

MERTHYR TYDFIL  
COUNTY BOROUGH COUNCIL

Learning Department



Cyngor Bwrdeistref Sirol  
MERTHYR TUDFUL  
MERTHYR TYDFIL  
County Borough Council

# A Guide to Policy and School Admission Arrangements 2019-20





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# INTRODUCTION

This booklet has been designed to give parents/carers general information about Merthyr Tydfil's nursery, primary, secondary and special schools and, more specifically, details about the admissions and appeals arrangements governing those schools. This document is published in accordance with the Education Act 1996 and the School Standards and Framework Act 1998.

**The information relates to the school year 2019/2020 and, although correct at September 2018, does not preclude changes to the relevant arrangements before the start of, or during, the 2019/2020 school year or subsequent years.**

The booklet is intended to be informative and helpful to parents/carers who have a right to express a preference for their child to attend any school.

## Customer Contact Centre:

Tel: (01685) 725000

The help line is available Monday to Friday,  
9.30am to 3.30pm

email: [school.admissions@merthyr.gov.uk](mailto:school.admissions@merthyr.gov.uk)

website: [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

The authority's website includes information on school admission arrangements: a copy of this booklet; the authority's admission policy for 2019/20

# SCHOOL TERM HOLIDAY DATES

## ACADEMIC YEAR 2018/2019

TERM	TERM BEGINS	HALF TERM STARTS	HALF TERM ENDS	TERM ENDS
AUTUMN 2018	Monday 3rd September	Monday 29th October	Friday 2nd November	Friday 21st December
<b>75 days</b>				
SPRING 2019	Monday 7th January	Monday 25th February	Friday 1st March	Friday 12th April
<b>65 days</b>				
SUMMER 2019	Monday 29th April	Monday 27th May	Friday 31st May	Monday* 22nd July
<b>55 days</b>				
<b>TOTAL 195</b>				

## ACADEMIC YEAR 2019/2020

TERM	TERM BEGINS	HALF TERM STARTS	HALF TERM ENDS	TERM ENDS
AUTUMN 2019	Monday 2nd September	Monday 28th October	Friday 1st November	Friday 20th December
<b>75 days</b>				
SPRING 2020	Monday 6th January	Monday 17th February	Friday 21st February	Friday 3rd April
<b>60 days</b>				
SUMMER 2020	Monday 20th April	Monday 25th May	Friday 29th May	Monday 20th July
<b>60 days</b>				
<b>TOTAL 195</b>				

**Monday 20th July 2020** will be designated an INSET day for **all** LA Maintained Schools. The remaining four INSET days to be taken, will be at the discretion of each individual school.

All schools will be closed on Monday 4th May 2020 for the May Day Bank Holiday.

Significant dates:

Christmas Day                      Wednesday 25 December 2019

New Year Bank Holiday          Monday 1 January 2020

Easter                                      Good Friday 10th April 2020  
     Easter Monday 13th April 2020

May Bank Holiday                    Monday 4th May 2020

Spring Bank Holiday                Monday 25th May 2020

## ADMISSION TIMETABLE FOR ADMISSIONS IN 2018-2019 ACADEMIC YEAR

Admission Cohort	Age of Pupil	Preference Forms Issued (week commencing)	Preference Forms to be returned by	Decision Letters issued
Secondary School Year 7	12th birthday falls between: 1st September 2019 and 31st August 2020	10th September 2018	21st December 2018	1st March 2019
Primary School Reception Class (i.e., Age 4 before 1st September 2019)	5th birthday falls between: 1st September 2019 and 31st August 2020	10th September 2018	21st December 2018	12th April 2019
Primary School Nursery Class (i.e., Age 3 before 1st September 2019)	4th birthday falls between: 1st September 2019 and 31st August 2020	10th September 2018	21st December 2018	10th May 2019

## APPEAL TIMETABLE - RECEPTION AND YEAR 7 ONLY

Admission Cohort	Closing Date for Receipt of Appeals	Appeals Heard
Primary School Reception Class	15th March 2019	Within 30 school days of the appeal being received in writing
Secondary School – Year 7	26th April 2019	Within 30 school days of the appeal being received in writing

### **Appeals 2018-2019**

During the Academic Year 2018-19 the Local Authority received no appeals from parents/carers.

Should your application be unsuccessful, you will be offered a hearing by an independent appeals panel. Late applications will be accepted provided a suitable reason for submission after the closing date is given. However, applications in respect of ‘children looked after’ or children with statements of SEN naming a specific school, will be accepted when such applications are received.

# PART ONE

## ADMISSION POLICY

### A. CHOOSING A SCHOOL

The entry of children to schools is controlled and administered by an 'Admissions Authority'. In the case of community schools, the admissions authority is Merthyr Tydfil County Borough Council also known as the Local Authority (LA).

In the case of church voluntary aided schools, the admissions authority is the governing body of the individual school.

Within the County Borough each school has its own designated **catchment area** [www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals](http://www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals). Most parents/carers send their child to the 'local' school, but some parents/carers exercise their right to state a preference for a different school. In all cases parents/carers of pupils who are due to change schools in September 2019 will need to indicate, in writing, their preferred school. Admission to all schools is through the admission application process administered by the admission authority. When an application is made, there is no automatic right to attend a school. If there are fewer applications than places, all applicants are admitted. However, if there are more applications, then places are allocated according to the oversubscription criteria.

Parents/carers should express their right of preference:

- on admission to nursery class/school;
- on admission to reception class;
- on transfer from primary to secondary school;
- at any time that parents may wish to transfer their child from one school to another.

**An appropriate information leaflet will be sent to all relevant parents/carers which will advise them how to apply online at [www.merthyr.gov.uk/apply-for-a-school-place](http://www.merthyr.gov.uk/apply-for-a-school-place)**

**Please note that on-line admissions is only applicable to Reception and Year 7 Secondary applications**

**Please see 'Admission and Appeals Table'.**

Parents/carers may further express their right of preference for a Welsh-medium school, or a church voluntary aided school.

The local authority and school governors **must** comply with any preference expressed, provided there is room within the school. However, the decision to admit pupils must have regard for:

- the overall provision of efficient education and efficient use of resources;
- The 1998 Education Act states that where a child has been permanently excluded from two or more schools, the parent/carer can still express a preference for a school place but the requirement for the admission authority to comply with that preference is removed for two years.
- Class sizes are limited to 30 by law for infant classes and by Welsh Government targets for junior classes.

A pupil who attends a school outside his/her local designated catchment area and subsequently makes an application to attend the local area school will not have an automatic right of admission to that school. The decision regarding admission will depend upon the admission number of the school and the number of pupils in the particular year group i.e. whether there is room.

The catchment areas for schools providing primary education are normally grouped together to form a linked catchment area for each maintained secondary school. Pupils who reside outside a secondary school's catchment area must seek admission via the arrangements stated in C(6) (Page 8). Admission/attendance of pupils at a feeder primary school does not provide automatic entry to the preferred secondary school.

All schools within the Authority aim to provide their pupils with an educational opportunity best suited to the needs of the individual child. Some pupils will have learning needs requiring special educational provision and, in some instances, parents/carers will receive specialist support and guidance regarding the choice of school for their child. All parents/carers are encouraged to discuss possible areas of concern with their local headteacher who also has access to specialist advice. The Authority's policy takes into account the provision of the Additional Learning Needs and Disability Act 2001.

## **B. ADMISSION LIMIT**

1. Every school has an admission number which is set according to the school's capacity to accommodate pupils. It represents the maximum number of pupils which should be admitted to the school's normal year of entry (i.e., reception in primary schools and Year 7 in secondary schools) if sufficient applications for admission are received. The admission number should not normally be exceeded. In all but the most exceptional circumstances, the admission number would be applied to year groups other than the normal year of entry. In the list of schools on pages 27-29 the admission limit is indicated.
2. A child will normally be offered admission to a school of the parents/carers preference unless the admission number has been reached. Where applications exceed places, the admissions oversubscription criteria (set out on pages 21-22) will be applied.
3. The size of infant classes is restricted by law to 30 or fewer pupils. If the relevant admission number has been reached, the local authority will not admit a child to a year group where to do so would conflict with the class size legislation. Junior class sizes are limited in line with Welsh Government targets.

However, certain types of children ('excepted pupils') can be discounted for the purposes of ascertaining whether or not the limit of 30 is exceeded. These now include:-

- 'children looked after' admitted outside the normal admissions round;
- pupils for whom education at a school of a particular religious character is desired and who are admitted to such a school outside the normal admissions round and;
- reception pupils who are admitted out of the normal admissions round after the first day of the school year where the school has not reached its admission number but has already organised its classes.



- Children with siblings (brothers and sisters) living in the same household attending the school. Where there is only one place available and children of multiple births (twins, triplets) have next priority, to conform with infant class size legislation, parents will be given a choice of place at time of application. The regulations can allow exceptions to the class size limits in these circumstances.
4. Most primary schools in the County Borough also provide nursery education. However, **there is no automatic entry to reception for children who have attended a nursery class at these schools.** Applications for places will be required and oversubscription criteria will be applied if necessary.

The normal ages for admission in Merthyr Tydfil are:

Where nursery pupils enter a reception class on first admission to a school they will count towards the recognised admission number/admission limit.

Age 3/4-nursery and age 4-5 reception in primary school;

Age 11/12 in secondary schools.

Compulsory school age begins as follows:

1st September for those who reached 5 years of age between the preceding 1st April and 31st August;

1st January for those who reached 5 years of age between the preceding 1st September and 31st December;

1st April for those who reached 5 years of age between the preceding 1st January and 31st March.

## C. ORGANISATION OF SCHOOLS

### 1. Nursery Education

It has been the local authority's long-standing position that every child should have access to free part-time nursery education from the start of the term following the child's third birthday. In practice children start attending nursery schools or nursery classes at the age of 3 or 4 years, depending on class number limitations and local demand. However, the local authority is currently considering the issue of nursery education and therefore the position might change in the future. Nursery education is a non statutory provision and there is therefore no right of appeal against the admission authority's decision.

Pupils who are admitted to a nursery class will not have an automatic right to continue education at that school. Whilst every effort will be made to accommodate these pupils, a formal application must be made for transfer to the Reception class (upon transfer from nursery). There may be occasions when, due to oversubscription, it will not be possible for this transfer to take place.

#### **Pre-Nursery Admissions (Rising 3s)**

Children who turn 3 years of age during the academic year (Rising 3s) are eligible to apply for a pre-nursery place to commence the term after their third birthday i.e. in the Spring and Summer Terms each year. Pre-nursery places are provided subject to availability and cannot be guaranteed at any school. Once the nursery accommodation is deemed to be full, no further pre-nursery pupils may be admitted.

Those children who are admitted to a **pre-nursery class, will not have an automatic right to continue education at that school.** Whilst every effort will be made to accommodate these pupils to transfer into the Nursery class the following September, there may be occasions when, due to oversubscription, it will not be possible for this transfer to take place.

### **There is no right of an appeal for nursery and pre-nursery places**

#### **Registered Education Providers (REPs) in Non-Maintained Settings**

Where a pre-nursery place in school is not able to be offered, due to insufficient space, then the local authority can provide Early Years grant funding to access a part-time Nursery Education place at one of the three Registered Education Providers (REPs) in Merthyr Tydfil.

The three settings that are currently registered as Early Years Education Providers are located in Cwm Golau Integrated Children's Centre, Pentrebach:-

- Cylch Meithrin Pentrebach (Welsh Medium)
- Little Rascals Pre-School
- Funtazia Day Nursery

If you require any further information on Early Years Education Providers, please make contact on (01685) 727387/727374

## **2. Primary Education**

Every child is required by law to receive full-time education from the beginning of the school term after his/her fifth birthday. In Merthyr Tydfil all children are entitled to start school at the beginning of the school year (September) in which they become five. Children will be able to attend school when they are aged three or four and parents should discuss this provision with the staff in School Admissions Team, Learning Department. Children between the ages of 3/4-11 years are recognised as pupils receiving primary education. In Merthyr Tydfil primary education is provided either in separate nursery or primary schools. **Attendance between the age of 3 to the date of the child's fifth birthday is optional and parents have the right to defer their child's entry to school until the term following their fifth birthday.**

## **3. Admission to Reception Class**

Parents/carers of children attending a nursery class in a school, or a feeder nursery school, have to apply for a place in the main school when the child reaches the age for admission to primary school. **Children attending a nursery class do not transfer automatically to the school.**

(For details of the over subscription criteria for pupil entry please refer to pages 21-22, Section I).

## **4. Admission to Primary Schools**

Pupils who will attain the age of five during the school year may be admitted to primary school at the commencement of the school year in September.

Parents/carers should notify the local authority in advance if they have a child who will reach the age of 4 years by 31st August, 2019. Admission applications are sent out during the Autumn term and it is important that you do not miss out on a place due to a late application. Although places are offered by the local authority, parents/carers may also wish to let their local primary know that they have a child approaching school age. If parents/carers are unsure which school normally serves their locality, please refer to [www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals](http://www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals)

If parents/carers wish their child to attend a primary school which does not serve their locality they should contact the Customer Contact Centre for advice (01685 725000). Applications for such admissions should be made as early as possible and as stipulated in Section H “Applying for a Place” (page 21).

#### **5. Changing Schools: Primary Education**

Changing schools during primary education is a serious step for a child. Such a decision may be unavoidable, e.g. as a consequence of the family moving home, and in such circumstances parents/carers will need to contact the local school as well as the Customer Contact Centre for assistance (01685 725000). If parents/carers would like their child to transfer from one school to another they should first discuss the position with the present headteacher. If, following this discussion, parents/carers still wish to transfer their child to a new school they should contact, School Admissions Team for advice before making the application. Please refer to Part Two (page 26) for information relating to home to school transport. If there is a suitable vacancy, a child will be admitted to the school. Classes may include more than one age group in which case the headteacher will have the task of locating the child in the most appropriate class. The Government has limited the number of children able to attend primary classes to a maximum of 30 pupils, in reception, Year 1 and Year 2 classes. This could result in no suitable vacancy being available.

#### **6. Admission to Secondary Schools**

Children will transfer from primary school to secondary school at the beginning of the school year following their eleventh birthday. All such transfers must be made by means of a completed application form. If a child was born between 1st September 2007 and 31st August 2008 she/he will transfer to the local secondary school in September 2019. Headteachers of primary schools will be able to inform parents/carers of the secondary school which their children should normally attend and advise parents/carers of the transport arrangements adopted by the local authority. If parents/carers wish their child to attend a secondary school which does not serve their locality, they should contact the Customer Contact Centre for advice (01685 725000). Applications for such admissions should be made as early as possible and as stipulated in Section H “Applying for a Place” (page 21). The relevant criteria are listed in Section I “What Happens When Too Many Children Apply for Places?” (page 21).

#### **Examinations**

The Merthyr Tydfil County Borough Council adheres to the advice, guidance and legislation provided by Welsh Government with regard to entrance for public examinations. Further information on school policy can be gained from the school direct, along with details of the appropriate level for the subjects they study. Examination fees are normally paid by the school, subject to terms and conditions.

#### **7. Changing Secondary Schools**

Changing schools during secondary education is a serious step for a child. Such a decision may be unavoidable, e.g. as a consequence of the family moving home, and parents in such circumstances will need to contact the local school as well as the Customer Contact Centre for assistance (01685 725000). If parents/carers would like their child to transfer from one school to another they should first discuss the position with the present headteacher. If, following this discussion, parents/carers still wish to transfer their child to a new school they should contact the School Admissions Team for advice before making the application. Please refer to Part Two (page 26) for information relating to home to school transport.

If the relevant year group in the receiving school has not reached the school's published admissions limit (including, where appropriate, the recognised number of reserve places) for children whose parents/carers have already applied for a place at the school for them, then the child should be admitted to the school. It should be noted that curriculum option choices may vary from school to school.

## **D. WELSH LANGUAGE POLICY**

In accordance with the Education Act 1996 – Section 354, it is the local authority's policy that every child should have the opportunity to learn and use the Welsh language. Provision is made for this in the following way:

- 1 Welsh as a second language in English medium schools:
  - Welsh is taught to all pupils at Key Stage 1. Emphasis is placed on the development of oral skills within a meaningful context. The incidental use of the language during the school day is encouraged.
  - Welsh is further developed at Key Stage 2 with a greater emphasis on reading and writing skills.
  - Since September 1999, Welsh has also been taught to all pupils at Key Stages 3 and 4.
- 2 Provision for Welsh-medium Education:
  - Education is available at Welsh-medium primary schools to all pupils whose parents select Welsh-medium education:
    - (i) Ysgol Gynradd Gymraeg Santes Tudful
    - (ii) Ysgol Gynradd Gymraeg Rhyd-y-Grug
  - Although the main medium of instruction is Welsh, high standards in English are maintained.
  - Parents/carers can indicate their preferences for a Welsh-medium education place when completing an application form. Although places are offered by the local authority, parents/carers may also wish to let their local primary know that they have a child approaching school age. If parents/carers are unsure which school normally serves their locality they should refer to [www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals](http://www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals).
  - Pupils attending Welsh-medium primary schools will be able to continue their education in Welsh-medium secondary schools outside the County Borough. The local authority has strong links with Ysgol Gyfun Rhydywaun in Rhondda Cynon Taf.

For further information about sending your child to a Welsh Medium School:-  
<http://merthyrfis.org/media/2098/being-bilingual-landscape-2017.pdf>

## **E. ADMISSION TO VOLUNTARY AIDED SCHOOLS**

Within the County Borough of Merthyr Tydfil there are four voluntary aided schools which are maintained by the local authority, but which are organised and run by the Roman Catholic Diocesan Education Authority in partnership with the local authority.

The governing bodies of the Roman Catholic schools manage the admission arrangements for their schools. Admission applications should be made to:

Clerk to the Governing Body  
St Aloysius RC Primary School  
Cedar Way, Gurnos Estate  
Merthyr Tydfil CF47 9PA  
Tel: (01685) 351809

Clerk to the Governing Body  
St Illtyd's RC Primary School  
Rocky Road, Dowlais  
Merthyr Tydfil CF48 3BT  
Tel: (01685) 351811

Clerk to the Governing Body  
St Mary's R C Primary School  
Caedraw Road, Merthyr Tydfil  
CF47 9AN  
Tel: (01685) 351802

Clerk to the Governing Body  
Bishop Hedley RC High School  
Gwaunfarren Road, Penydarren  
Merthyr Tydfil CF47 9AN  
Tel: (01685) 351860

In the case of an unsuccessful application for admission, the governing body will write to the parents giving reasons for their decisions. This letter will also inform parents of their right to appeal and the procedures that should be followed.

For further information regarding the Admission Policies of Voluntary Aided Schools please contact the school directly or see the following website:

Website: [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

## **ST ALOYSIUS RC PRIMARY SCHOOL ADMISSIONS POLICY 2019-2020**

The Admission Policy of the Governors of St Aloysius RC Primary School is as follows:

The ethos of our school is Catholic. Our school was founded by the Catholic Church to primarily provide education for children of Catholic families residing in the Parish of St Aloysius, Gurnos, Merthyr Tydfil. The school is conducted by its Governing Body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place in our school to respect our ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

The school's Admission Number for the school year 2019/20 is 23.

If the number of applications exceeds the admission number, the Governors will apply the following oversubscription criteria for admission to the school, provided that Governors are made aware of that application before decisions on admissions are made.

## **Oversubscription Criteria**

1. Children who are in the care of the Local Authority (LAC) and children who were previously looked after but ceased to be so because they were adopted ( or became subject to a residence order or special guardianship order).
2. Baptised Catholic children residing in the catchment area of the school. (The catchment area of the school is the Parish of St. Aloysius, Gurnos, Merthyr).
3. Baptised Catholic children residing outside the catchment area of the school, who state a preference to attend St. Aloysius R.C. Primary School.
4. Children of Catholic parents residing in the catchment area of the school.
5. Children of Catholic parents residing outside the catchment area of the school, who state a preference to attend St. Aloysius R.C. Primary School.
6. Children with siblings who will be on the school roll when the pupil applying will be admitted. (See Note 1).
7. Non Catholic children whose parents are seeking a Christian education for their children.

### **Note 1**

The definition of a sibling is:

A brother or sister sharing the same parents;

Half brother or half sister, where two children share one common parent;

Step brother or step sister, where two children are related by a parent's marriage;

The children must be living permanently in the same household.

If there is over subscription within a category, the Governors will give priority to children living closest to the school determined by the shortest walking distance from the applicant's home address to the main entrance of the school. Distances are calculated by the local authority's "mapping schools" system.

### **Multiple Births**

If when applying the oversubscription criteria, the last child to be admitted is one of a multiple birth, e.g. twin or triplet, then the Governing Body will also admit the other sibling(s).

### **Admission Arrangements for pupils with Additional Learning Needs**

Pupils with additional learning needs may need access to Local Authority maintained specialist provision, such as a Learning Resource Base (LRB). Admission to a LRB is determined via a multi-agency panel and is regularly reviewed to ensure it remains the most appropriate provision for the child. Where a child has attended an Early Years LRB, there is no automatic entitlement to attend a Key Stage 2 LRB, this would be determined by the Local Authority's Admission authority. If a child has made sufficient progress to return to mainstream education, an application for admission needs to be made to the school. In such case, any application for admission would be treated in exactly the same way as any other application.

### **Pupils with additional learning needs but without statements**

Admission arrangements for children with additional learning needs but without statements are treated on the same basis as other applicants.

### **Pupils with statements of additional learning needs**

If a child has a statement of additional learning needs maintained by the local authority, the local authority will be responsible for advising on special educational provision to be made by the school, and for considering the school's suitability when either finalising the statement or following an annual review. If the parent/carer of a child with a statement wishes to appeal against the school named in the statement, or that no school has been named, an appeal can be made to the SEN TW (SEN Tribunal for Wales), Unit 32, Ddole Road, Enterprise Park, Llandrindod Wells, Powys, LD1 6PF, Tel: 01597829800, E-mail: [tribunalenquiries@wales.qsi.gov.uk](mailto:tribunalenquiries@wales.qsi.gov.uk).

### **Waiting Lists**

Waiting lists for admission will remain open until the end of the academic year and will then be discarded. The waiting list will be kept by the Governing Body.

Inclusion of a child's name on the waiting list does not mean that a place will eventually become available.

### **Admission Procedure**

The deadline for applications for admission is the same as that for Local Authority schools. This is published in the annual "Guide to Policy and School Admission Arrangements". Copies are available in all Merthyr schools or on line at [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

Application should be made to the Governing Body via the Clerk to the Governors of St. Aloysius R.C. Primary School, Cedar Way, Gurnos, Merthyr Tydfil, CF47 9PA (Tel: 01685 351809) who will provide a form of application for admission.

N.B. In the case of a child starting school as an infant for the first time, application for admission should, ideally, be made in the preceding Autumn term in order to assist the governors and headteacher plan their pre-school induction programme. Late applications will be considered provided a suitable reason for submission after the closing date is given. Applications from Looked After Children will be accepted when such applications are received.

### **Appeals Procedure**

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may do so in writing to the Chair of Governors. Appeals will be heard by an independent panel. The Governing Body and the Local Authority may make joint arrangements for appeals.

### **Nursery Admission**

St. Aloysius R.C. Primary School's Nursery class is non-denominational but priority in application for places will be given to:

- i) Children who are in the care of the Local Authority (LAC) and children who were previously looked after but ceased to be so because they were adopted ( or became subject to a residence order or special guardianship order).
- ii) Children who have siblings already on roll in the school. (see Note1)
- iii) Children who have attended St. Aloysius Pre-School Flying Start or Pre-Nursery Group.
- iv) Children residing in the catchment area of St Aloysius R.C. Primary School.

## **Note 1**

The definition of a sibling is:

A brother or sister sharing the same parents;

Half brother or half sister, where two children share one common parent;

Step brother or step sister, where two children are related by a parent's marriage

The children must be living permanently in the same household.

Attendance at St Aloysius Nursery class **will not** guarantee a place in the school's reception class. An application form must be submitted to the Governing Body at the appropriate time.

The deadline for applications for admission is the same as that for Local Authority schools. This is published in the annual "Guide to Policy and School Admission Arrangements". Copies are available in all Merthyr schools or on line at [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

**There is no right of appeal in relation to admission to the Nursery Class.**

## **ST ILLTYD'S CATHOLIC PRIMARY SCHOOL ADMISSIONS POLICY 2018-2019**

The Admission Policy of the Governors of St Illtyd's Catholic Primary School is as follows:

The ethos of our school is Catholic. Our school was founded by the Catholic Church to primarily provide education for children of Catholic families residing in the Parish of St Illtyd's, Dowlais, Pant, Penydarren, Merthyr Tydfil. The school is conducted by its Governing Body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place in our school to respect our ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

The school's Admission Number for the school year 2018/19 is 22

If the number of applications exceeds the admission number, the Governors will apply the following oversubscription criteria for admission to the school, provided that Governors are made aware of that application before decisions on admissions are made.

### **Oversubscription Criteria**

1. Children who are in the care of the Local Authority (LAC) and children who were previously looked after but ceased to be so because they were adopted ( or became subject to a residence order or special guardianship order).
2. Baptised Catholic children residing in the catchment area of the school. (The catchment area of the school is the Parish of St Illtyd's, Dowlais, Pant, Penydarren, Merthyr Tydfil).
3. Baptised Catholic children residing outside the catchment area of the school, who state a preference to attend St. Illtyd's Catholic Primary School.
4. Children of Catholic parents residing in the catchment area of the school.
5. Children of Catholic parents residing outside the catchment area of the school, who state a preference to attend St. Illtyd's Catholic Primary School.



6. Children with siblings who will be on the school roll when the pupil applying will be admitted. (See Note 1).
7. Non Catholic children whose parents are seeking a Christian education for their children.

### **Note 1**

The definition of a sibling is:

A brother or sister sharing the same parents;

Half brother or half sister, where two children share one common parent;

Step brother or step sister, where two children are related by a parent's marriage;

The children must be living permanently in the same household.

If there is over subscription within a category, the Governors will give priority to children living closest to the school determined by the shortest walking distance from the applicant's home address to the main entrance of the school. Distances are calculated by the local authority's "mapping schools" system.

### **Multiple Births**

If when applying the oversubscription criteria, the last child to be admitted is one of a multiple birth, e.g. twin or triplet, then the Governing Body will also admit the other sibling(s).

### **Waiting Lists**

Waiting lists for admission will remain open until the end of the academic year and will then be discarded. The waiting list will be kept by the Governing Body.

Inclusion of a child's name on the waiting list does not mean that a place will eventually become available.

### **Admission Procedure**

The deadline for applications for admission is the same as that for Local Authority schools. This is published in the annual "Guide to Policy and School Admission Arrangements". Copies are available in all Merthyr schools or on line at [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

Application should be made to the Governing Body via the Clerk to the Governors of St. Illtyd's Catholic Primary School, Rocky Road, Dowlais, Merthyr Tydfil, CF48 3BT (Tel: 01685 351811) who will provide a form of application for admission.

N.B. In the case of a child starting school as an infant for the first time, application for admission should, ideally, be made in the preceding Autumn term in order to assist the governors and headteacher plan their pre-school induction programme. Late applications will be considered provided a suitable reason for submission after the closing date is given. Applications from Looked After Children will be accepted when such applications are received.

### **Appeals Procedure**

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may do so in writing to the Chair of Governors. Appeals will be heard by an independent panel. The Governing Body and the Local Authority may make joint arrangements for appeals.

### **Nursery Admission**

St. Illtyd's Catholic Primary School's Nursery class is non-denominational but priority in application for places will be given to:

- i) Children who are in the care of the Local Authority (LAC) and children who were previously looked after but ceased to be so because they were adopted ( or became subject to a residence order or special guardianship order).
- ii) Children who have siblings already on roll in the school.(see Note1)
- iii) Children residing in the catchment area of St Illtyd's Catholic Primary School.

#### **Note 1**

The definition of a sibling is:

A brother or sister sharing the same parents;

Half brother or half sister, where two children share one common parent;

Step brother or step sister, where two children are related by a parent's marriage

The children must be living permanently in the same household.

St.Illtyd's nursery is funded for 20 full time or 40 part time places .

Governors may admit more than this number provided the class size limit is not exceeded.

Attendance at St Illtyd's Nursery class **will not** guarantee a place in the school's reception class. An application form must be submitted to the Governing Body at the appropriate time.

**There is no right of appeal in relation to admission to the Nursery Class.**

## **ST MARY'S CATHOLIC PRIMARY SCHOOL ADMISSIONS POLICY 2018-2019**

The Admission Policy of the Governors of St Mary's Catholic Primary School is as follows:

The ethos of our school is Catholic. Our school was founded by the Catholic Church to primarily provide education for children of Catholic families residing in the Parish of St Mary's. The school is conducted by its Governing Body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ. We ask all parents applying for a place in our school to respect our ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

The school's Admission Number for the school year 2018/19 is 28.

If the number of applications exceeds the admission number, the Governors will apply the following oversubscription criteria for admission to the school, provided that Governors are made aware of that application before decisions on admissions are made.

#### **Oversubscription Criteria**

1. Children who are in the care of the Local Authority (LAC) and children who were previously looked after but ceased to be so because they were adopted ( or became subject to a residence order or special guardianship order).
2. Baptised Catholic children residing in the catchment area of the school. (The catchment area of the school is the Parish of St Mary's).

3. Baptised Catholic children residing outside the catchment area of the school, who state a preference to attend St. Mary's Catholic Primary School.
4. Children of Catholic parents residing in the catchment area of the school.
5. Children of Catholic parents residing outside the catchment area of the school, who state a preference to attend St. Mary's Catholic Primary School.
6. Children with siblings who will be on the school roll when the pupil applying will be admitted. (See Note 1).
7. Non Catholic children whose parents are seeking a Christian education for their children.

### **Note 1**

The definition of a sibling is:

A brother or sister sharing the same parents;

Half brother or half sister, where two children share one common parent;

Step brother or step sister, where two children are related by a parent's marriage;

The children must be living permanently in the same household.

If there is over subscription within a category, the Governors will give priority to children living closest to the school determined by the shortest walking distance from the applicant's home address to the main entrance of the school. Distances are calculated by the local authority's "mapping schools" system.

### **Multiple Births**

If when applying the oversubscription criteria, the last child to be admitted is one of a multiple birth, e.g. twin or triplet, then the Governing Body will also admit the other sibling(s).

### **Waiting Lists**

Waiting lists for admission will remain open until the end of the academic year and will then be discarded. The waiting list will be kept by the Governing Body.

Inclusion of a child's name on the waiting list does not mean that a place will eventually become available.

### **Admission Procedure**

The deadline for applications for admission is the same as that for Local Authority schools. This is published in the annual "Guide to Policy and School Admission Arrangements". Copies are available in all Merthyr schools or on line at [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

Application should be made to the Governing Body via the Clerk to the Governors of St. Mary's Catholic Primary School, Caedraw Road, Merthyr Tydfil, CF47 8HA (Tel: 01685 351802) who will provide a form of application for admission.

N.B. In the case of a child starting school as an infant for the first time, application for admission should, ideally, be made in the preceding Autumn term in order to assist the governors and headteacher plan their pre-school induction programme. Late applications will be considered provided a suitable reason for submission after the closing date is given. Applications from Looked After Children will be accepted when such applications are received.

## **Appeals Procedure**

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may do so in writing to the Chair of Governors. Appeals will be heard by an independent panel. The Governing Body and the Local Authority may make joint arrangements for appeals.

## **Nursery Admission**

St. Mary's Catholic Primary School's Nursery class is non-denominational but priority in application for places will be given to:

- i) Children who are in the care of the Local Authority (LAC) and children who were previously looked after but ceased to be so because they were adopted ( or became subject to a residence order or special guardianship order).
- ii) Children who have siblings already on roll in the school.(see Note1)
- iii) Children residing in the catchment area of St Mary's Cathilic Primary School.

### **Note 1**

The definition of a sibling is:

A brother or sister sharing the same parents;

Half brother or half sister, where two children share one common parent;

Step brother or step sister, where two children are related by a parent's marriage

The children must be living permanently in the same household.

St. Mary's nursery is funded for 26 full time or 52 part time places

Attendance at St Mary's Nursery class **will not** guarantee a place in the school's reception class. An application form must be submitted to the Governing Body at the appropriate time.

**There is no right of appeal in relation to admission to the Nursery Class.**

## **BISHOP HEDLEY R.C. HIGH SCHOOL ADMISSIONS POLICY 2018-2019**

Bishop Hedley Catholic High School will act in accordance with all relevant provisions of the statutory codes of practice (the Welsh Assembly Government School Admissions Code and the School Admission Appeals Code of Practice 2013) as they apply at any given time to maintained schools and with the law on admissions as it applies to maintained schools.

Reference in the codes to "admission authorities" shall be deemed to be references to the Voluntary Aided Governing Body of Bishop Hedley Catholic High School. References to "the Local Authority" or "LA" shall be deemed to be references to the Merthyr Tydfil County Borough Council. In particular, Bishop Hedley Catholic High School will have regard to Archdiocese of Cardiff advice and will participate in the co-ordinated admission arrangements operated by the Local Authority.

In line with Merthyr Tydfil, Rhondda Cynon Taff, Caerphilly, Neath-Port Talbot and Blaenau Gwent schools' admission policies application for admission to Bishop Hedley Catholic High School will be made in line with parental preference.

The Indicated Admission number is 104.

Bishop Hedley Catholic High School will accordingly admit at least 104 students in the relevant age group each year if sufficient applications are received.

All first preferences will be met except where the number of applications exceeds the number of places available and then places will be allocated on the basis of the oversubscription criteria.

### **Oversubscription Criteria**

1. Looked after Children. The definition of a Looked after Child is a child who is looked after by the Local Authority in accordance with Section 22 of the Children Act 1989 and will take priority in all categories 2 to 7.
2. Baptised Catholic children whose families are residing in the parish boundaries of /or whose children attend All Saints (Ebbw Vale), St. Aloysius (Gurnos), St. Illtyd's (Dowlais), St. Joseph's (Tredegar), St. Margaret's (Aberdare), St. Mary's (Brynmaur), St. Mary's (Merthyr).
3. Baptised Catholic children with a brother or sister currently in the school.
4. Baptised Catholic children not in either of the above categories but whose families are residing in the catchment area of the school. (The catchment area of the School is the Parishes of - Aberdare, Hirwaun, Glynneath, Merthyr Vale / Treharris, Merthyr, Dowlais, Gurnos, Rhymney, Tredegar, Ebbw Vale and Brynmaur).
5. Baptised Catholic children residing outside these areas.

Confirmation of Baptism will be required for categories 2 to 5.

6. Pupils with Statements of Additional / Special Educational Needs where Bishop Hedley Catholic High School is named on the Statement.
7. Children from families where there is a medical or social need. A letter will be required from a doctor or health professional providing supporting evidence to accompany the application. Priority will not be given if there is no supporting evidence.
8. Children baptised into other denominations who reside in the areas referred to in Category 2, 3 and 4. Priority will not be given to applications in this category unless an accompanying letter from a minister is provided confirming baptism.
9. Children baptised into other denominations who reside in areas other than referred to in Categories 2, 3 and 4. Priority will not be given to applications in this category unless an accompanying letter is provided confirming baptism.
10. Children whose parent(s) or guardian(s) are active and practising members of Churches together in Wales (Cytun).

This includes churches such as Presbyterian Church of Wales; Union of Welsh Independent Churches; Baptist Union of Wales; Methodist Church; United Reformed Church; Covenanted Baptist Churches; Salvation Army; Roman Catholic; congregational Federation of Churches; Religious Society of Friends; Orthodox Church. Priority will not be given to applications in this category unless an accompanying written statement of affiliation or reference signed by the minister or church's representative is provided confirming membership of the church.

11. Non-baptised children who have brothers or sisters in the school.

Definition of sibling is as follows. Children who have a sibling on roll at Bishop Hedley Catholic High School in the September the applicant would be begin school. Priority will be by reference to the youngest sibling in the school, the youngest commanding the highest degree of priority. Any sibling connection must be stated in the application. For admission purposes a sibling is a child who is the brother / sister, half brother / sister (children who share one common parent), step brother / step sister where two children are related by one marriage. This definition also includes adopted or fostered children living at the same address.

In the event of a tie breaker being required governors will admit those applicants who live nearest to the school. The distance will be measured from the front door of the reception entrance in Phase 2 to the front door of the house or flat of the applicant. In the case of a child whose parents have joint shared responsibility the parent who has the greater responsibility during the school week and whose residence is nearer the school will be the determining factor. A letter from the parents will have to be provided to confirm that fact.

The school will use the Geographical Information System (GIS) to calculate home to school distances in miles. The shortest walking route is calculated using Ordnance Survey (OS) customised route data from an applicant's home address to the nearest open school gate.

For pupils applying for Year 7, applications must be made by means of a completed application form and returned to Bishop Hedley Catholic High School Governing Body, the admitting Authority, by 21st October 2019.

The Governing Body Admission Panel will meet to determine Admissions and if required apply the oversubscription criteria. Parents/carers will be notified by 16th December 2019.

Parents/carers will have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of Bishop Hedley Catholic High School. The Appeal Panel will be independent of the school. The arrangements for Appeals will be in line with the Code of Practice on School Admission Appeals published by the Welsh Assembly Government in July 2013. The determination of the appeal panel will be made in accordance with the Code of Practice on School Admission Appeals and is binding on all parties.

Appeals will be dealt with within 30 days, in line with the School Admissions Appeal Code 2013.

Late applications will be considered and applicants notified within 15 school days if a place is available.

A waiting list will be maintained until 30th September in the school year in which the applicants applied. Should places become available then the places will be allocated on the basis of the oversubscription criteria. The school will notify the parents of where their child has been on the waiting list.

For applications into any year group, the school will notify the parent if a place has been allocated. If the applicant is rejected the parent will be notified and given the following information:

- Number of applications received
- Number available
- Oversubscription criteria
- Right of appeal
- Process for that appeal
- Deadline for response

For mid-year transfers, or for transfer from another secondary school, the school reserves the right to utilise the mid-term transfer form available from Merthyr Tydfil County Borough Council, a copy of which is available upon request.

## **BISHOP HEDLEY CATHOLIC HIGH SCHOOL ADMISSION APPEALS INFORMATION / PROCEDURE.**

Parents/carers have a right of appeal against a refusal decision by the Admission Panel to admit their child and should put their appeal in writing to Bishop Hedley Catholic High School as is the Admission Authority. This should be done within 15 school days from the date of the refusal notification that the admission application was unsuccessful. Appeals will be arranged, with an independent appeal panel and conducted in accordance with the School Admission Appeals Code, Welsh Government Statutory Code 2013. The decision of the Independent Appeal Panel is binding on the school's Governing Body.

For further information regarding the Admission Policies of Voluntary Aided Schools please contact the school directly or see the following website: [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

## **F. ADMISSION ARRANGEMENTS FOR PUPILS WITH ADDITIONAL LEARNING NEED**

### **Pupils with additional learning needs but without statements**

Admission arrangements for children with additional learning needs but without statements are treated on the same basis as other applicants. Applications in respect of such children are considered on the basis of the local authority's admission criteria.

Pupils with additional learning needs may need access to specialist provision, such as Learning Resource Base (LRB). Admission to a LRB is determined via a multi-agency panel and is regularly reviewed to ensure it remains the most appropriate provision for the child.

Where a child has attended an Early Years LRB, there is no automatic entitlement to attend a Key Stage 2 LRB. This would be determined by the multi-agency panel.

If a child has made sufficient progress to return to mainstream education, an application form for admission would need to be made to their catchment area school. Parents/carers would retain the right to express a preference. In such case, any application for admission would be treated in exactly the same way as any other application for mainstream education and would therefore be subject to the published admission process.

### **Pupils with statements of special educational needs**

If a child has a statement of special educational needs maintained by the LA, the LA will be responsible for advising on special educational provision to be made by the school, and for considering the school's suitability when either finalising the statement or following an annual review.

All schools are appropriately resourced to meet additional learning needs through their own budgets. Some schools are further resourced with integral resource bases addressing certain additional learning needs.

The Additional Learning Needs and Education Tribunal (Wales) Bill was passed by the National Assembly for Wales on 12 December 2017 and became an Act on 24 January 2018 after receiving Royal Assent. This will create the legislative framework to improve the planning and delivery of

additional learning provision, through a person-centered approach to identifying needs early, putting in place effective support and monitoring, and adapting interventions to ensure they deliver desired outcomes. To find out more online:-

Welsh Government – [www.gov.wales/ALN](http://www.gov.wales/ALN)

National Assembly for Wales – [www.assembly.wales](http://www.assembly.wales)

If the parent/carer of a child with a statement wishes to appeal against the school named in the statement, or that no school has been named, an appeal can be made to the SEN Tribunal for Wales, via their web page:<http://sentw.gov.uk>

If you require a copy of the Additional Learning Needs Policy it is available on the website [www.merthyr.gov.uk](http://www.merthyr.gov.uk) or contact Customer Contact Centre, Tel 01685 725000.

## **G. ARRANGEMENTS WITH NEIGHBOURING LOCAL AUTHORITIES**

Parents may apply for their child to attend any school, in any mainstream local authority, subject to that school/local authority's admission criteria and providing that school has sufficient places. Enquiries should be made to the admission authority of that local authority in the first instance.

## **H. APPLYING FOR A PLACE**

Applying for a place in a school must be made through the admission/local authority on the official forms. The criteria listed on pages 21-22 in Section I "What Happens When Too Many Children Apply for Places?" will place all applicants in order of priority for admissions. Parents/carers should apply by **21st December 2018** for admission to **Secondary** school in September 2019, and by **21st December 2018** for admission to **Reception** class in primary schools in September 2019; and by **21st December 2018** for admission to Nursery class in September 2019. The local authority will write to parents/carers offering a place and will also advise if it is not possible for a child to attend the preferred school.

You can apply on-line for Secondary and Reception at [www.merthyr.gov.uk/apply-for-a-school-place](http://www.merthyr.gov.uk/apply-for-a-school-place)

Each school produces a prospectus which contains pertinent information including details of its aims and educational beliefs, organisation, curriculum opportunities, and any extra curricular activities. A school's prospectus is available from the headteacher.

## **I. WHAT HAPPENS WHEN TOO MANY CHILDREN APPLY FOR PLACES?**

If the number of preferences for a school is below the school's admission number, all applications for admission to the school will be granted. Places can not be reserved for 'in catchment' children unless they are children of reception age whose parents have applied for their entry to school to be deferred until a later date in the same school year.

If there are more applicants than places available the local authority will apply the following oversubscription criteria in order to determine the allocation of available places:

**Priority Category 1:** 'Children Looked After' (children in public care) and previous 'Looked After' children.

**Priority Category 2:** Children whose home is inside the school's catchment area and have an older sibling attending the school from the same address, at the date of application, who will continue to attend that school in September 2019.

**Priority Category 3:** Children whose home is inside the school's catchment area who do not have an older sibling attending the school.



**Priority Category 4:** Children whose home is outside the school's catchment area and have an older sibling attending from the same address, at the date of application, who will continue to attend that school in September 2019.

**Priority Category 5:** Children whose home is outside the school's catchment area who do not have an older sibling attending the school.

For the avoidance of all doubt the reference to 'home' in the oversubscription categories above and the 'tie breaker' below refers to the actual location of the residential dwelling in which the child lives. **PLEASE NOTE THAT:**

- Children will be classified as siblings if:-
  - a) They are full or half brother or sister
  - b) They are an adopted or fostered brother or sister
  - c) They are children living full-time/permanently in the same household i.e. stepbrother/stepsister

**PLEASE NOTE THAT COUSINS, NIECES OR NEPHEWS ARE NOT COUNTED AS SIBLINGS**

- Childcare/childminding arrangements or a parent's place of work cannot be taken into account when applying admissions criteria.
- The date a parent/carer request with a school that their child's name be put on their school's initial list is not a criteria for entry and does not guarantee a place; it merely enables an application form to be sent out at the correct time.

Please ring the Customer Contact Centre for advice (01685) 725000.

## **J. VERIFICATION OF INFORMATION**

### **1. Birth Certificate**

A copy of the birth certificate should be attached to the application form in order to verify the details of the child/children applying for admission to school.

### **2. Home address**

Verification of address, for example a Council Tax Statement, recent utility bill, exchange of contracts, should be attached to the application form. This must be the child's permanent home address. Any place approved on the basis of residence will be withdrawn if the pupil is no longer permanently resident at the address at the beginning of the school term to which the application relates.

### **3. Medical Need**

Children recommended for placement for medical, psychological or special educational reasons (these must be confirmed by the local authority's professional advisers).

### **4. Multiple Births**

If when applying the oversubscription criteria the last child to be admitted is one of a multiple birth eg twins, triplets, they have next priority for a place. There is legislation which covers class size limits and in such circumstances the regulations can allow exceptions to the class size.

## **5. UK Service Personnel**

Children of UK Service Personnel will be treated as in catchment if their application for admission form is accompanied by an official Ministry of Defence (MOD) or Foreign and Commonwealth Office (FCO) letter declaring a definite return and confirmation of the new address.

## **K. WHAT HAPPENS IF A CHILD IS REFUSED A PLACE?**

All maintained schools (including schools with a designated religious character), that have enough places available must offer a place to every child who has applied.

In the vast majority of cases children are offered places at their parents/carers first choice of school. If a child is unable to gain admission to a preferred school, parents/carers will need to decide whether they are willing to accept a place offered at an alternative school or whether they wish to continue with their first application. If parents/carers choose the latter course they may appeal to an Independent Appeal Panel. The Independent Appeal Panel will judge whether there is a case for a child to be offered a place. Before parents/carers appeal, they are advised to fully consider the school/LA's admission criteria. It should be noted that only pupils of statutory school age have a right of appeal.

The LA has a statutory power to direct the governing body for a maintained school for which it is **not** the admissions authority to admit any child where the child has been refused admission to each school which is a reasonable distance from the child's home. It is not necessary for the LA to use this power for community and voluntary controlled schools as such schools do not have the power to refuse admissions.

Since the introduction of the regulations regarding infant class sizes, admission authorities may refuse to admit a child to a school where admission would oblige the school to take measures such as employing an extra teacher or building an extra classroom in order to comply with the new limits. In an appeal against admission, the Appeal Panel will only be able to uphold an appeal if the decision was not one which a reasonable admission authority would make in circumstances of the case or the child would have been offered a place if the admission policy had been properly implemented.

Acceptance of a second or third choice of school offer, does not prevent parents/carers lodging an appeal against the decision not to admit the child(ren) to the first choice school.

**PLEASE NOTE:** there is no right of appeal for nursery places.

## **L. ADMISSIONS AT OTHER TIMES**

Application for admission to a primary or secondary school at other times e.g. for those moving into the County Borough, should be made to the Customer Contact Centre (01685) 725000, where an officer will be able to advise on the admission procedure and availability of places.

## **M. SIXTH FORM ADMISSIONS (The College Merthyr Tydfil)**

There are no longer sixth form admissions to secondary schools within the authority. This provision will now be accessed via the integrated tertiary learning facility, The College Merthyr Tydfil. Admission queries can be sent via email to:  
questions.college@merthyr.ac.uk

Information is also available via [www.merthyr.ac.uk/mtc](http://www.merthyr.ac.uk/mtc)

## **N. WAITING LISTS**

For the more popular schools, which may become oversubscribed, the local authority maintains a waiting list. Following the allocation of places during the normal admission round, any pupil that is refused admission to an over-subscribed school will remain on this list, which will be maintained until 30th September (in line with the recommendation in the Schools Admissions Code). Thereafter parents/carers will be expected to make a fresh application for admission to their preferred school. Admissions in respect of pupils on waiting lists are determined by application of the over-subscription criteria, not by the length of time that a child has been on the waiting list.

## **O. FOOD AND DRINK IN SCHOOLS**

All schools in Merthyr Tydfil follow the Healthy Eating Initiative set out by Welsh Government. This provides the strategic direction and actions required to improve the nutritional standards of food and drink served in schools across Wales. For further information regarding Healthy Eating, please see the following:

Catering Service Team Tel No: 01685 725181

E-mail: [school.catering@merthyr.gov.uk](mailto:school.catering@merthyr.gov.uk) or

Website: [www.merthyr.gov.uk/resident/schools-and-learning/school-dinners-and-breakfast-clubs/](http://www.merthyr.gov.uk/resident/schools-and-learning/school-dinners-and-breakfast-clubs/)

## **P. PROVISION OF FREE SCHOOL MEALS AND SCHOOL CLOTHING**

### **1. Free School Meals**

Free school meals are available to all children whose parents/carers claim certain benefits and have applied to the Council. If qualifying, your child's school will automatically be told that he/she can be given a meal. In addition to qualifying for free school meals, the application means that your child will automatically be able to seek financial support towards the cost of a uniform. (See section below)

Many children across Merthyr Tydfil may be entitled to free school meals and uniforms, but are not receiving them because they have not applied to the Council. You can apply by collecting a free school meal application form from your child's school, or the Benefit section at the Civic Centre. If you make a new claim for Housing Benefit or Council Tax Reduction, you will also be asked if you wish to apply for free school meals. Please contact the Benefits Team for more information and assistance (01685) 725000 or e-mail [benefits@merthyr.gov.uk](mailto:benefits@merthyr.gov.uk)

### **2. Awards to Pupils**

#### **(i) School Uniform Grants**

The Welsh Government provides a School Uniform Grant Scheme to assist families on a low income with the purchase of school uniform for their children. The grant is available to eligible Year 6 pupils moving into secondary school with an existing entitlement to free school meals and to pupils in special schools, special needs resource bases and pupil referral units who are aged 11 years and have an existing entitlement to free school meals.

#### **(ii) Clothing Grants**

Grants towards the cost of school clothing may be available if parent/carers are in receipt of Income Support or Income Based Job Seekers Allowance. Please contact your child's prospective secondary school as each school has its own procedure for making these allowances.

## Q. CHILDREN OF UK SERVICE PERSONNEL

### School Admissions Code guidance relating to the children of service personnel

#### Normal admissions round/ where school places are available

Admission authorities must not refuse a place to the child of currently serving service personnel because the family is not yet living in the area.

‘In year’ movement should be treated the same as in advance of the school year.

Whilst the parent/s remain in the armed forces the provisions of the Code that apply to children of UK Service personnel should apply. These are as follows;

#### **‘Children of UK Service personnel and other Crown Servants (including diplomats)**

*3.65 Families of UK Service personnel and other Crown Servants are subject to frequent movement within the UK and from abroad, often at relatively short notice. School places **must** be allocated to children and their families in advance of the approaching school year if accompanied by an official Ministry of Defence (MOD) or Foreign and Commonwealth Office (FCO) letter declaring a return date. Children of UK Service Personnel may be given excepted status for infant class size purposes when admitted to a school outside the normal admission round.*

# PART TWO

## SCHOOL TRANSPORT POLICY

The authority has a statutory duty to provide pupils with free transport to the nearest available school if they reside beyond 'walking distance' to that school. The law relating to 'walking distance' is defined as two miles for primary age and three miles for secondary age, measured by the nearest available safe walking route. Merthyr Tydfil County Borough Council currently provides transport as follows:

- for primary age pupils residing over 2 miles from their nearest or designated catchment area primary school and;
- for secondary age pupils residing over 3 miles from their nearest or designated catchment area secondary school.

The latest information can be found on the authority's website; or by contacting the Customer Contact Centre (01685) 725000.

The distance criteria apply to all schools including Faith and Welsh-medium schools. However, where pupils attend, as a result of parental choice, a school other than the nearest or designated catchment area school, it must be understood that parents accept full responsibility for transport costs and arrangements. If a child qualifies for free transport, a place will be provided on a contract vehicle serving the particular area.

# PART THREE

## A. LIST OF SCHOOLS

All schools within the Merthyr Tydfil County Borough Council are co-educational

All schools within the Merthyr Tydfil County Borough are day schools







All schools teach through the medium of English, except the two Welsh Medium Primary Schools









The Local Authority constantly reviews the Planning of School Places, which could result in a change to the Admission Number. Subsequently the schools recorded Admission Number may be amended.









### AGE RANGE

PRIMARY SCHOOL – AGES 3 / 11

SECONDARY SCHOOLS – AGES 11 / 16

School	Address	Head Teacher, Contact Details,	Admission Number	No. of Reception Applications – Sept 2017
<b>PRIMARY</b>				
Abercanaid Primary School	The Park, Abercanaid, Merthyr Tydfil, CF48 1SZ	Mrs. J.Edwards  (01685) 351820	30	27
Bedlinog Community Primary School	Hylton Terrace, Bedlinog, Treharris,	Mr. A. D. Soanes  (01443) 710368	17	14
Caedraw Primary School	Caedraw Road, Merthyr Tydfil, CF47 8HA	Mr. N. Hancox  (01685) 727482	30	20
Cyfarthfa Park Primary School	Cyfarthfa Park, Merthyr Tydfil, CF47 8RE	Mr. O. Morgan  (01685) 351807	54	48
Dowlais Primary School	High Street, Caeharris, Dowlais, Merthyr Tydfil, CF48 3HB	Mrs. R. Williams  (01685) 351808	30	21
Edwardsville Primary School	Cardiff Road, Edwardsville, Treharris, CF46 5NE	Mr. C. J. Davies  (01685) 351824	46	40

School	Address	Head Teacher, Contact Details,	Admission Number	No. of Reception Applications – Sept 2017
Gellifaelog Primary School	Penydarren, Merthyr Tydfil, CF47 9TJ	Mrs. S. Williams  (01685) 351812	34	28
Goetre Primary School	Rowan Way, Gurnos Estate, Merthyr Tydfil, CF47 9PB	Mrs. J. Brill  (01685) 351814	59	51
Gwaunfarren Primary School	Alexandra Avenue, Merthyr Tydfil, CF47 9AF	Mrs. L. Bibby  (01685) 351810	37	26
Heolgerrig Primary School	Heolgerrig Road, Merthyr Tydfil, CF48 1SB	Mrs. A. Morris  (01685) 351803	30	24
Pantysgallog Primary School	Pant, Dowlais, Merthyr Tydfil, CF48 2AD	Mr. D. Thomas  (01685) 351813	30	37
Trelewis Primary School	Trelewis, Treharris, CF46 6AH	Mr. R. Morgan  (01685) 351822	30	29
Troedyrhiw Community Primary School	Archer Street, Troedyrhiw, Merthyr Tydfil, CF48 4JQ	Mrs. J. Roome  (01685) 726721	30	28
Twynyrodyn Community Primary School	Gilfach Cynon, Twynyrodyn, Merthyr Tydfil, CF47 0LW	Mr. M. Carrington  (01685) 351804	50	38
Ynysowen Community Primary School	Aberfan Road, Aberfan, Merthyr Tydfil, CF48 4QQ	Mrs. S. Roden  (01685) 351821	38	30
Ysgol-y-Graig Primary	Cefn Coed, Merthyr Tydfil, CF48 2LR	Mr. M. Harries  (01685) 351806	30	24
Ysgol Gynradd Coed-Y-Dderwen	Gellideg Estate, Merthyr Tydfil, CF48 1LG	Mrs. J. Jones  (01685) 351805	30	24

School	Address	Head Teacher, Contact Details,	Admission Number	No. of Reception Applications – Sept 2017
<b>WELSH MEDIUM PRIMARY</b>				
Ysgol Gynradd Gymraeg Rhyd-y- Grug	Aberfan, Merthyr Tydfil, CF48 4NT	Mr. A. Williams  (01685) 351818	37	41
Ysgol Gynradd Gymraeg Santes Tudful	Pantyyffyn Road, Mountain Hare, Merthyr Tydfil CF47 0HU	Mr. G. Jones  (01685) 351815	58	60
<b>VOLUNTARY AIDED PRIMARY</b>				
St. Aloysius RC Primary School	Cedar Way, Gurnos Estate, Merthyr Tydfil, CF47 9PA	Mrs. K. Lewis  (01685) 351809	23	N/A
St. Illtyd's RC Primary School	Rocky Road, Dowlais, Merthyr Tydfil, CF48 3BT	Mrs. K. Wathan Executive Head  (01685) 351811	22	N/A
St. Mary's RC Primary School	Caedraw Road, Merthyr Tydfil, CF47 8HA	Mrs. K. Wathan Executive Head  (01685) 351802	28	N/A
<b>VOLUNTARY AIDED SECONDARY</b>				
Bishop Hedley RC High School	Gwaunfarren Road, Merthyr Tydfil, CF47 9AN	Acting Headteacher  (01685) 351860	153	N/A
<b>SECONDARY</b>				
Afon Taf High School	Yew Street, Troedyrhiw, Merthyr Tydfil, CF48 4ED	Mr. S. James  (01685) 351830	166	N/A
Cyfarthfa High School	Cae Mari Dwn, Queen's Road, Merthyr Tydfil, CF47 0LS	Mr. R. Francis  (01685) 721725	235	N/A
Pen-y-Dre High School	Gurnos Estate, Merthyr Tydfil, CF47 9BY	Mr. K. Maher  (01685) 351845	158	N/A
<b>SPECIAL SCHOOL</b>				
Greenfield Special School	Duffryn Road, Pentrebach, Merthyr Tydfil, CF48 4BJ	Mr. W. Murphy  (01443) 690468	N/A	N/A



## **B. ASSOCIATED PRIMARY / SECONDARY SCHOOLS**

Please note that being a registered pupil at an associated primary school does not guarantee or entitle your child to a place at a particular secondary school.

### **AFON TAF HIGH SCHOOL**

Abercanaid Community School  
Bedlinog Community Primary School  
Edwardsville Primary School  
Troedyrhiw Community Primary School  
Trelewis Primary School  
Ynysowen Community Primary School

### **CYFARTHFA HIGH SCHOOL**

Caedraw Primary School  
Cyfarthfa Park Primary School  
Heolgerrig Community School  
Twynnyrodyn Community School  
Ysgol Gynradd Coed Y Dderwen

### **PEN-Y-DRE HIGH SCHOOL**

Dowlais Primary School  
Gellifaelog Primary School  
Goetre Primary School  
Gwaunfarren Primary School  
Pantysgallog Primary School  
Ysgol-y-Graig Primary

### **BISHOP HEDLEY CATHOLIC HIGH SCHOOL**

Parts of the catchment area for Bishop Hedley Catholic High School are located within Rhondda Cynon Taf and Blaenau Gwent authorities.

For further information regarding VA Admission Policies, please contact the school directly or see the following:

Website: [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

St. Aloysius Roman Catholic Primary School  
St. Illtyd's Roman Catholic Primary School  
St. Mary's Roman Catholic Primary School.

### **YSGOL GYFUN RHYDYWAUN**

The following schools are linked to Ysgol Gyfun Rhydywaun, Rhodfa Lawrence, Penywaun, Hirwaun, CF44 9ES:

Ysgol Gynradd Gymraeg Rhyd-Y-Grug  
Ysgol Gynradd Gymraeg Santes Tudful

**YSGOL UWCHRADD GATHOLIG YR ESGOB HEDLEY**  
Mae rhannau o ddaiglych Ysgol Uwchradd Gatholig yr Esgob Hedley yn awdurdodau Rhondda Cynon Taf a Blaenau Gwent.  
Am ragor o wybodaeth ynglŷn â Pholisiau Derbyn i Ysgolion Gwirfoddol dan Gymerth, cysylltwch â'r ysgol yn uniongyrchol neu ewch i'r wefan ganlynol: [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

Ysgol Gynradd Gatholig Sant Aloysius  
Ysgol Gynradd Gatholig Sant Illtyd  
Ysgol Gynradd Gatholig y Santes Fair

**YSGOL GYFUN RHYDYWAUN**  
Mae'r ysgolion canlynol yn 'gysylltiedig' ag Ysgol Gyfun Rhydychwan, Rhodfa Lawrence, Penywaun, Hirwaun, CF44 9ES:

Ysgol Gynradd Gymraeg Rhyd-y-Grug  
Ysgol Gynradd Gymraeg Santes Tudful

## B. YSGOLION CYNRADD/ UWCHRADD CYSYLLTIEDIG

Nodwch nad yw bod yn ddisgybl cofrestrdedig mewn ysgol gynradd gysylltiedig yn gwarantu nac yn rhoi hawl i'ch plentyn i le mewn ysgol uwchradd benodol.

### **YSGOL UWCHRADD AFON TAF**

Ysgol Gymuned Abercanaid

Ysgol Gymuned Gymunedol Beddlinog

Ysgol Gymuned Edwarsvillle

Ysgol Gymuned Troedyrhiv

Ysgol Gymuned Trelewis

Ysgol Gymuned Ynysowen

### **YSGOL UWCHRADD CYFARTHFA**

Ysgol Gymuned Caedraw

Ysgol Gymuned Parc Cyfarthfa

Ysgol Gymunedol Heolgerri

Ysgol Gymunedol Twynrodyn

Ysgol Gymuned Coed y Dderwen

### **YSGOL UWCHRADD PEN-Y-DRE**

Ysgol Gymuned Dowlais

Ysgol Gymuned Gelliffaelog

Ysgol Gymuned Goetre

Ysgol Gymuned Gwauantarren

Ysgol Gymuned Pantysgalllog

Ysgol-y-Graig

YSGOL GYNRADD CYFRWNG CYMRAEG				
Nifer y Ceisiadau i'r Dosbarth	Nifer Derbyn	Manylion Cyswilt	Cyfeiriad	Ysgol
2017				
YSGOL GYNRADD GWIRFODDOL A GYNORTHWYR				
Ysgol Gynradd Gyrmaeg Rhyd-y-Grug	45	Mr. A. Williams	Aberfan, Merthyr Tudful, CF48 4NT	Ysgol Gynradd Gyrmaeg Santes Tudful
Ysgol Gynradd Ffordd Cedwydd, Ystad Gurnos, Merthyr Tudful, CF47	58	Mr. G. Jones	Heol Pantyffyn, Mountain Hare, Merthyr Tudful CF47 0HU	Ysgol Gynradd Gyrmaeg Santes Tudful
Ysgol Gynradd Ffordd Cedwydd, Ystad Gurnos, Merthyr Tudful, CF47	62			
YSGOLION UWCHRADD GWIRFODDOL A GYNORTHWYR				
Ysgol Gynradd Ffordd Greiglog, Dowlais, Merthyr Tudful, CF48	20	Mrs. K. Wathan	Pennaeth Dros Dro	Ysgol Gynradd Gatholig St. Illtyd
Ysgol Gynradd Heol Caedraw, Merthyr Tudful, CF47	26	Mrs. K. Wathan	Pennaeth Dros Dro	Ysgol Gynradd Gatholig St. Mary
Ysgol Gynradd Heol Gwauantaren, Merthyr Tudful, CF47	104	Pennaeth Dros Dro		Ysgol Uwchradd Gatholig Bishop Hedley
UWCHRADD				
Ysgol Uwchradd Stryd yr Ywen, Troedyrhwiw, Merthyr Tudful, CF48 4ED	175	Mr. S. James		Ysgol Uwchradd Afon Taf
Ysgol Uwchradd Cae Mari Dwn, Heol y Frenhines, Merthyr Tudful, CF47	235	Mr. R. Francis		Ysgol Uwchradd Cyfarthfa
Ysgol Uwchradd Ystad Gurnos, Merthyr Tudful, CF47	147	Mr. K. Maher		Ysgol Uwchradd Pen-y-Dre
Ysgol Arbennig Greenfield	AMH	Mr. W. Murphy	Heol Dyffryn, Pentrebach, Merthyr Tudful, CF48 4BJ	Ysgol Arbennig Greenfield
	AMH			

Nifer y Ceisiadau i'r Dosbarth Derbyn – Medi 2017	Nifer Derbyn	Pennaeth, Manylion Cyswilt	Cyfeiriad	Ysgol Gynradd Heol Caerdydd, Edwardsville, Treharris, CF46 5NE	Mr. C. J. Davies	48	37	Ysgol Gynradd Edwardsville	
				Ysgol Gynradd Gelli-faelog	Penyddaren, Methyr Tudful, CF47	Mrs. S. Williams	34	28	Ysgol Gynradd Gelli-faelog
				Ysgol Gynradd Ffordd Cerdidin, Ystad Gurnos, Methyr Tudful, CF47	Mrs. J. Brill	59	61	Ysgol Gynradd Goetre	
				Ysgol Gynradd Rhodfa Alexandra, Methyr Tudful, CF47	Mrs. L. Bibby	37	26	Ysgol Gynradd Gwanffarren	
				Ysgol Gynradd Heol Heolgerri, Methyr Tudful, CF48	Mrs. A. Morris	30	27	Ysgol Gynradd Heolgerri	
				Ysgol Gynradd Pant, Dowlais, Methyr Tudful, CF48	Mr. D. Thomas	30	33	Ysgol Gynradd Pantysgallog	
				Ysgol Gynradd Treharris, Treharris, CF46 6AH	Mr. R. Morgan	30	30	Ysgol Gynradd Treharris	
				Ysgol Gynradd Stryd Archer, Troedyrhiw, Methyr Tudful, CF48	Mrs. J. Roome	40	27	Ysgol Gynradd Troedyrhiw	
				Ysgol Gynradd Giffach Cynon, Twyrodyn, Methyr Tudful, CF47	Mr. M. Carrington	50	29	Ysgol Gynradd Gymunedol Twyrodyn	
				Ysgol Gynradd Heol Aberfan, Aberfan, Methyr Tudful, CF48	Mrs. S. Roden	38	38	Ysgol Gynradd Gymunedol Ynysowen	
				Ysgol Gynradd Y Cefn Coed, Methyr Tudful, CF48	Mr. M. Harries	30	18	Ysgol Gynradd Y Graig	
				Ysgol Gynradd Ystad Gellideg, Methyr Tudful, CF48	Mrs. J. Jones	30	31	Ysgol Gynradd Coed-Y-Dderwen	

# RHAN TRI

## A. RHESTR O YSGOLION

Mae pob ysgol yng Nghyngor Bwrdeistref Sirol Merthyr Tudful yn gydadaddysgol.

Mae pob ysgol yn addysgu trwy gyfrwng y Saesneg ac eithrio dwy Ysgol Gynradd Gyfrwng Cymraeg.

Mae'r Awdurdod Lleol yn adolygu Cynlluniau Llefydd Ysgol yn barhaus, a allai arwain at newid y Nifer Derbyn. Yn sgil hyn gellid newid y Nifer Derbyn a gofnodir ar gyfer yr ysgolion.

### YSTOD OEDRAN

YSGOLION MEITHRIN – 3 / 4 OED

YSGOLION CYNRADD – 3 / 11 OED

YSGOLION UWCHRADD – 11 / 16 OED

CYNRADD				
Ysgol	Cyfeiriad	Pennaeth, Manylion Cyswilt	Nifer Derbyn	Nifer y Ceisiadau i'r Dosbarth Derbyn – Medi 2017
Ysgol Gynradd Abercannaid	Y Parc, Abercannaid, Merthyr Tudful, CF48 1SZ	Mrs. J. Edwards (01685) 351820	30	28
Ysgol Gynradd Gymunedol Bedlingog	Teras Hylton, Bedlingog, Treharris, CF46 6RE	Mr. A. D. Soanes (01443) 710368	16	16
Ysgol Gynradd Caedraw	Heol Caedraw, Merthyr Tudful, CF47 8HA	Mr. N. Hancox (01685) 727482	30	31
Ysgol Gynradd Parc Cyfarthfa	Parc Cyfarthfa, Merthyr Tudful, CF47 8RE	Mr. O. Morgan (01685) 351807	54	56
Ysgol Gynradd Dowlais	Stryd Fawr, Caeharris, Dowlais, Merthyr Tudful, CF48 3HB	Mrs. R. Williams (01685) 351808	30	27

# RHAN DAU POLISI TRAFNIDIAETH YSGOL

Mae gan yr awdurdod gyfrifoldeb statudol i ddarparu addysg yn rhad ac am ddim i'r ysgol agosaf os ydyn nhw'n byw yn bellach na "phellter cerdded" i'r ysgol honno. Diffinid y gyfraith o "bellter cerdded" yw dwy filltir i ysgolion cynradd a thair milltir i ddisgyblion uwchradd wedi ei fesur gan ddilyn y llwybr cerdded diogel. Mae Cyngor Bwrdeistref Siroi Merthyr Tudful yn darparu trafnidiaeth fel a ganlyn:

- ar gyfer disgyblion ysgol gynradd sy'n byw yn bellach na 2 filltir o'u hysgol gynradd agosaf neu ysgol benodedig y dalgylch; ac
- ar gyfer disgyblion ysgol uwchradd sy'n byw yn bellach na 3 milltir o'u hysgol agosaf neu ysgol uwchradd benodedig y dalgylch.

Gellir cael y wybodaeth ddiweddaraf ar safle we'r awdurdod neu trwy gysylltu ag Adran Cludiant Ysgol ar 01685 726256.

Mae'r pellter teithio hwn yn gymwys ar gyfer ysgolion ffydd ac ysgolion cyfrwng Cymraeg. Ond lle mae disgyblion yn mynychu ysgol trwy ddymuniad rhieni sy'n wahanol i'r ysgol dalgylch lleol, mae'n rhaid i rieni gymryd y cyfrifoldeb llawn am gludiant a chostau trefnidaeth. Os yw plentyn yn gallu hawlio cludiant am ddim, fel rheol fe ddarperir lle ar gerbyd dan gontract os oes un yn gwasanaethu'r ardal benodol.

Rhaid i awdurdodau derbyn beidio â gwrthod lle i blentyn personél sy'n gwasanaethu yn y lluoedd arfog ar y pryd am nad yw'r teulu'n byw yn yr ardal eto.

Dylid trin symudiad "yn y flwyddyn" yn yr un modd â chyn y flwyddyn ysgol.

Tra bydd y rhiant/rhieni'n parhau yn y lluoedd arfog, fe ddyllid dilyn darpariaethau'r Cod sy'n berthnasol i blant personél Lluoedd Arfog y DU. Mae'r rhain fel a ganlyn:

### **'Plant personél Lluoedd Arfog y DU a Gweision Eraill y Goron (yn cynnwys diplomyddion)**

3.65 Mae teuluoedd personél Lluoedd Arfog y DU a Gweision eraill y Goron yn rhwym wrth symudiad cyson o fewn y DU ac oddi tramor, yn aml ar rybudd cymharol fyr. **Rhaid** i leoedd ysgol gael eu dyrannu i blant a'u teuluoedd cyn y flwyddyn ysgol sydd ar ddod os ydynt yn meddu ar lythyr swyddogol gan y Weinyddiaeth Amdiffryn neu Y Swyddfa Dramor a Chymanwlad yn datgan dyddiad dychwelyd. Gellir rhoi statws eithriedig i blant personél Lluoedd Arfog y DU at ddibenion maint dosbarth babanod pan fyddant yn cael eu derbyn i ysgol y tu allan i'r rownd derbyn arferol.



**0. BWYD A DIOD MEWN YSGOLION**

Mae pob ysgol ym Morthyr Tudful yn dilyn y fenter Bwyta'n Iach a osodwyd gan Lywodraeth Cymru. Mae hyn yn darparu'r cyfeiriad strategol a'r camau gofynnol i wella safonau maeth bwyd a diod a weinir mewn ysgolion ledled Cymru. Am ragor o wybodaeth am Fwyta'n Iach, ewch i'r canlynol:

yr e-bost: [school.catering@morthyr.gov.uk](mailto:school.catering@morthyr.gov.uk) neu'r

wefan: [www.morthyr.gov.uk/resident/schools-and-learning/school-diners-and-breakfast-clubs/](http://www.morthyr.gov.uk/resident/schools-and-learning/school-diners-and-breakfast-clubs/)

**P. DARPARIAETH O BRYDAU YSGOL A DILLAD YSGOL AM DDIM****1. Prydau Ysgol am Ddim**

Mae prydau ysgol am ddim ar gael i blant rhieni neu ofalwyr sy'n hawlio budd-daliadau penodol ac sydd wedi gwneud cais i'r Cyngor. Os yn gymwys, bydd ysgol eich plentyn yn cael gwybod yn awtomatig ei fod efi/i i dderbyn pryd. Yn ogystal â bod yn gymwys ar gyfer prydau ysgol am ddim, mae'r cais yn golygu bod eich plentyn yn gymwys yn awtomatig ar gyfer cymorth ariannol tuag at gost gwisg ysgol (gweler yr adran berthnasol isod).

Mae nifer o blant ar draws Morthyr Tudful a allant fod yn gymwys i dderbyn prydau ysgol a gwisg ysgol am ddim ond ddim yn eu derbyn gan nad ydynt wedi gwneud cais i'r Cyngor. Gallwch wneud cais trwy gasglu ffurflen prydau ysgol am ddim o ysgol eich plentyn, neu o'r Adran Budd-daliadau yn y Ganolfan Ddinesig. Os byddwch yn gwneud hawliad newydd am Fudd-dal Tai neu Leihad yn Nhrefn y Cyngor, gofynnir i chi os ydych eisau gwneud cais am brydau ysgol am ddim. Cysylltwch â'r Tim Budd-daliadau am ragor o wybodaeth a chymorth ar 01685 725000 neu anfonwch e-bost at [benefits@morthyr.gov.uk](mailto:benefits@morthyr.gov.uk)

**2. Dyfarniadau i Ddisgyblion****(i) Grantiau Gwisg Ysgol**

Mae Lywodraeth Cymru yn darparu Cynllun Grant Gwisg Ysgol i helpu teuluoedd ar incwm isel brynu gwisg ysgol i'w plant. Mae'r grant ar gael i: ddisgyblion Blyddyn 6 cymwys sy'n symud i ysgol uwchradd ac sydd eisoes â hawl i brydau ysgol am ddim; ac i ddisgyblion mewn ysgolion arbennig, canolfannau adnoddau anghenion arbennig ac unedau cyfeirio disgyblion sy'n 11 oed ac yn gymwys i hawlio prydau ysgol am ddim.

**(ii) Grantiau Dillad**

Efallai bod grantiau ar gael tuag at gost dillad os yw rhiant/gofalwr yn derbyn Cymhorthdal Incwm neu Lwfans Ceisio Gwaith yn Seiliedig ar Incwm. Cysylltwch â darpar ysgol uwchradd eich plentyn gan fod pob ysgol â'i drefniadau i hun ar gyfer y lwfansau hyn.

**Q. PLANT PERSONEL LLUOEDD ARFOG Y DU**

Y Cod Derbyn i Ysgolion – canllaw mewn perthynas â phlant personol y Lluoedd Arfog

Rownd derbyn arferoill/le mae llefydd ar gael mewn ysgol

Ar gyfer yr ysgolion mwyaf poblogaidd, a allai fod yn rhy llawn, mae'r All yn cadw rhestr aros. Yn dilyn dyrannu lleoedd yn ystod y cylch derbyn arferol, bydd unrhyw ddisgybl y gwrthodir mynediad iddo ef neu hi i ysgol a ordanysgrifwys yn aros ar y rhestr hon, a fydd yn cael ei chynnal tan y 30ain o Fedi (un unol ag argymhelliaid y Cod Derbyn i Ysgolion). Wedyn, bydd disgybl i rieni/gofalwyr wneud cais o'r newydd am fynediad i'w hysgol o'u dewis. Mae ceisiadau ar ran disgyblion ar restrau aros yn cael eu penderfynu trwy weithredu'r meini prawf gordanysgrifio, nid yn ôl pa mor hir y mae plentyn wedi bod ar y rhestr aros.

**N. RHESTRAU AROS**

Mae gwymbodaeth ar gael hefyd trwy [www.merthyr.ac.uk/mtc](http://www.merthyr.ac.uk/mtc)

Mae croeso i chi e-bostio [questions.college@merthyr.ac.uk](mailto:questions.college@merthyr.ac.uk) gydag unrhyw

Merthyr Tudful.

mynediad at y ddarpariaeth hon trwy gyfrwng yr adnodd dysgu trydyddol integredig, Y Coleg Ni cheir mynediad i chweched dosbarth mewn ysgolion uwchradd yn yr awdurdod bellach. Bydd

**M. DERBYNIADAU CHECHED DOSBARTH (Coleg Merthyr Tudful)**

gallu rhoi cynngor ar y broses derbyn ac argaeledd llefydd.

Dyllid gwneud cais am dderbyniad i ysgol gynradd neu uwchradd ar adegau eraill, e.e. i'r rheini sy'n symud i'r Fwrdeistref Siroi, i'r Ganolfaan Cyswilt Cwsmeriaid (01685) 725000, lle bydd swyddog yn

**L. DERBYNIADAU AR ADEGAU ERAILL**

**NODWCH:** nid oes hawl i apelio ar gyfer llefydd meithrin.

Y penderfyniad i beidio â derbyn plentyn/plant i'r ysgol ddewis cyntaf.

Nid yw derbyniad i ail neu drydydd dewis ysgol yn gwahardd rhieni/gofalwyr rhag apelio yn erbyn derbyn wedi'i weithredu'n gywir.

Ers cyflwyno'r rheoliadau am faint dosbarthiadau babanod, gall awdurdodau derbyn wrthod lle i blentyn mewn ysgol lle byddai mynediad yn golygu bod yr ysgol yn gorfod cymyrd mesurau megis cyflogi athro neu athrawes ychwanegol neu adeiladu ystafell ddosbarth ychwanegol er mwyn cydymffurfio â'r cyfyngiadau newydd. Mewn apel yn erbyn derbyn, ni fydd y Panel Apel yn gallu cadarnhau apel ond petai na fyddai'r penderfyniad yn un y byddai awdurdod derbyn rhesymol wedi'i wneud dan amgylchiadau'r achos neu pe byddai lle wedi'i gynnig i'r plentyn pe bai'r polisi derbyn wedi'i weithredu'n gywir.

Mae gan yr All rym statudol i gyfarwyddo corff llywodraethu ysgol a gynhelir nad yw'n awdurdod derbyn iddi, i dderbyn unrhyw blentyn pan wrthodwyd lle i blentyn ymhob ysgol sydd o fewn pellter rhesymol i gartref y plentyn. Nid oes angen i'r All ddefnyddio'r pŵer hwn ar gyfer ysgolion cymuneddol a gwirfoddol gan nad yw ysgolion o'r fath â'r grym i wrthod derbyniadau.

Dyllid nodi mai dim ond disgyblion o oed ysgol statudol sydd â'r hawl i apelio.

gofalwyr apelio, byddan nhw wedi'u cynghori i ystyried meini prawf derbyn yr ysgol/All yn llawn. os yw, a yw apel y rhiant/gofalwr mor gryf fel y dyllid cynnig lle i'r plentyn er hynny. Cyn i'r rhieni/ at Banel Apel Annibynnol. Bydd y Panel Apel Annibynnol yn penderfynu a yw'r ysgol yn llawn ac, neu a ydynt eisiau parhau â'u cais cyntaf. Os bydd rhieni/gofalwyr yn dewis parhau, gallant apelio ddewis, bydd yn rhaid i rieni/gofalwyr benderfynu a ydynt yn barod i dderbyn lle mewn ysgol arall blant yn yr ysgol sy'n ddewis cyntaf eu rhieni/gofalwyr. Os na all plentyn gael lle yn yr ysgol o'i

**K.**

**BETH SY'N DIGWYDD OS GWRTHODIR LLE I BLENTYN?**

Mae'n rhaid i bob ysgol a gynhelir (yn cynnwys ysgolion ffydd penodedig), sydd â digon o lefydd ar gael, gynig lle i bob plentyn sy'n gwneud cais. Yn y mwyafrif llethol o achosion, cynigir lle i

Bydd plant Personel Lluedd Arfog y DU yn cael eu trin fel eu bod yn y dalgylch os yw'r ffrufen gais derbynied yn dod gyda llythyr swyddogol gan y Weinnyddiaeth Amdiffryn neu'r Swyddfa Dramor a Chymanwlad yn datgan dyddiad dychwelyd pendant ac yn cadarnhau'r cyfeiriad newydd.

**5. Personel Lluedd Arfog y DU**

Os, wrth gymhwyso'r meini prawf gordansgrifio, mae'r plentyn o'lar i gael ei dderbyn yn un o enediogaeth lliosog, e.e. gefelliiliaid, triplidi, mae ganddynnt y flaenoriaeth nesaf am le. Mae deddfwriaeth sy'n ymdrin â chyfyngiadau meintiau dosbarth ac o dan amgylchiadau o'r fath, mae'r rheoliadau'n caniatáu eithriad i faint y dosbarth.

**4. Genedigaethau Lliosog**

Plant yr argymhellir lle am resymau meddygol, seicolegol neu anghenion arbennig (rhaid i'r rhain gael eu cadarnhau gan ymgynghorwyr proffesiynol yr awdurdod lleol).

**3. Angen Meddygol**

Dyllid cynnwys prawf o gyfeiriad, er enghraifft Datganiad Treth Cyngor, bil cyflustodau diweddar, cyfnewid contract, a'i roi ynghlwm wrth y ffrufen gais. Rhaid i hyn fod yn gyfeiriad cartref parhaol y plentyn. Bydd unrhyw le a gymeradwyir ar sail cartref yn cael ei dynnu i ffrwdd os nad yw'r disgybl bellach yn byw yn y cyfeiriad ar ddechrau'r tymor ysgol y mae'r cais yn ymwneud ag ef.

**2. Cyfeiriad Cartref**

Dyllid cyflwyno copi o'r dystysgrif geni gyda'r ffrufen gais er mwyn dilysu manylion y plentyn/ plant sy'n gwneud cais am dderbynied i ysgol.

**1. Tystysgrif Geni**

**J. DILYSU GWYBODAETH**

Cyfeiriwch at [www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals](http://www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals) neu fel arall, cysylltwch â'r Ganolfan Cyswilt Cwsmeriaid (01685) 725000.

- Nid yw'r dyddiad y mae rhiant/gofalwr yn cyflwyno cais i ysgol roi enw eu plentyn ar restr gychwynnol yr ysgol yn faen prawf derbyn ac nid yw'n gwarantu lle; y cyfan mae'n ei wneud yw galluogi ffrufen gais i gael ei hanfon ar yr amser cywir.
- Ni ellir ystyried trefniadau gofal/gwarchod plant na lle gwaith rhieni wrth ystyried meini prawf derbyn.

**BRAWD NEU CHWAER.**

**NODWCH NAD YW CEFNDEROEDD, NITHOEDD NEU NEIAINT YN CAEL EU HYSTYRIED FEL**

- y bydd plant yn cael eu hystyried fel brawd neu chwaer:
  - (a) os ydynt yn frwad neu chwaer iawn neu hanner
  - (b) os ydynt yn frwad neu chwaer sydd wedi'u mabwysiadu neu'u maethu
  - (c) os ydynt yn blant sy'n byw yn llawn-amser/yn barhaol yn yr un tŷ, h.y. llystrawd/llyschwaer

**NODWCH:**

“eiflen benderfynu” isod yn cyfeirio at leoliad y breswyflfa lle mae'r plentyn yn byw.

I osgo! pob amheuaeth mae' r cyfeiriad at "cartref" yn y categorïau gordanysgriho uchod ac yn yr chwae'r hyn ganddynt yn yr ysgol.

**Categori Blaenoriaeth 5:** Plant y mae' u cartref y tu allan i ddalgylich yr ysgol nad oes brawd na ysgol honno ym mis Medi 2019.

**Categori Blaenoriaeth 4:** Plant y mae' u cartref y tu allan i ddalgylich yr ysgol sydd â brawd neu chwae'r hyn yn mynd i' r ysgol o' r un cyfeiriad, ar ddyddiad y cais ac a fydd yn parhau i' r ynd i' r ganddynt yn yr ysgol.

**Categori Blaenoriaeth 3:** Plant y mae' u cartref yn nalgylch yr ysgol nad oes brawd na chwae'r hyn yn mynd i' r ysgol o' r un cyfeiriad ar ddyddiad y cais, a fydd yn parhau i' r ysgol honno ym mis Medi 2019.

**Categori Blaenoriaeth 2:** Plant y mae' u cartref yn nalgylch yr ysgol sydd â brawd neu chwae'r hyn wedi derbyn gofal" yn flaenorol.

**Categori Blaenoriaeth 1:** "Plant sy'n derbyn gofal" (plant dan ofal cyhoeddus) a "phlant sydd gordanysgriho canlynol er mwyn pennu dyraniad y llefydd sydd ar gael:

Os oes mwy o ymgeiswyr nag o lefydd ar gael, bydd yr awdurdod lleol yn gweithredu' r meini prawf mae' u rhieni! wedi gwneud cais i ddechrau' r ysgol yn hwyrach yn yr un fwyddyn ysgol.

Os ydy' r nifer sy' n dewis ysgol yn llai na nifer derbyn yr ysgol, bydd pob cais derbyn yn cael ei ganiatáu. Ni ellir cadw lle i blant o' r dalgylich oni bai bod y plant o oedran dosbarth derbyn ym

**I. BETH SY' N DIGWYDD PAN FYDD GORMOD O BLANT YN YMGEISIO AM LE?**

Mae pob ysgol yn llunio prosbectws sy' n cynnwys gwyboddaeth berthnasol, manylion ei hamcanion a' i chredoau addysgol, trefniadaeth, cyflieoedd cwricwlaidd, ac unrhyw weithgareddau allgwrwicwlaidd. Mae prosbectws ysgol ar gael gan y pennaeth.

Rhaid i gais am le mewn ysgol gael ei wneud trwy' r awdurdod derbyn/awdurdod lleol ar y ffurflen! swyddogol. Bydd y meini prawf sydd wedi' u rhestru ar dudalennau 22-23 yn Adran I "Beth sy' n Digwydd pan Fydd Gormod o Blant yn Gwneud Cais am Le?" yn rhoi pob ymgeisydd yn nhrefn blaenoriaeth am le. Dylai' r rhieni/gofalwyr wneud cais erbyn **21 Rhagfyr 2018** am fynediad i ysgol Uwchradd ym mis Medi 2019, ac erbyn **21 Rhagfyr 2018** am fynediad i ddosbarth **Derbyn** mewn ysgol gyrradd ym mis Medi 2019; ac erbyn **21 Rhagfyr 2018** am le mewn dosbarth **Meithrin** ym mis Medi 2019. Bydd yr awdurdod lleol yn ysgrifennu at rieni/gofalwyr yn cynnig lle ac i ddweud os nad yw' n bosibl i blentyn fynd i' r ysgol ddeuwisol. Gallwch wneud cais ar-lein am fynediad i ddosbarth Uwchradd a Derbyn yn [www.merthyr.gov.uk/apply-for-a-school-place](http://www.merthyr.gov.uk/apply-for-a-school-place)

**H. GWNEUD CAIS AM LE**

yr awdurdod lleol hwnnw. amodol ar feini prawf derbyn yr ysgol honno/yr Awdurdod lleol hwnnw, a chyn belled ag y bod gan Gall rhieni wneud cais am i' w plentyn fynychu unrhyw ysgol, mewn unrhyw awdurdod lleol, yn

**G. TREFNIADAU GYDAG AWDURDODAU LLEOL CYFAGOS**

Os oes angen copi o' r Polisi Anghenion Dysgu Ychwanegol arnoch, mae ar gael ar y wefan [www.merthyr.gov.uk](http://www.merthyr.gov.uk), neu trwy gysylltu â' r Ganolfan Cyswilt Cwsmeriaid - ffôn (01685) 725000.

**Disgyblion ag anghenion dysgu ychwanegol ond heb ddatganiadau**

Caiiff y trefniadau derbyn ar gyfer plant ag anghenion dysgu ychwanegol ond sydd heb fod ar ddatganiadau eu trin yn yr un modd ag ymgeiswyr eraill. Ystyrir ceisiodau ar gyfer plant o'r fath ar sail meini prawf derbyn yr awdurdod lleol.

Fe allia! disgyblion sydd ag anghenion dysgu ychwanegol fod angen darpariaeth arbennigol, fel Canolfan Adnoddau Dysgu (LRB). Mae mynediad i LRB yn cael ei benderfynu gan banel amli-asiantaeth ac yn cael ei adolygu'n gyson i sicrhau ei fod y ddarpariaeth fwyaf addas ar gyfer y plentyn.

Pan fydd plentyn wedi mynychu LRB y Blynyddoedd Cynnar, does yna ddim hawl awtomatig i gael mynediad i LRB Cyfnod Allweddol 2. Byddai hyn yn cael ei benderfynu gan y panel amli-asiantaeth. Os bydd plentyn wedi gwneud cynnydd digonol i ddychwelyd i addysg yn y brif ffrwd, fe fydd angen llenwi ffurflen gais ar gyfer mynediad i ysgol eu dalgylich. Bydd rhieni/gofalwyr yn cadw'r hawl i fynegi dewis. Mewn achos o'r fath, fe fydd unrhyw gais am fynediad yn cael ei drin yn yr un ffordd ag unrhyw gais arall am addysg yn y brif ffrwd ac felly, yn ddarostyngedig i'r broses fynediad cyhoeddus.

**Disgyblion ar ddatganiadau o anghenion dysgu arbennig**

Os yw plentyn ar ddatganiadau o anghenion addysgol arbennig wedi'i gynnal gan yr All, bydd yr All yn gyfrifol am roi cynngor ar y ddarpariaeth addysg arbennig y mae gofyn i'r ysgol ei chynni, ac am ystyried pa mor addas yw'r ysgol wrth naill ai lunio'r datganiadau yn dertynol neu'n dilyn adolygiad blynyddol.

Mae gan bob ysgol yr adnoddau priodol i ddiwallu anghenion dysgu ychwanegol drwy eu cyllidebau eu hunain. Caiiff rhai ysgolion gymorth pellach gan ganolfannau adnoddau integrol sy'n delio ag anghenion dysgu ychwanegol a phenodol.

Pasiwyd Mesur Anghenion Dysgu Ychwanegol a Thribiwyls Addysg (Cymru) gan Gynulliad Cenedlaethol Cymru ar 12 Rhagfyr 2017 a daeth yn Ddeddf ar 24 Ionawr 2018 ar ôl derbyn Cydsyniad Brenhinol. Bydd hyn yn creu fframwaith deddfwriaethol i wella'r broses ar gyfer cynllunio a chyflwyno darpariaeth ddysgu ychwanegol. Gwneir hyn trwy ddull sy'n canolbwyntio ar y person er mwyn: canfod anghenion yn gyfnar; rhoi cymorth a monitro effeithiol ar waith; ac addasu ymyriadau i sicrhau eu bod yn cyflawni deilliannau dymunol.

I ddarganfod mwy ar-lein, ewch at:  
Llywodraeth Cymru – [www.llyw.cymru/ADY](http://www.llyw.cymru/ADY)  
Cynulliad Cenedlaethol Cymru – [www.cynulliad.cymru](http://www.cynulliad.cymru)

Os bydd rhiant/gofalwr plentyn sydd ar ddatganiadau eisiau apelio yn erbyn yr ysgol a enwir yn y datganiadau, neu os nad oes ysgol wedi'i henwi, gellir gwneud apel i Dribiwyls Anghenion Dysgu Arbenig Cymru trwy fynd at y wefan: <http://sentw.gov.uk>

Bydd Panel Derbyn y Corff Llywodraethu yn cwrrd i bennu Derbyniadau ac os yw'n ofynnol cymhwyso'r meini prawf gordanysgriſto. Caiff rhieni/gofalwyr eu hysbysu erbyn 16 Rhagfyr 2019.

Bydd hawl i apelio gan rhieni/gofalwyr i Banel Apelio Annibynnol os nad ydynt yn fodlon â phenderfyniad derbyn i Ysgol Uwchradd Gatholig Esgob Hedley. Bydd y Panel Apeliadau yn annibynnol o'r ysgol. Bydd trefniadau ar gyfer Apeliadau yn unol â Chod Ymarfer Apeliadau Derbyn i Ysgolion a gyhoeddwyd gan Lywodraeth Cynulliad Cymru ym mis Gorffennaf 2013. Caiff penderfyniad y panel apelio ei wneud yn unol â Chod Ymarfer am Apeliadau Derbyn i Ysgolion ac mae'n rhwymol i'r holl fuddgyfrtanogwyr.

Bydd apeliadau'n cael sylw oddi fewn i 30 diwrnod, yn unol â Chod Apelio Derbyn i Ysgolion 2013. Caiff ceisiadau hwyr eu hystyried ac ymgeiswyr eu dynodi oddi fewn i 15 diwrnod ysgol os oes lle ar gael.

Caiff rhestr aros ei chadw tan 30 Medi yn ystod y fwyddyn ysgol yr ymgeisiodd yr ymgeiswyr amdan. Pe byddai lleoedd yn dyfod ar gael yna byddai'r lleoedd hynny'n cael eu dyrannu ar sail y meini prawf gordanysgriſto. Bydd yr ysgol yn hysbysu rhieni o safle eu plentyn ar y rhestr aros.

Ar gyfer ceisiadau i unrhyw grŵp blwyddyn, bydd yr ysgol yn hysbysu'r rhiant a oes lle wedi ei ddynodi. Os caiff yr ymgeisydd ei wrthod bydd y rhiant yn cael ei hysbysu ac yn derbyn y wybodaeth ganlyniol:

- Nifer y ceisiadau a dderbyniwyd
- Nifer sydd ar gael
- Meini prawf gordanysgriſto
- Hawl Apelio
- Proses ar gyfer yr apel hwnnw
- Dyddiad cau ymateb

Ar gyfer trosglwyddo ganol y fwyddyn, neu drosglwyddo o ysgol uwchradd arall, deil yr ysgol ar yr hawl i ddefnyddio'r ffurflen drosglwyddo ganol tymor sydd ar gael oddi wrth Gyngor Bwrdeistref Sirol Merthyr Tudful, a gellir cael copi ar ofyn.

## YSGOL UWCHRADD GATHOLIG ESGOB HEDLEY GWYBODAETH / GWEITHDREFN APELIADAU DERBYN.

Mae gan rhieni/gofalwyr yr hawl i apelio yn erbyn penderfyniad gwrthod derbyn gan y Panel Derbyn o ran gwrthod eu plentyn a dylent ysgrifennu eu hapel a'i anfon i Ysgol Uwchradd Gatholig Esgob Hedley fel yr Awdurdod Derbyn. Dylid gwneud hyn o fewn 15 diwrnod o ddyddiad yr hysbysiad gwrthod fod y cais derbyn yn afllwyddiannus. Caiff apeliadau eu trefnu, gyda phanel apelio annibynnol a'u gweinyddu yn unol â Chod Apeliadau Derbyn i Ysgolion, Cod Statudol Llywodraeth Cymru 2013. Mae penderfyniad y Panel Apelio Annibynnol yn rhwymol o ran Corff Llywodraethu'r ysgol.

7. Plant o deuluoedd ble mae yna angen feddygol neu gymdeithasol. Bydd yn ofynnol cael llythyrr oddi wrth feddyg neu weithiwr iechyd profreslynol yn darparu tystiolaeth gefnogi i gyd-fynd â'r cais. Ni chaffr blaenoriaeth ei rhoi os na fydd unrhyw dystiolaeth gefnogi.
8. Plant a feddyddiwyd i mewn i enwadau eraill sy'n byw yn yr ardaloedd a gyfeirir atynt yng Nghategoriau 2, 3 a 4. Ni chaffr blaenoriaeth ei rhoi i geiswadau yn y categori hwn oni bai bod llythyrr oddi wrth weinidog yn cadarnhau bedyddio, yn cael ei atodi.
9. Plant a feddyddiwyd i mewn i enwadau eraill sy'n byw mewn ardaloedd ac ethirio'r rheini y cyfeirir atynt yng Nghategoriau 2, 3 a 4. Ni chaffr blaenoriaeth ei rhoi i geiswadau yn y categori hwn oni bai ei fod yn llythyrr oddi wrth weinidog yn cadarnhau bedyddio, yn cael ei atodi.
10. Plant y mae eu rhiant/rhieni neu warcheidwad / gwarcheidwaid yn aelodau gweithredol o Eglwys Cytun Cymru.
- Mae hyn yn cynnwys eglwys fel Eglwys Bresbyteriaid Cymru; Undeb Annibynnol Eglwys Cymru; Undeb Bedddwyr Cymru; yr Eglwys Fethodistaidd; Eglwys Unedig Ddiwygiedig; Eglwys Bedddwyr Cyfamodedig; Byddin yr Iachawdwriaeth; Catholig Rufeinig; Federasiwn Eglwys cynulleidfaoi; y Crynwyr; yr Eglwys Uniongred. Ni roddir blaenoriaeth i gais yn y categori hwn oni bai bod datganiad tadogaeth ysgrifenedig gydag e sy'n eirida a arwyddwyd gan y gweinidog neu gynrychiolydd yr eglwys yn cadarnhau aelodaeth â'r eglwys.
11. Plant heb eu bedyddio sydd â brodyr a chwiorydd yn yr ysgol.
- Mae diffiniad o frawd neu chwaer fel a ganlyn. Plant sydd â brawd neu chwaer ar gofrestr Ysgol Uwchradd Gatholig Esgob Hedley yn y mis Medi y byddai'r ymgeisydd wedi dechrau'r ysgol. Bydd blaenoriaeth yn cael ei phennu drwy gyfeirio at y brawd neu'r chwaer ieuengaf yn yr ysgol, gyda'r brawd neu chwaer ieuengaf yn cael y blaenoriaeth o'r raddfa uchaf. Rhaid nodi pob cyswllt â brwd neu chwaer ar y cais. At ddibenion derbyn, mae brawd neu chwaer yn blentyn sy'n frawd/chwaer, hanner brawd/chwaer (plant sy'n rhannu'r un rhiant cyffredin), llystrawd/llyschwaer ble mae dau blentyn yn perthyn drwy un briodas. Mae'r diffiniad hwn hefyd yn cynnwys plant a fabwysiadwyd neu a faethwyd sy'n byw yn yr un cyfeiriad.
- Pan fo'r achos yn codi ble bydd angen dewis rhwng dau, bydd llywodraethwyr yn derbyn yr ymgeiswyr hynny sy'n byw agosaf at yr ysgol. Caiff y pellter ei fesur o ddrws ffyrnt mynedfa derbynfa yng Nghyfnod 2 i ddrws ffyrnt ty neu ffat yr ymgeisydd. Yn achos plentyn ble y mae gan ei rieni gyd gyfrifoldeb, bydd y rhiant sydd â'r cyfrifoldeb mwyaf yn ystod yr wythnos ysgol ac sy'n byw agosaf at yr ysgol yn ffactor dynodi. Bydd rhaid darparu llythyrr oddi wrth y rhieni i gadarnhau'r ffaith hwnnw.
- Bydd yr ysgol yn defnyddio System Gwybodaeth Ddaearyddol i gyfrifo'r pellter o'r cartref i'r ysgol mewn millitiroedd. Caiff y datth gerdded fyrraf ei chyfrifo gan ddefnyddio'r Arolwg Ordans a'i ddata taitth unigol o gyfeiriad cartref ymgeisydd i'r gât ysgol agored agosaf.
- Ar gyfer disgyblion sy'n gwneud cais ar gyfer Blyddyn 7, rhaid gwneud cais drwy gwblhau ffurflen gais a'i dychwelyd i Gorff Llywodraethu Ysgol Uwchradd Gatholig Esgob Hedley, yr Awdurdod derbyn erbyn 21 Hydref 2019.

Bydd Ysgol Uwchradd Gatholig Esgob Hedley yn ymddwyn yn unol â holl ddarpariaethau perthnasol y codau ymarfer statudol (Cod Derbyn i Ysgolion Llywodraeth Cynulliad Cymru a Chod Ymarfer Apeliadau Derbyn i Ysgolion 2013) fel y maent yn cymhwyso ar unrhyw adeg benodol i ysgolion a gynhelir a gyda'r gyfraith am dderbyniadau fel y caiff ei chyhmhwyso i ysgolion a gynhelir.

Caiff cyfeiriadau yn y codau at "awdurdodau derbyn" eu tybio i fod yn gyfeiriadau at Gorff Llywodraethu a Gynorthwyr yn Wirfoddol ar gyfer Ysgol Uwchradd Gatholig Esgob Hedley. Caiff cyfeiriad at yr "Awdurdod Lleol" neu "All" ei dybio i fod yn gyfeiriad at Gyngor Bwrdeistref Siroi Merthyr Tudful. Yn benodol, bydd Ysgol Uwchradd Gatholig Esgob Hedley yn ystyried cyngor Archegobbaeth Caerdydd a fydd yn cyfrannogi yn y trefniadau derbyn cydlynol a weithredir gan yr Awdurdod Lleol.

Yn unol â pholisiau derbyn ysgolion Merthyr Tudful, Rhondda Cynon Taf, Caerfili, Nedd-Port Talbot a Blaenau Gwent, bydd derbyn i Ysgol Uwchradd Gatholig Esgob Hedley yn cael ei wneud yn unol â dewis rhieni.

### **Y rhif derbyn dynodedig yw 104.**

Yn unol â hynny bydd Ysgol Uwchradd Gatholig Esgob Hedley yn derbyn o leiaf 104 o fyfyrwyr yn y grŵp oedran perthnasol ym mhob blyddyn os derbynir digon o geisiadau.

Caiff yr holl ddewisadau cyntaf eu bodloni pan fo nifer y ceisiadau i'w fwy na nifer y lleoedd sydd ar gael ac yna caiff lleoedd eu dyrannu ar sail y meini prawf gordanysgriho.

Meini Prawf Gordanysgriho  
1. Plant sy'n Derbyngofal. Y diffiniad o Blentyn sy'n Derbyngofal yw plentyn sy'n derbyn gofal oddi wrth yr Awdurdod Lleol yn unol ag Adran 22 Deddf Plant 1989 a bydd yn cymryd blaenoriaeth yn yr holl gategoriâu 2 i 7.

2. Plant Catholig a Fedyddiwyd y mae eu teuluoedd yn byw oddi fewn i ffiniau plwyf / neu y mae eu plant yn mynychu Yr Holl Saint (Glyn Ebwy), Sant Aloysius (Gurnos), Sant Illtyd (Dowlais), Sant Joseff (Tredegar), Santes Margaret (Aberdâr), y Santes Fair (Merthyr).

3. Plant Catholig a Fedyddiwyd sydd â brawd neu chwaer yn yr un ysgol ar hyn o bryd.

4. Plant Catholig a Fedyddiwyd nad ydynt yn unrhyw un o'r categorïau uchod ond y mae eu teuluoedd yn byw yn nalgylch yr ysgol. (Dalgylch yr ysgol yw Plwyf – Aberdâr, Hirwaun, Glyn-nedd, Ynys Owen / Treharris, Merthyr, Dowlais, Gurnos, Rhymini, Tredegar, Glyn Ebwy a Brynmawr).

5. Plant Catholig a Fedyddiwyd y mae eu plant yn byw y tu allan i'r ardaloedd hyn. Bydd angen cadarnhad o'r Bedydd ar gyfer categorïau 2 i 5.

6. Disgyblion â Datganiadau Anghenion Addysgol Arbennig / Ychwanegol ble y caiff Ysgol Uwchradd Gatholig Esgob Hedley ei henwi ar y Datganiad.



Dylid gwneud cais i'r Corff Llywodraethu drwy Glenc y Llywodraethu Ysgol Gyrradd Gatholig y Santes Fair, Heol Caedraw, Merthyr Tudful, CF47 8HA (Ffôn: 01685 351802) a fydd yn darparu ffurflen gais ar gyfer derbyn.

Noder: Pan fo plentyn yn dechrau'r ysgol fel plentyn bach am y tro cyntaf, dylai'r cais i gael ei dderbyn gael ei wneud, yn ddefnyddiol, yn ystod tymor yr Hydref cyn hynny er mwyn cynorthwyo'r llywodraethu'r a'r pennaeth i gynllunio eu rhaglen amwytho cyn-ysgol. Caiff ceisadau hwy'r eu hystyried ar yr amod bod rheswm priodol dros gyflwyno ar ôl y dyddiad cau a roddwyd. Caiff ceisadau i blant sy'n Derbyn Gofal eu derbyn pan gaiff ceisadau o'r fath eu derbyn.

### Gweithdrefn Apelio

Gall rhieni sydd am apelio yn erbyn penderfyniad y Llywodraethu'r i wrtho lle i'w plentyn yn yr ysgol wneud hynny yn ysgrifenedig i Gadeirydd y Llywodraethu'r. Caiff apeladau wrandawiaid gan banel annibynnol. Mae'n bosibl y bydd y Corff Llywodraethu'r a'r Awdurdod Lleol yn gwneud trefniadau ar y cyd ar gyfer apeladau.

### Derbyn i'r Meithrin

Mae Dosbarth Meithrin Ysgol Gyrradd Gatholig y Santes Fair yn anenwadol, ond rhoddir blaenoriaeth o ran gwneud cais am lle i'r canlynol:

i) Plant sydd yng ngofal yr Awdurdod Lleol a phlant a oedd yn derbyn gofal yn flaenorol ond nad ydynt bellach am eu bod wedi eu mabwysiadu (neu wedi dyfod yn destun gorchymyn preswyl neu orchymyn gwarcheidiwaeth arbenig).

ii) Plant sydd â brodyr neu chwiorydd eisoes ar restr yr ysgol. (gweler Nodyn 1)

iii) Plant sy'n byw yn nalgylch Ysgol Gyrradd Gatholig y Santes Fair.

### Nodyn 1

Diffiniad o frwd neu chwaer yw:

Brwd neu chwaer sy'n rhannu'r un rhieni;

Hanner brwd neu hanner chwaer, pan fo dau blentyn yn rhannu un rhiant;

Llystrawd neu lyseswae'r, pan fo dau blentyn yn perthyn drwy briodas y rhiant;

Rhaid bod y plant yn byw'n barhaol yn yr un cartref.

Nid yw mynychu dosbarth Meithrin y Santes Fair yn warant o le yn nosbarth derbyn yr ysgol. Rhaid cyflwyno ffurflen gais i'r Corff Llywodraethu ar yr adeg briodol.

Mae'r dyddiad cau ar gyfer ceisadau derbyn yr un peth â'r rheini yn ysgolion yr Awdurdod Lleol. Caiff hwn ei gyhoeddi'n flynyddol yn "Canllaw i Bolisi Trefniadau Derbyn i Ysgolion". Gellir cael copïo yn holl ysgolion Merthyr neu ar-lein [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

**Nid oes hawl apelio mewn perthynas â derbyn i'r Dosbarth Meithrin.**

## Meini Prawf Gordansgrifio

1. Plant sydd yng ngofal yr Awdurdod Lleol a phlant a oedd yn derbyn gofal yn flaenorol ond nad ydynt bellach am eu bod wedi eu mabwysiadu (neu wedi dyfod yn destun gorchymyn preswyl neu orchymyn gwarcheidwaeth arbennig).

2. Plant Catholig a feddyddiwyd sy'n byw yn nalgylch yr ysgol. (Dalgylch yr ysgol yw Plwyf y Santes Fair, Sant Bened, Ynys Owen)

3. Plant Catholig a feddyddiwyd sy'n byw y tu allan i ddalgylch yr ysgol, sydd wedi mynegi dewis i fynychu Ysgol Gynradd Gatholig y Santes Fair.

4. Plant a rhieni Catholig sy'n byw yn nalgylch yr ysgol.

5. Plant a rhieni Catholig sy'n byw y tu allan i ddalgylch yr ysgol, sydd wedi mynegi dewis i fynychu Ysgol Gynradd Gatholig y Santes Fair.

6. Plant a brodyr a chwirydd a fydd ar restr yr ysgol pan gafiff y disgybl sy'n gwneud cais ei dderbyn. (Gweler Nodyn 1).

7. Plant nad ydynt yn Gatholig ond bod eu rhieni'n dymuno addysg Gristnogol i'w plant.

## Nodyn 1

Diffiniad o frwd neu chwaer yw:

Brwd neu chwaer sy'n rhannu'r un rhieni;

Hanner brwd neu hanner chwaer, pan fo dau blentyn yn rhannu un rhiant;

Llystrawd neu llyschwaer, pan fo dau blentyn yn perthyn drwy briodas y rhiant;

Rhaid bod y plant yn byw'n barhaol yn yr un cartref.

Os oes yna ordansgrifio oddi fewn i gategori, bydd y Llywodraethwyr yn rhoi blaenoriaeth i blant sy'n byw agosaf at yr ysgol a bennir gan y pellter cerdded agosaf o gyfeiriad cartref yr ymgeisydd at brif fynedfa'r ysgol. Caiff pellter oedd eu cyfrifo gan system "mapio ysgolion" yr awdurdod lleol.

## Genedigaethau Llusog

Os, wrth gymhwyso'r meini prawf gordansgrifio, bod y plentyn olaf i'w dderbyn yn un o enedigaeth Llusog, e.e. effeilliaid neu dripled, yna bydd y Corff Llywodraethu yn derbyn y brodyr a'r chwirydd eraill hefyd.

## Rhestrau Aros

Bydd rhestrau aros ar gyfer derbyn yn parhau ar agor tan ddiwedd y flwyddyn academaidd ac yna'n cael eu gwaredu. Caiff y rhestr aros ei chadw gan y Corff Llywodraethu.

Nid yw cynnwys enw plentyn ar y rhestr aros yn golygu y bydd lle rhydd ar gael yn y pen draw.

## Gweithdrefn Derbyn

Mae'r dyddiad cau ar gyfer ceisadau derbyn yr un peth â'r rheini yn ysgolion yr Awdurdod Lleol. Caiff hwn ei gyhoeddi'n flynyddol yn "Canllaw i Bolisi Trefnadau Derbyn i Ysgolion". Gellir cael copïo yn holl ysgolion Merthyr neu ar-lein <http://www.merthyr.gov.uk>

**Derbyn i'r Meithrin**  
Mae Dosbarth Meithrin Ysgol Gynradd Gatholig Sant Illtyd yn anenwadol ond rhoddir blaenoriaeth o ran gwneud cais am le i'r canlynol:

i) Plant sydd yng ngofal yr Awdurdod Lleol a phlant a oedd yn derbyn gofal yn flaenorol ond nad ydynt bellach am eu bod wedi eu mabwysiadu (neu wedi dyfod yn destun gorchymyn preswyl neu orchymyn gwarcheidiwaeth arbennig).

ii) Plant sydd â brodyr neu chwiorydd eisoes ar restr yr ysgol. (gweler Nodyn 1)

iii) Plant sy'n byw yn nalgylch Ysgol Gynradd Gatholig Sant Illtyd.

### Nodyn 1

Diffinid o frwd neu chwær yw:

Brwd neu chwær sy'n rhannu'r un rhieni;

Hanner brwd neu hanner chwær, pan fo dau blentyn yn rhannu un rhiant;

Llystrawd neu llyschwær, pan fo dau blentyn yn perthyn drwy briodas y rhiant;

Rhaid bod y plant yn byw'n barhaol yn yr un cartref.

Nid yw mynychu dosbarth Meithrin Sant Illtyd yn warant o le yn nosbarth derbyn yr ysgol. Rhaid cyflwyno ffurflen gais i'r Corff Llywodraethu ar yr adeg bridodol.

Mae'r dyddiad cau ar gyfer ceisadau derbyn yr un peth â'r rheini yn ysgolion yr Awdurdod Lleol. Caiff hwn ei gyhoeddi'n flynyddol yn "Canllaw i Bolisi Trefniadau Derbyn i Ysgolion". Gellir cael copïo yn holl ysgolion Merthyr neu ar-lein [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

**Nid oes hawl apelio mewn perthynas â derbyn i'r Dosbarth Meithrin.**

## POLISI DERBYN YSGOL GYNRADD GATHOLIG Y SANTES FAIR 2018-2019

Mae Polisi Derbyn Llywodraethwyr Ysgol Gynradd Gatholig y Santes Fair fel a ganlyn:

Mae ethos Catholig gan ein hysgol ni. Catodd ein hysgol ei sefydlu gan yr Eglwys Gatholig i ddarparu addysg yn bennaf i blant teuluoedd Catholig sy'n preswyl ym Mhlwyf y Santes Fair, Sant Bened, Ynys Owen. Caiff yr ysgol ei gweinyddu gan ei Chorff Llywodraethu fel rhan o'r Eglwys Gatholig yn unol â'i Gweithred a'i Hofferyn Llywodraeth ac mae'n ceisio ar bob achlysur i fod yn dyst i Iesu Grist. Gofynnwn i bob rhiant sy'n gwneud cais am le yn yr ysgol hon i barchu ein hethos a'i bwysigrwydd yng nghymuned yr ysgol. Nid yw hyn yn effeithio ar hawl rhieni nad ydynt o'r un ffydd â'r ysgol hon i wneud cais am le ac i gael eu hystyried am le yma.

Rhif Derbyn yr ysgol ar gyfer y flwyddyn ysgol 2018/19 yw 26.

Os yw'r nifer o geisadau'n fwy na'r rhif derbyn, bydd y llywodraethwyr yn cymhwyso'r meinï prawf gordansgrifio canlynol ar gyfer derbyn i'r ysgol, ar yr amod fod y llywodraethwyr yn cael eu gwneud yn ymwybodol o'r cais cyn bod penderfyniadau ynghylch derbyn iadau'n cael eu gwneud.

5. Plant â rhieni Catholig sy'n byw y tu allan i ddalgylich yr ysgol, sydd wedi mynegi dewis i fynychu Ysgol Gynradd Gatholig Sant Illtyd.

6. Plant â brodyr a chwiorydd a fydd ar restr yr ysgol pan gaiff y disgybl sy'n gwneud cais ei dderbyn. (Gweler Nodyn 1).

7. Plant nad ydynt yn Gatholig ond bod eu rhieni'n dymuno addysg Gristnogol i'w plant.

**Nodyn 1**

Diffinïad o frawd neu chwaer yw:

Brawd neu chwaer sy'n rhannu'r un rhieni;

Hanner brawd neu hanner chwaer, pan fo dau blentyn yn rhannu un rhiant;

Llystrawd neu llyschwaer, pan fo dau blentyn yn perthyn drwy briodas y rhiant;

Rhaid bod y plant yn byw'n barhaol yn yr un cartref.

Os oes yna ordanysgrifio oddi fewn i gategori, bydd y Llywodraethwyr yn rhoi blaenoriaeth i blant sy'n byw agosaf at yr ysgol a bennir gan y pellter cerdded agosaf o gyfeiriad cartref yr ymgeisydd at brif fynedfa'r ysgol. Caiff pellterodd eu cyfrifo gan system "mapio ysgolion" yr awdurdod lleol.

**Genedigaethau Llusog**

Os, wrth gymhwyso'r meini prawf gordanysgrifio, bod y plentyn oiaf i'w dderbyn yn un o enedigaeth Llusog, e.e. eifeilliaid neu dripled, yna bydd y Corff Llywodraethu yn derbyn y brodyr a'r chwiorydd eraill hefyd.

**Rhestrau Aros**

Bydd rhestrau aros ar gyfer derbyn yn parhau ar agor tan ddiwedd y flwyddyn academaidd ac yna'n cael eu gwaredu. Caiff y rhestr aros ei chadw gan y Corff Llywodraethu.

Nid yw cynnwys enw plentyn ar y rhestr aros yn golygu y bydd lle rhydd ar gael yn y pen draw.

**Gweithdrefn Derbyn**

Mae'r dyddiad cau ar gyfer ceisadau derbyn yr un peth â'r rhieni yn ysgolion yr Awdurdod Lleol. Caiff hwn ei gyhoeddi'n flynyddol yn "Canllaw i Bolisi Trefnadau Derbyn i Ysgolion". Gellir cael copïo yn holl ysgolion Menthwr neu ar-lein [www.mentwr.gov.uk](http://www.mentwr.gov.uk)

Dylid gwneud cais i'r Corff Llywodraethu drwy Glerec y Llywodraethwyr Ysgol Gynradd Gatholig Sant Illtyd, Ffordd Greiglog, Dowlais, Menthwr Tydfil, CF48 3BT (Ffôn: 01685 351811) a fydd yn darparu ffurflen gais ar gyfer derbyn.

Noder: Pan fo plentyn yn dechrau'r ysgol fel plentyn bach am y tro cyntaf, dylai'r cais i gael ei dderbyn gael ei wneud, yn ddefnyddiol, yn ystod tymor yr Hydref cyn hynny er mwyn cynorthwyo'r llywodraethwyr a'r pennaeth i gynllunio eu rhaglen anwytho cyn-ysgol. Caiff ceisadau hwy'r eu hystyried ar yr amod bod rheswm priodol dros gyflwyno ar ôl y dyddiad cau a roddwyd. Caiff ceisadau i blant sy'n Derbyn Gofal eu derbyn pan gaiff ceisadau o'r fath eu derbyn.

**Gweithdrefn Apelio**

Gall rhieni sydd am apelio yn erbyn penderfyniad y Llywodraethwyr i wrtho lle i'w plentyn yn yr ysgol wneud hynny yn ysgrifenedig i Gadeirydd y Llywodraethwyr. Caiff apeladau wrandawiaid gan banel annibynnol. Mae'n bosibl y bydd y Corff Llywodraethu a'r Awdurdod Lleol yn gwneud trefnadau ar y cyd ar gyfer apelladau.

- Meini Prawf Gordangysgrifio**
1. Plant sydd yng ngofal yr Awdurdod Lleol a phlant a oedd yn derbyn gofal yn flaenorol ond nad ydynt bellach am eu bod wedi eu mabwysiadu (neu wedi dyfod yn destun gorchymyn preswyl neu orchymyn gwarcheidiwaeth arbennig).
  2. Plant Catholig a feddyddiwyd sy'n byw yn nalgylch yr ysgol. (Dalgylch yr ysgol yw Plwyf Sant Illtyd, Dowlais, Pant, Penyddarren, Merthyr).
  3. Plant Catholig a feddyddiwyd sy'n byw y tu allan i ddalgylch yr ysgol, sydd wedi mynegi dewis i fynychu Ysgol Gynradd Gatholig Sant Illtyd.
  4. Plant a rhieni Catholig sy'n byw yn nalgylch yr ysgol.

Rhif Derbyn yr ysgol ar gyfer y fwyddyn ysgol 2018/19 yw 20. Os yw'r nifer o geisiadau'n fwy na'r rhif derbyn, bydd y llywodraethwyr yn cymhwyso'r meini prawf gordangysgrifio canlynol ar gyfer derbyn i'r ysgol, ar yr amod fod y llywodraethwyr yn cael eu gwneud yn ymwybodol o'r cais cyn bod penderfyniadau ynghylch derbyn iadau'n cael eu gwneud.

Mae Polisi Derbyn Llywodraethwyr Ysgol Gynradd Gatholig Sant Illtyd fel a ganlyn:

Mae ethos Catholig gan ein hysgol ni. Cafodd ein hysgol ei sefydlu gan yr Eglwys Gatholig i ddarparu addysg yn bennaf i blant teuluoedd Catholig sy'n preswyllo ym Mhlwyf Sant Illtyd, Dowlais, Pant, Penyddarren, Merthyr Tudful. Caiff yr ysgol ei gweinyddu gan ei Chorff Llywodraethu fel rhan o'r Eglwys Gatholig yn unol â'i Gweithred a'i Hofferyn Llywodraeth ac mae'n ceisio ar bob achlysur i fod yn dyst i Iesu Grist. Gofynnwn i bob rhiant sy'n gwneud cais am le yn yr ysgol hon i barchu ein hethos a'i bwysigrwydd yng nghymuned yr ysgol. Nid yw hyn yn effeithio ar hawl rhieni nad ydynt o'r un ffydd â'r ysgol hon i wneud cais am le ac i gael eu hystyried am le yma.

## **POLISI DERBYN YSGOL GYNRADD GATHOLIG SANT ILLTYD 2018-2019**

Nid oes hawl apelio mewn perthynas â derbyn i'r Dosbarth Meithrin.

Mae'r dyddiad cau ar gyfer ceisiadau derbyn yr un peth â'r rheini yn ysgolion yr Awdurdod Lleol. Caiff hwn ei gyhoeddi'n flynyddol yn "Canllaw i Bolisi Trefniadau Derbyn i Ysgolion". Gellir cael copïo yn holl ysgolion Merthyr neu ar-lein [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

Nid yw mynychu dosbarth Meithrin Sant Aloysius yn warant o le yn nosbarth derbyn yr ysgol. Rhaid cyflwyno ffurflen gais i'r Corff Llywodraethu ar yr adeg briodol.

Rhaid bod y plant yn byw'n barhaol yn yr un cartref.

Llystrawd neu llyschwær, pan fo dau blentyn yn perthyn drwy briodas y rhiant;

Hanner brawd neu hanner chwær, pan fo dau blentyn yn rhannu un rhiant;

Brawd neu chwær sy'n rhannu'r un rhieni;

Diffiniad o frawd neu chwær yw:

**Nodyn 1**

**Genedigaethau Llusog**  
Os, wrth gymhwyso'r meini prawf gordansgrifio, bod y plentyn oiaf i'w dderbyn yn un o enedigaeth  
llusog, e.e. effeilliaid neu dripled, yna bydd y Corff Llywodraethu yn derbyn y brodyr a'r chwiorydd eraill  
hefyd.

**Rhestrau Aros**  
Bydd rhestrau aros ar gyfer derbyn yn parhau ar agor tan ddiwedd y flwyddyn academaidd ac yna'n  
cael eu gwaredu. Caiff y rhestr aros ei chadw gan y Corff Llywodraethu.  
Nid yw cynnwys enw plentyn ar y rhestr aros yn golygu y bydd lle rhydd ar gael yn y pen draw.

**Gweithdrefn Derbyn**  
Mae'r dyddiad cau ar gyfer ceisadau derbyn yr un peth a'r rheini yn ysgolion yr Awdurdod Lleol. Caiff  
hwn ei gyhoeddi'n flynyddol yn "Canllaw i Bolisi Treftadau Derbyn i Ysgolion". Gellir cael copïo yn holl  
ysgolion Morthyr neu ar-lein <http://www.morthyr.gov.uk>

Dylid gwneud cais i'r Corff Llywodraethu drwy Glerc y Llywodraethu'r Ysgol Gyrradd Gatholig Sant  
Aloysius, Ffordd Cedrwydd, Gurnos, Morthyr Tudful, CF47 9PA (Ffôn: 01685 351809) a fydd yn darparu  
ffurflen gais ar gyfer derbyn.  
Noder: Pan fo plentyn yn dechrau'r ysgol fel plentyn bach am y tro cyntaf, dylai'r cais i gael ei dderbyn  
gael ei wneud, yn ddefnyddol, yn ystod tymor yr Hydref cyn hynny er mwyn cynorthwyo'r llywodraethu'r  
a'r pennaeith i gynllunio eu rhaglen anwytho cyn-ysgol. Caiff ceisadau hwy'r eu hystyried ar yr amod  
bod rheswm priodol dros gyflwyno ar ôl y dyddiad cau a roddwyd. Caiff ceisadau i Biant sy'n Derbyn  
Gofal eu derbyn pan gaiff ceisadau o'r fath eu derbyn.

**Gweithdrefn Apelio**  
Gall rhieni sydd am apelio yn erbyn penderfyniad y Llywodraethu'r wrtho lle i'w plentyn yn yr ysgol  
wneud hynny yn ysgrifenedig i Gadeirydd y Llywodraethu'r. Caiff apeladau wrandawiaid gan banel  
annibynnol. Mae'n bosibl y bydd y Corff Llywodraethu a'r Awdurdod Lleol yn gwneud treftadau ar y  
cyd ar gyfer apeladau.

**Derbyn i'r Meithrin**  
Mae Dosbarth Meithrin Ysgol Gyrradd Gatholig Sant Aloysius yn anenwadol ond rhoddir blaenoriaeth  
o ran gwneud cais am le i'r canlynol::

(i) Plant sydd yng ngofal yr Awdurdod Lleol a phiant a oedd yn derbyn gofal yn flaenorol ond nad  
ydynt bellach am eu bod wedi eu mabwysiadu (neu wedi dyfod yn destun gorchymyn preswyl neu  
orchymyn gwarcheidiwaeth arbennig).

(ii) Plant sydd â brodyr neu chwiorydd eisoes ar restr yr ysgol. (gweler Nodyn 1)

(iii) Plant sydd wedi mynychu Grŵp Dechrau'n Deg Sant Aloysius neu Grŵp Meithrin Sant Aloysius.

iv) Plant sy'n byw yn nalgylch Ysgol Gyrradd Gatholig Sant Aloysius.

Mae Polisi Derby Llywodraethwyr Ysgol Gyrradd Gatholig Sant Aloysius fel a ganlyn:

Mae ethos Catholig gan ein hysgol ni. Cafodd ein hysgol ei sefydlu gan yr Eglwys Gatholig i ddarparu addysg yn bennaf i blant teuluoedd Catholig sy'n preswyllo ym Mhlwyf Sant Aloysius, Gurnos, Merthyr Tudful. Caiff yr ysgol ei gwneid gan ei Chorff Llywodraethu fel rhan o'r Eglwys Gatholig yn unol â'i Gweithred a'i Hofferyn Llywodraethu ac mae'n ceisio ar bob achlysur i fod yn dyst i Iesu Grist. Gofynnwn i bob rhiant sy'n gwneud cais am le yn yr ysgol hon i barchu ein hethos a'i bwysigrwydd yng nghymuned yr ysgol. Nid yw hyn yn effeithio ar hawl rhieni nad ydynt o'r un ffydd â'r ysgol hon i wneud cais am le ac i gael eu hystyried am le yma.

Rhif Derby yn yr ysgol ar gyfer y flwyddyn ysgol 2018/19 yw 23.

Os yw'r nifer o geisiadau'n fwy na'r rhif derbyn, bydd y Llywodraethwyr yn cymhwyso'r meini prawf gordansgrifio canlynol ar gyfer derbyn i'r ysgol, ar yr amod fod y Llywodraethwyr yn cael eu gwneud yn ymwybodol o'r cais cyn bod penderfyniadau ynghylch derbyn iadau'n cael eu gwneud.

### **Meini Prawf Gordansgrifio**

1. Plant sydd yng ngofal yr Awdurdod Lleol a phlant a oedd yn derbyn gofal yn flaenorol ond nad ydynt bellach am eu bod wedi eu mabwysiadu (neu wedi dyfod yn destun gorchymyn preswyl neu orchymyn gwarcheidwaeth arbennig).

2. Plant Catholig a feddyddiwyd sy'n byw yn nalgylch yr ysgol. (Dalgylch yr ysgol yw Pllwyf Sant Aloysius, Gurnos, Merthyr).

3. Plant Catholig a feddyddiwyd sy'n byw y tu allan i ddalgylch yr ysgol, sydd wedi mynegi dewis i fynychu Ysgol Gyrradd Gatholig Sant Aloysius.

4. Plant a rhieni Catholig sy'n byw yn nalgylch yr ysgol.

5. Plant a rhieni Catholig sy'n byw y tu allan i ddalgylch yr ysgol, sydd wedi mynegi dewis i fynychu Ysgol Gyrradd Gatholig Sant Aloysius.

6. Plant a brodyr a chwiorydd a fydd ar restr yr ysgol pan gaiff y disgybl sy'n gwneud cais ei dderbyn. (Gweler Nodyn 1).

7. Plant nad ydynt yn Gatholig ond bod eu rhieni'n dymuno addysg Gristnogol i'w blant.

### **Nodyn 1**

Diffiniad o frwd neu chwær yw:

Brwd neu chwær sy'n rhannu'r un rhieni;

Hanner brwd neu hanner chwær, pan fo dau blentyn yn rhannu un rhiant;

Llystrawd neu llyschwær, pan fo dau blentyn yn perthyn drwy briodas y rhiant;

Rhaid bod y blant yn byw'n barhaol yn yr un cartref.

Os oes yna ordansgrifio oddi feewn i gategori, bydd y Llywodraethwyr yn rhoi blaenoriaeth i blant sy'n byw agosaf at yr ysgol a bennir gan y pellter cerdded agosaf o gyfeiriad cartref yr ymgeisydd at brif fynedfa'r ysgol. Caiff pellteroedd eu cyfrifo gan system "mapio ysgolion" yr awdurdod lleol.

## E. DERBYN I YSGOLION GWIRFODDOL DAN GYMORTH

Ym Mrwdeistref Siroi Merthyr Tudful mae pedair ysgol wirfoddol dan gymorth sy'n cael eu cynnal gan yr All yn unol â hynny, ond sy'n cael eu trefnu a'u rhedeg gan Awdurdod Addysg Esgobaethol Eglwys Rufain mewn partneriaeth â'r All. Mae cyrff llywodraethu ysgolion Catholig yn rheoli'r trefniadau derbyn i'w hysgolion. Dyllid gwneud ceisiadau derbyn i:

Clerc y Corff Llywodraethol  
Ysgol Gynradd Gatholig St Aloysius  
Ffordd Cedrwydd, Ystad Gurnos  
Merthyr Tudful CF47 9PA  
Ffôn: (01685) 351809

Clerc y Corff Llywodraethol  
Ysgol Gynradd Gatholig St Illtyd  
Ffordd Garegog, Dowlais  
Merthyr Tudful CF48 3BT  
Ffôn: (01685) 351811

Clerc y Corff Llywodraethol  
Ysgol Gynradd Gatholig y Santes Fair  
Heol Caedraw, Merthyr Tudful  
CF47 9AN  
Ffôn: (01685) 351802

Clerc y Corff Llywodraethol  
Ysgol Uwchradd Gatholig yr Esgob Hedley  
Heol Gwanffarren, Penydarren  
Merthyr Tudful CF47 9AN  
Ffôn: (01685) 351860

Os bydd cais am dderbyniad yn atlywddianus, bydd y Corff Llywodraethu yn ysgrifennu at y rhieni'n nodi'r rhesymau am eu penderfyniad. Bydd y llythyrr hwn hefyd yn hysbysu'r rhieni am eu hawl i apelio a'r broses y dyllid ei dilyn.

Am ragor o wybodaeth yngl n â Pholisiau Derby'n Ysgolion Gwirfoddol Dan Gymorth, cysylltwch â'r ysgol yn uniongyrchol neu ewch at y wefan: [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

gwefan: [www.merthyr.gov.uk](http://www.merthyr.gov.uk)



- 7. Newid Ysgolion Uwchradd
  - 1 Cymraeg fel ail iaith mewn ysgolion cyfrwng Saesneg:
    - Dysgir y Gymraeg i bob disgybl yng Nghyfnod Allweddol 1. Rhoddir pwyslais ar ddatblygu sgiliau llafar mewn cyd-destun ystyrion. Anogir defnydd naturiol o'r iaith yn ystod y diwrnod ysgol.
    - Caiff y Gymraeg ei datblygu ymhellach yng Nghyfnod Allweddol 2 gyda mwy o bwyslais ar sgiliau darllen ac ysgrifennu.
    - Er mis Medi 1999, mae'r Gymraeg wedi cael ei dysgu hefyd i bob disgybl yng Nghyfnodau Allweddol 3 a 4.
  - 2 Darpariaeth ar gyfer Addysg Cyfrwng Gymraeg:
    - Mae addysg ar gael mewn ysgolion cyfrwng Gymraeg i bob disgyblion y mae eu rhieni'n dewis addysg cyfrwng Gymraeg ar eu cyfer:
      - (i) Ysgol Gyrradd Gyrraeg Santes Tudful
      - (ii) Ysgol Gyrradd Gyrraeg Rhyd-y-Grug
    - Er mair Gymraeg yw prif gyfrwng yr addysgu, mae safonau uchel yn y Saesneg yn cael eu cynnal hefyd.
    - Gall rhieni/gofalwyr nodi'u dewis am le mewn addysg cyfrwng Gymraeg wrth lenwi ffurflen gais. Er y cynigir y llefydd gan yr awdurdod lleol, gall rhieni/gofalwyr hefyd ddyuno dweud wrth eu hysgol gyrradd bod ganddynt bledntyn sy'n nesáu at oedran ysgol. Os yw rhieni/gofalwyr yn ansicr pa ysgol sydd fel arfer yn gwasanaethu eu hardal, dylent gyfeirio at www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appeals.
    - Bydd disgyblion sy'n mynychu ysgolion cyrradd cyfrwng Gymraeg yn gallu parhau â'u haddysg mewn ysgolion uwchradd cyfrwng Gymraeg y tu allan i'r Fwrdeistref Sirol. Mae gan yr Allgysylltiadau agos ag Ysgol Gyfun Rhydlywan yn Rhondda Cynon Taf.

Mae newid ysgol yn ystod addysg uwchradd yn gam mawr i bledntyn. Efallai nad oes modd osgoi penderfyniad o'r fath, e.e. am fod y teulu'n symud ty. Mewn amgylchiadau o'r fath, bydd angen i rieni gysylltu â'r ysgol lleol yn ogystal â'r Ganolfan Cyswilt Cwsmeriaid (01685) 725000. Os hoffai rhieni/gofalwyr i'w bledntyn drosglwyddo o un ysgol i ysgol arall, dylen nhw drafod y sefyllfa gyda'u pennaeith presennol yn gyntaf. Os, yn dilyn y drafodaeth hon, y bydd y rhieni/gofalwyr yn dal i ddymunno trosglwyddo eu bledntyn i ysgol newydd, dylen nhw gysylltu â'r Tim Derbyniadau Ysgol i gael cynngor cyn gwneud y cais. Cyfeirir at Ran Dau (tudalen 27) i gael gwybodaeth yn ymwneud â chliudiant o'r cartref i'r ysgol os gwelwch yn dda.

Os nad yw'r grŵp blwyddyn perthnasol yn yr ysgol sy'n derbyn wedi cyrraedd uchafswm derbyniadau cyhoeddus yr ysgol (gan gynnwys, lle mae'n briodol, y nifer cydnabyddedig o leodd wrth gefn) am blant y mae eu rhieni/gofalwyr eisoes wedi gwneud cais am le iddyn nhw yn yr ysgol, yna dylai'r bledntyn gael ei dderbyn i'r ysgol. Dylid nodi bod dewisadau'r cwricwlwm yn gallu amrywio o un ysgol i'r llall.

Yn unol â Deddf Addysg 1996 – Adran 354, polisi'r All yw y dylai pob bledntyn gael cyfle i ddysgu a defnyddio'r iaith Gymraeg. Dyma sut darperir ar gyfer hyn:

Am ragor o wybodaeth am yr rhu'ch bledntyn i Ysgol Cyfrwng Gymraeg, ewch at: <http://merthyrfs.org/media/2098/being-bilingual-landscapes-2017.pdf>

Arholiadau  
 Mae Cyngor Bwrdeistref Merthyr Tudful yn dilyn y cyngor a'r ddeddfwriaeth a dderbynir gan Lywodraeth Cymru mewn perthynas â mynediad i arholiadau allanol. Gellir derbyn gwybodaeth bellach partnedd polisiysgol a chanlyniadau arholiadau o'ysgol yn uniongyrchol. Mae gan bob disgybl hawl i fynediad i arholiadau cyhoeddus ar y lefel briodol ar gyfer y pynciau a astudir. Telir costau arholiadau gan yr ysgol fel rheol yn unol ag amodau a thelerau.

Bydd plant yn trosglwyddo o ysgol gynradd i ysgol uwchradd ar ddechrau'r flwyddyn ysgol yn dilyn eu pen-blwydd yn un ar ddeg oed. Rhaid cyflawni pob trosglwyddiad o'r fath drwy lenwi ffurflen gais. Os cafodd plentyn ei eni rhwng 1 Medi 2007 a 31 Awst 2008, bydd efi'n trosglwyddo'n awtomatig i'r ysgol uwchradd leol ym mis Medi 2019. Bydd penaeithiad ysgolion cynradd yn gallu rhoi gwybod i rieni/gofalwyr pa ysgol uwchradd y dylai eu plant ei mynychu fel arfer a rhoi gwybod i ddyn nhw am y trefniadau cludiant a ddefnyddir gan yr awdurdod lleol. Os bydd ar rieni/gofalwyr eisieu i'w plentyn fynd i ysgol uwchradd nad yw'n gwasanaethu eu hardal nhw, dylen nhw gysylltu â'r Ganolfaan Cyswilt Cwsmeriaid (01685 725000). Dylid gwneud cais am le o'r fath cyn gynted â phosibl ac fel y'i nodir yn Adran H "Gwneud Cais am Le" (tudalen 22). Mae'r meini prawf perthnasol wedi'u rhestru yn Adran I "Beth sy'n digwydd pan fydd gormod o blant yn gwneud cais am le?" (tudalen 22).

**6. Derbyn i Ysgolion Uwchradd**

Mae newid ysgol yn ystod addysg gynradd yn gam mawr i blentyn. Efallai nad oes modd osgoi penderfyniad o'r fath, e.e. am fod y teulu'n symud t, ac, mewn amgylchiadau o'r fath, bydd yn rhaid i rieni/gofalwyr gysylltu â'r ysgol leol yn ogystal â'r Adran Ysgolion, Canolfan Cyswilt Cwsmeriaid (01685) 725000. Os hoffai rieni/gofalwyr i'w plentyn drosglwyddo o un ysgol i ysgol arall, dylen nhw drafod y sefyllfa gyda'u penaeith presentol yn gyntaf. Os, yn dilyn y drafodaeth hon, y bydd y rieni/gofalwyr yn dal i ddymunu trosglwyddo eu plentyn i ysgol newydd, dylen nhw gysylltu â'r Tîm Derbyniadau Ysgolion am gyngor cyn gwneud y cais. Cyfeirir at Ran Dau (tudalen 27) am wybodaeth yn ymwneud â chludiant o'r cartref i'r ysgol, os gwelwch yn dda. Os oes lle gwag addas, bydd plentyn yn cael lle yn yr ysgol. Gall dosbarthiadau gynradd ychwanegu mwy nag un gr. p oedran ac, os felly, gan y penaeith y bydd y dasg o leoli'r plentyn yn y dosbarth mwyaf addas. Mae'r Lywodraeth wedi cyfyngu'r nifer o blant sy'n gallu mynychu dosbarthiadau cynradd i uchafswm o 30 o ddisgyblion mewn dosbarthiadau Derbyn, Blwyddyn 1 a Blwyddyn 2. Gallai hyn olygu nad oes llefydd gwag addas ar gael.

**5. Newid Ysgolion: Addysg Gynradd**

Os bydd rieni/gofalwyr yn ddymunu i'w plentyn fynychu ysgol gynradd nad yw'n gwasanaethu eu hardal, dylen nhw gysylltu â Chanolfan Cyswilt Cwsmeriaid (01685) 725000. Dylid gwneud cais am le o'r fath cyn gynted â phosibl ac yn unol â'r hyn a nodir yn Adran H "Gwneud Cais am Le" (tudalen 22).

Nid oes hawl apelio am lleoedd meithrin na lleoedd cyn meithrin.

**Darparwr Addysg Gofrestredig (DAC) mewn Lleoeddau Nas Cynhellir**

Pan na ellir cynnig lle cyn-meithrin mewn ysgol yn sgil diffyg lle, yna, gall yr awdurdod lleoli ddarparu grant arian y Blynnyddoedd Cynnar er mwyn cael eich derbyn i le Addysg Feithrin ran-amser yn un o'r 3 Darparwr Addysg Gofrestredig (DAC) ym Morthyr Tudful.

Mae tri lleoliad wedi'u cofrestru ar hyn o bryd fel Darparwr Addysg y Blynnyddoedd Cynnar ym Morthyr Tudful ac maen nhw wedi'u lleoli yng Nghanoifan Plant Integredig Cwm Golau, Pentre-bach:

- Cylch Meithrin Pentre-bach (Cyfrwng Cymraeg)
- Cyn-ysgol "Little Rascais"
- Meithrinfa Ddydd "Funtazia"

Os ydych am unrhyw wybodaeth bellach am Ddarparwr y Blynnyddoedd Cynnar, cysylltwch â (01685) 727387/727374.

**2. Addysg Gyrradd**

Yn ôl y gyfraith, mae'n ofynnol i bob plentyn dderbyn addysg lawn-amser o ddechrau'r tymor ysgol ar ôl ei bumed pen-blwydd ef neu hi. Ym Morthyr Tudful, mae hawl i bob plentyn ddechrau'r ysgol ar ddechrau'r flwyddyn ysgol (Medi) pan fyddan nhw'n troi'n bwrp. Caiff plant fynd i'r ysgol pan fyddan nhw'n dair neu'n bedair oed a dylai rhieni drafod y ddarpariaeth hon gyda staff Tim Derbyniadau Ysgolion yr Adran Dysgu. Caiff plant rhwng 3/4 oed ac 11 oed eu hadnabod fel disgyblion sy'n derbyn addysg gyrradd. Ym Morthyr Tudful, darperir addysg gyrradd mewn ysgolion meithrin a chynradd ar wahan.

**Mae presenoldeb rhwng 3 oed hyd nes dyddiad bumed pen-blwydd y plentyn yn opsiynol ac mae hawl gan rieni i ohirio dechreuad eu plentyn yn yr ysgol hyd nes y tymor ar ôl ei bumed pen-blwydd.**

**3. Derbyn i Ddosbarth Derby**

Mae'n rhaid i rieni/otolwyr plant sy'n mynychu dosbarth meithrin mewn ysgol, neu ysgol feithrin fwydo, wneud cais am le yn y brif ysgol pan fydd y plentyn yn cyrraedd yr oed i gael lle mewn ysgol gyrradd. Nid yw plant o'r fath yn trosglwyddo'n awtomatig. (I gael manylion y meini prawf gordanysgriho wrth dderbyn disgyblion, cyfeiriwch at dudalen 22, Adran I).

**6. Derbyniadau Ysgolion Uwchradd**

Gall disgyblion sy'n cyrraedd pwrp oed yn ystod y flwyddyn ysgol gael eu derbyn i adranau babanod ar ddechrau'r flwyddyn ysgol ym mis Medi.

Dylai rhieni/gofalwyr roi gwybod o flaen llaw i'r awdurdod lleoli os oes ganddynt blentyn a fydd yn troi 4 erbyn Awst 31ain, 2019. Er bod ceisiadau ar gyfer derbyniadau yn cael ei hanfon allan yn ystod Tymor yr Hydref, mae'n bwysig nad ydych yn colli lle o ganlyniad i gais hwy. Er bod lleoedd yn cael eu cynnig gan yr awdurdod lleoli, gall rhieni/gofalwyr hefyd roi gwybod i'r hysgol gyrradd leoliad eu plant yn nesau at yr oedran y gallent ddechrau yno. Os yw'r rhieni/gofalwyr yn ansicr pa ysgol sy'n gwasanaethu eu hardal fel arfer, cyfeiriwch at [www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appals](http://www.merthyr.gov.uk/resident/schools-and-learning/admissions-and-appals).

Ni fydd gan y plant hynny sy'n cael eu derbyn i **ddosbarth cyn-methrin yr hawl awtomatig i barhau mewn addysg yn yr ysgol honno**. Tra gwneir pob ymdrech i greu lle i'r disgyblion hyn fel y gallant drosglwyddo i'r dosbarth Methrin y mis Medi dilynol, mae'n bosibl y bydd achlysuron pan, yn sgil gordanysgrifio, na fydd yn bosibl i'r trosglwyddo hwn ddigwydd.

**Derbyn i'r Cyn-Methrin (plant sy'n codi'n 3 oed)**  
Mae plant sy'n codi'n 3 oed yn ystod y flwyddyn academaidd yn gymwys i wneud cais am le cyn-methrin i ddechrau'r tymor ar ôl eu pen-blwydd yn dair oed, hynny yw yn Nghymor y Gwanwyn a'r Haf ym mhob blwyddyn. Caiff lleoedd cyn-methrin eu darparu yn amodol ar argaeledd ac ni ellir eu gwariantu mewn unrhyw ysgol. Pan ystyri fod y lle methrin yn llawn, ni ellir derbyn unrhyw ddysgyblion cyn-methrin pellach.

Ni fydd hawl awtomatig gan ddisgyblion a dderbynnir i ddosbarth methrin i barhau a'u haddysg yn yr ysgol honno. Er y gwneir pob ymdrech i roi lle i'r disgyblion hyn, rhaid gwneud cais ffurfiol am drosglwyddo i'r dosbarth Derbyn (adeg trosglwyddo o'r methrin). Gallai fod adegau yn sgil gordanysgrifio pan na fydd yn bosibl i'r trosglwyddo hwn ddigwydd.

Er y bu'n safbwynt hirsefydlog yr awdurdod lleol y dylai pob plentyn gael mynediad i addysg feithrin ran-amser am ddim o ddechrau'r tymor yn dilyn trydydd pen-blwydd y plentyn, yn ymarferol mae plant yn dechrau ysgolion neu ddosbarthiadau methrin yn 3 neu 4 oed yn dibynnu ar gyfyngiadau niferoedd a galw lleol. Fodd bynnag, mae'r awdurdod lleol ar hyn o bryd yn ystyried addysg feithrin, felly gallai'r sefyllfa newid yn y dyfodol. Mae addysg feithrin yn ddarpariaeth anstatudol felly nid oes hawl apelio yn erbyn penderfyniad yr awdurdod derbyn.

### C. TREFNIADAETH YSGOLION 1. Addysg Feithrin

Mae oedran ysgol gorffodol yn cychwyn fel a ganlyn:  
1af Medi i'r rheini sy'n dod yn 5 oed rhwng y 1af Ebrill blaenorol a'r 31ain Awst;  
1af Ionawr i'r rheini sy'n dod yn 5 oed rhwng y 1af Medi blaenorol a'r 31ain Rhagfyr;  
1af Ebrill i'r rheini sy'n dod yn 5 oed rhwng y 1af Ionawr blaenorol a'r 31ain Mawrth.

11/12 oed mewn ysgolion uwchradd.

3/4 oed methrin a 4-5 oed derbyn mewn ysgol gynradd;

Yr oedranau arferol ar gyfer derbyn ym Merthyr Tudful yw:  
pan fo disgyblion methrin yn ymuno â dosbarth derbyn ar eu derbyniad cyntaf i ysgol, byddant yn cyfrif tuag at y nifer derbyn/terfyn derbyn cydnabyddedig.

gordanysgrifio'n weithredol os bydd angen.

4. Mae'r rhan fwyaf o ysgolion cynradd a babanod yn y Fwrdeistref Siroi yn darparu addysg feithrin hefyd. Fodd bynnag, ni fydd lle awtomatig yn y dosbarth derbyn i blant sydd wedi mynychu

• plant gyda brodyr a chwiorydd yn byw yn yr un cartref yn mynychu'r ysgol. Os mai dim ond un lle sydd ar gael, ac mae plant genedigethau lluosog (gefeilliaid, tripleidi ac ati) yn cael y ffaenoriaeth nesaf, er mwyn cydymffurfio â deddfwriaeth maint dosbarthiadau cynradd, bydd rhieni'n cael dewis pan fyddant yn gwneud cais. Nid yw'r rheoliadau'n caniatáu eithriadau i gyfyngiadau maint dosbarthiadau yn yr amgylchiadau hyn.

- Fel arfer, mae daliglychoedd ysgolion sy'n darparu addysg gynradd wedi'u grwpio gyda'i trefniadau sydd wedi'u nodi yn C(6) (Tudalen 8). Nid yw derbyn/iaid/presenoldeb disgyblion mewn ysgol Maen Rhaid i ddisgyblion sy'n byw y tu allan i ddaliglych ysgol uwchradd geisio cael eu derbyn drwy'r gilydd i ffurfio daliglych cyswilt ar gyfer pob un o'r ysgolion uwchradd a gynhelir gan yr awdurdod. Mae'n rhaid i ddisgyblion sy'n byw y tu allan i ddaliglych ysgol uwchradd geisio cael eu derbyn drwy'r trefniadau sydd wedi'u nodi yn C(6) (Tudalen 8). Nid yw derbyn/iaid/presenoldeb disgyblion mewn ysgol Maen Rhaid i ddisgyblion sy'n byw y tu allan i ddaliglych ysgol uwchradd geisio cael eu derbyn drwy'r gilydd i ffurfio daliglych cyswilt ar gyfer pob un o'r ysgolion uwchradd a gynhelir gan yr awdurdod.
- "Plant sy'n derbyn gofal" a dderbyniwyd y tu allan i'r addeg derbyn arferol;
- Disgyblion sy'n dymuno cael addysg mewn ysgol o ffydd grefyddol arbennig ac a dderbyniwyd i ysgol o'r fath y tu allan i'r addeg derbyn arferol;
- Phlant dosbarth derbyn a dderbyniwyd y tu allan i'r addeg derbyn arferol wedi diwrnod cyntaf y flwyddyn ysgol pan fo'r ysgol heb gyrraedd ei nifer derbyn ond eisoes wedi trefnu i dosbarthiadau;

Serch hynny, gellir anwybyddu rhai mathau o blant ("disgyblion a eithri") i ddiibenion penderfynu a yw'r trothwy o 30 wedi'i groesi. Mae'r rhain bellach yn cynnwys:-

1. Mae gan bob ysgol nifer derbyn penodol wedi'i osod i gyd-fynd â'r lle sydd ar gael yn yr ysgol i gynnwys disgyblion. Mae'n cynrychioli uchafswm y nifer o ddisgyblion y dylid eu derbyn ym mlwyddyn dderbyn arferol ysgol (h.y. dosbarth derbyn mewn ysgolion cynradd a Blwyddyn 7 mewn ysgolion uwchradd) os ceir digon o geiswadau am le. Ni ddylid derbyn mwy na'r nifer derbyn hwn fel rheol. Ymhob sefyllfa, heblaw'r amgylchiadau mwyaf eithriadol, byddai'r ysgol yn gweithredu'r uchafswm derbyn hwn ar gyfer grwpiau blwyddyn heblaw'r rhai ym mlwyddyn arferol mynediad. Yn y rhestr o ysgolion ar dudalennau 28-30 nodir yr uchafswm derbyniadau.
2. Ffel arfer, cynigir lle i blentyn yn yr ysgol a ddewisir gan y rhiant/gofalwr heblaw bod yr uchafswm nifer wedi'i gyrraedd. Pan fydd ceiswadau'n uwch na'r lle sydd ar gael, bydd y meini prawf gordanygrifio (a nodir ar dudalennau 22) yn cael eu gweithredu.
3. Mae maint dosbarthiadau babanod wedi'i gyfyngu gan y gyfraith i 30 o ddisgyblion neu lai. Os bydd y nifer derbyn perthnasol wedi'i gyrraedd, ni fydd yr All yn rhoi lle i blentyn mewn grwp blwyddyn babanod lle byddai gwneud hynny'n groes i'r ddeddfwriaeth ar faint dosbarthiadau. Mae'r niferoedd mewn dosbarthiadau iau wedi'u cyfyngu'n unol â thargedau Llywodraeth Cymru.

## B. UCHAFSWM DERBYN

Mae pob ysgol yn yr Awdurdod yn ceisio rhoi'r cyflwr addysgol mwyaf addas ar gyfer anghenion pob plentyn unigol. Bydd gan rai disgyblion anghenion dysgu sydd angen darpariaeth addysgol arbennig ac, mewn rhai achosion, bydd y rhieni/gofalwyr yn derbyn arweiniad a chefnogaeth arbennig geisio dewis ysgol i'w plentyn. Anogir pob rhiant/gofalwr i drafod pryderon posibl gyda'u pennaeith lleoli, sydd hefyd yn gallu cael cynngor arbennigol. Mae polisi'r Awdurdod yn ystyried darpariaeth Deddf Anghenion Dysgu Ychwanegol ac Anabled 2001.

Fel arfer, mae daliglychoedd ysgolion sy'n darparu addysg gynradd wedi'u grwpio gyda'i trefniadau sydd wedi'u nodi yn C(6) (Tudalen 8). Nid yw derbyn/iaid/presenoldeb disgyblion mewn ysgol Maen Rhaid i ddisgyblion sy'n byw y tu allan i ddaliglych ysgol uwchradd geisio cael eu derbyn drwy'r gilydd i ffurfio daliglych cyswilt ar gyfer pob un o'r ysgolion uwchradd a gynhelir gan yr awdurdod. Mae'n rhaid i ddisgyblion sy'n byw y tu allan i ddaliglych ysgol uwchradd geisio cael eu derbyn drwy'r trefniadau sydd wedi'u nodi yn C(6) (Tudalen 8). Nid yw derbyn/iaid/presenoldeb disgyblion mewn ysgol Maen Rhaid i ddisgyblion sy'n byw y tu allan i ddaliglych ysgol uwchradd geisio cael eu derbyn drwy'r gilydd i ffurfio daliglych cyswilt ar gyfer pob un o'r ysgolion uwchradd a gynhelir gan yr awdurdod.

Os bydd disgybl sy'n mynychu ysgol y tu allan i'w ddaliglych dynodedig yn gwneud cais yn ddiweddarach i fynychu'r ysgol leol, ni fydd ganddo ef na hi hawl awtomatig i gael lle yn yr ysgol honno. Bydd y penderfyniad ynglyn â derbyn yn dibynnu ar nifer derbyn yr ysgol a nifer y disgyblion yn y grwp blwyddyn hwnnw, h.y. a oes yna le ai peidio.

# RHAN UN POLISI DERBYN

## A. DEWIS YSGOL

Mae derbyn plant i ysgolion yn cael ei reoli a'i weinyddu gan "Awdurdod Derbyn". Yn achos ysgolion cymunedol, yr awdurdod derbyn yw Cyngor Bwrdeistref Siroi Merthyr Tudful y cyfeirir ato hefyd fel yr Awdurdod Lleol (ALI).

Yn achos ysgolion gwirfoddol dan gymorth yr eglwys, yr awdurdod derbyn yw corff llywodraethu'r ysgol unigol.

O fewn y Fwrdeistref Siroi mae gan bob ysgol ei ddalgylich dynodedig ei hun. Mae'r mwyafrif o rieni/gofalwyr yn atfon eu plant i'r ysgol "leol", ond mae rhai rieni/gofalwyr yn defnyddio 'u hawl i ddewis ysgol wahanol. Ym mhob achos, bydd yn rhaid i holl rieni/gofalwyr disgyblion fydd yn newid ysgol ym mis Medi 2019 ddanagos, ar bapur, yr ysgol o'u dewis. Mae derbyn iadau i bob ysgol yn cael eu gweinyddu gan yr awdurdod derbyn trwy'r broses ymgeisio am fynediadau. Pan wneir cais, nid oes unrhyw hawl awtomatig i fynychu ysgol. Os oes llai o geisiadau nag o leodd, yna caiff pob ymgeisydd ei dderbyn. Fodd bynnag, os oes mwy o geisiadau, yna caiff lleoedd eu dyrannu yn ôl y meini prawf gordansgrifio.

- Dylai rieni/gofalwyr fynegi eu hawl i fynegi eu dewis:
- wrth i'r plentyn gychwyn yn y dosbarth meithrin/ysgol feithrin;
- wrth i'r plentyn gychwyn yn y dosbarth derbyn;
- wrth drosglwyddo o ysgol gynradd i ysgol uwchradd;
- ar unrhyw adeg y gall rieni ddymunno trosglwyddo eu plentyn o un ysgol i un arall.

Antonnir talfen wybodaeth briodol at yr holl rieni/gofalwyr perthnasol, a fydd yn eu cynghori sut i wneud cais am dderbyn iadau ysgol ar-lein yn [www.merthyr.gov.uk/apply-for-a-school-place](http://www.merthyr.gov.uk/apply-for-a-school-place) Cofwch nodi bod derbyn iadau ar-lein ond yn gymwys ar gyfer ceisiadau i Ddosbarth Derbyn a Blwyddyn 7 yn unig.

## Gweler y "Tabl Derbyn ac Apelio":

Gall rieni/gofalwyr ddefnyddio eu hawl i ddewis ymhellach am ysgol cyfrwng Cymraeg, neu ysgol wirfoddol dan gymorth yr eglwys.

Mae'n rhaid i'r ALI a llywodraethwyr ysgol gydymffurfio ag unrhyw ddewis a fynegir, cyn belled â bod lle yn yr ysgol. Fodd bynnag, mae'n rhaid i'r penderfyniad i dderbyn disgyblion ystyried:

darpariaeth gyffredinol o addysg effeithlon a defnydd effeithlon o adnoddau;

Deddf Addysg 1998, sy'n datgan y gall rhiant/gofalwr, lle bo plentyn wedi cael ei wahardd

yn barhaol o ddwy ysgol neu fwy, ddal i fynegi dewis am le mewn ysgol, ond mae'r rheidrydd ar yr awdurdod derbyn i gydymffurfio a'r dewis hwnnw wedi'i ddileu am ddwy flynedd.

Mae nifer oedd mewn dosbarth iadau wedi cael eu cyfyngu i 30 yn ôl y gyfraith i ddosbarth iadau babanod a chan dargedau Llywodraeth Cymru i ddosbarth iadau iau.

# AMSERLEN DERBYNIADAU'R FLWYDDYN ACADEMAIDD 2018-2019

Carfan Derbyn	Oedran y Disgybl	Dosbarthu Ffurfienni Dewis (wythnos sy'n dechrau)	Dosbarthu Ffurfienni Dewis erbyn	Dosbarthu Llythyrr Penderfyniad
Ysgol Uwchradd Blwyddyn 7	12fed pen-blydd rhwng: 1 Medi 2019 a 31 Awst 2020	10 Medi 2018	21 Rhagfyr 2018	1 Mawrth 2019
Ysgol Gynradd Dosbarth Derbyn (h.y. 4 oed cyn 1 Medi 2019)	5ed pen-blydd rhwng: 1 Medi 2019 a 31 Awst 2020	10 Medi 2018	21 Rhagfyr 2018	12 Ebrill 2019
Ysgol Gynradd Dosbarth Meithrin (h.y. 3 oed cyn 1 Medi 2019)	4ydd pen-blydd rhwng: 1 Medi 2019 a 31 Awst 2020	10 Medi 2018	21 Rhagfyr 2018	10 Mai 2019

## AMSERLEN APELIO – BLWYDDYN 7 A DOSBARTH DERBYN YN UNIG

Carfan Derbyn	Dyddiad Cau i Dderbyn Apeliadau	Clywed Apeliadau
Ysgol Uwchradd Blwyddyn 7	26 Ebrill 2019	Ymhen 30 diwrnod ysgol o gael yr apel yn ysgrifenedig
Ysgol Gynradd Dosbarth Derbyn	15 Mawrth 2019	Ymhen 30 diwrnod ysgol o gael yr apel yn ysgrifenedig

### Apeliadau 2018-2019

Yn y Flwyddyn Academaidd 2018-19 ni chafodd yr Awdurdod Lleol apeliadau gan rieni/gofalwyr.

Petai eich cais yn aflwyddiannus, byddwch yn cael cynnig gwrandawriad gan banel apeliadau annibynnol. Bydd ceisiadau hwyr yn cael eu derbyn cyn belled ag y rhoddir rheswm addas dros gyflwyno ar ôl y dyddiad cau. Fodd bynnag, bydd ceisiadau ar ran "plant sy'n derbyn gofal" neu blant â datganiadau AAA sy'n enwi ysgol benodol, yn cael eu derbyn pan ddaw ceisiadau o'r fath i law.

# DYDDIADAU GWYLIAU A THYMHORAU'R YSGOL Y FLWYDDYN ACADEMAIDD 2018/2019

CYFANSWM O 195 O DDIWRNODAU									
TYMOR	Y TYMOR YN DECHRAU	HANNER TYMOR YN DECHRAU	HANNER TYMOR YN GORFFEN	Y TYMOR YN GORFFEN	HYDREF	2018	75 diwrnod		
							Dydd Llyn 3 Medi	Dydd Llyn 25 Hydref	Dydd Gwener 2 Tachwedd
GWANWYN	Dydd Llyn 7 Ionawr	Dydd Llyn 22 Chwefror	Dydd Gwener 1 Mawrth	Dydd Gwener 12 Ebrill	GWANWYN	2019	65 diwrnod		
							Dydd Llyn 29 Ebrill	Dydd Llyn 27 Mai	Dydd Gwener 31 Mai
HAF	Dydd Llyn 20 Ebrill	Dydd Llyn 25 Mai	Dydd Gwener 29 Mehefn	Dydd Llyn 20 Gorffennaf	HAF	2019	55 diwrnod		
							CYFANSWM O 195 O DDIWRNODAU		

# Y FLWYDDYN ACADEMAIDD 2019/2020

CYFANSWM O 195 O DDIWRNODAU									
TYMOR	Y TYMOR YN DECHRAU	HANNER TYMOR YN DECHRAU	HANNER TYMOR YN GORFFEN	Y TYMOR YN GORFFEN	HYDREF	2019	75 diwrnod		
							Dydd Llyn 2 Medi	Dydd Llyn 28 Hydref	Dydd Gwener 1 Tachwedd
GWANWYN	Dydd Llyn 6 Ionawr	Dydd Iau 17 Llyn	Dydd Gwener 21 Chwefror	Dydd Gwener 3 Ebrill	GWANWYN	2020	54 diwrnod		
							Dydd Llyn 20 Ebrill	Dydd Llyn 25 Mai	Dydd Gwener 29 Mehefn
HAF	Dydd Llyn 20 Ebrill	Dydd Llyn 25 Mai	Dydd Gwener 29 Mehefn	Dydd Llyn 20 Gorffennaf	HAF	2020	68 diwrnod		
							CYFANSWM O 195 O DDIWRNODAU		

Bydd dydd Llyn 22 Gorffennaf 2020 yn ddiwrnodau HMS dynodedig ar gyfer pob Ysgol a Gynhelir gan yr ALL. Bydd y pedwar diwrnod HMS sy'n weddill yn cael eu cymryd yn ôl disgrisiwn pob ysgol yn unigol. Bydd pob ysgol ar gau ar **dydd Llyn, 4 Mai 2020** ar gyfer y Gwyl Calan Mai.

Dyddiadau arwyddocaol.

Dyddiadau pwysig:

Dydd Mercher 25 Rhagfyr 2019  
Gwyliau Diwrnod Nadolig  
Dydd Mercher 1 Ionawr 2020  
Gwyl Banc Dydd Calan  
Pasg  
Dydd Gwener y Grogith 10 Ebrill 2020  
Dydd Llyn y Pasg 13 Ebrill 2020  
Dydd Llyn 4 Mai 2020  
Gwyl Banc Mai  
Dydd Llyn 25 Mai 2020  
Gwyl Banc y Gwanwyn



Dyluniwyd y llyfryn hwn i roi gwybodaeth gyffredinol i rieni/gofalwyr am ysgolion meithrin, cynradd, uwchradd ac arbennig Merthyr Tudful ac yn fwy penodol am y trefnidau derbyn ac apelio sy'n rheoli'r ysgolion hynny. Cyhoeddwyd y ddogfen hon yn unol â Deddf Addysg 1996 a Deddf Safonau a Fframwaith Ysgolion 1998.

Mae'r wybodaeth yn ymwneud â'r flwyddyn ysgol 2019/2020 ac, er yn gywir ym mis Medi 2018, nid yw'n atal newidau i'r trefnidau perthnasol cyn dechrau, neu yn ystod, y flwyddyn ysgol 2019/2020 neu flynyddoedd dilynol.

Bwrriad y llyfryn hwn yw rhoi gwybodaeth a bod yn ddefnyddiol i rieni/gofalwyr sydd â hawl i ddewis i'w plentyn fynychu ysgol benodol.

## Canolfan Gyswilt Cwsmer :-

Ffôn: (01685) 725000

ebost: [school.admissions@merthyr.gov.uk](mailto:school.admissions@merthyr.gov.uk)  
wefan: [www.merthyr.gov.uk](http://www.merthyr.gov.uk)

Mae gwybodaeth am drefnidau derbyn ysgol ar gael ar wef y Cyngor: copi o'r llyfryn hon; polisi derbyn ysgol am 2019/2020; a manylion am sut i wneud cais ar-lein.

# CYNNWYS

Gynnwys

(i)

## CYFLWYNIAD

### DYDDIADAU'R TYMOR

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B. Cyfyngiad ar y Nifer a Dderbynir / Meini Prawf

C. Trefniant Ysgolion

D. Y Polisi Iait'h Gyrraeg

E. Derby'n i Ysgolion Gwirfoddol dan Gy'morth

F. Trefniadau Derby'n i Ddisgyblion ag Anghenion Dysgu Ychwanegol

G. Trefniadau gydag Awdurdodau Addysg Lleol Cyfagos

H. Gwneud Cais am Le

I. Beth sy'n Digwydd pan Fydd Gormod o Biant yn Gwneud Cais am Le?

J. Dilysu gwybodaeth

K. Beth sy'n Digwydd os Byddan nhw wedi Gwrthod Lle i Blentyn?

L. Derby'n ar Adegau Eraill

M. Derby'n i'r Chweched Dosbarth (Coleg Merthyr Tudful)

N. Rhestrau Aros

O. Bwyd a Diod mewn ysgolion

P. Darpariaeth o Brydau Ysgol a Dillad Ysgol am ddim

Q. Plant Personel Lluoedd Arfog y DU

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(i)





# Canllaw Polisiâu a Threfniadau Derby Ysgolion 2019/20

CYNGOR BWRDEISTREF  
SIROL MERTHYR TUDFUL  
Adran Dysgu

Cyngor Bwrdeistref Sirol  
MERTHYR TUDFUL  
MERTHYR TYDFIL  
County Borough Council

