraud Initiative Work Programme and Data Specifications guidance document. This guidance document is available to view online: http://www.audit.wales/sites/default/files/nfi_data_spec_work_programme_2016_english.pdf

Once the Cabinet Office has completed the data matching exercise we will receive a copy of their report. This report will detail any matches found which we would be required to investigate in order to detect instances of fraud and financial errors. Where a match is found it may indicate that there is an inconsistency, we will be required to take remedial action in order to resolve the issue and to update our records accordingly.

The data provided to the Cabinet Office will not be transferred to any countries outside of the European Economic Area by us. We will retain these records in accordance with our internal records retention policies, copies of which can be provided on request using the contact details provided above.

Individuals can obtain copies of the information we hold by submitting a subject access request to the Council under the Data Protection Act. For more information please contact the Council using the address provided above or the email address FOI@merthyr.gov.uk. If you are unhappy with the way in which the Council is processing personal information in response to the National Fraud Initiative and wish to submit a complaint please contact us via the FOI@merthyr.gov.uk email address with details of your concerns.

Merthyr Tydfil County Borough Council is under a legal duty to participate in the National Fraud Initiative as per Part 3A Section 64B of the Public Audit (Wales) Act 2004. As such the Council satisfies the conditions contained within Schedules 2 and 3 of the Data Protection Act 1998. If we did not supply this information to the Cabinet Office we would be in breach of the Public Audit (Wales) Act 2004 and could face criminal penalties as a result.