

Merthyr Tydfil County Borough Council PRIVACY NOTICE

COVID 19 EMERGENCY RESPONSE LATERAL FLOW TESTING

This notice has been written in accordance with the General Data Protection Regulations and relevant legislation.

Information Governance Team

Lisa Richards

Data Protection Officer

Sam Bishop/Maria Litchfield

Data Disclosure and Records Officer

Civic Centre, Castle Street, Merthyr Tydfil, CF47 8AN

data.protection@merthyr.gov.uk, 01685 725000

Date Created: 20 November 2020

Responsible Manager: Ellis Cooper

IMPORTANT INFORMATION

This notice provides information on how we, Merthyr Tydfil County Borough Council, will be delivering the Mass Testing Programme. We will be facilitating your participation in the COVID-19 mass testing which is available to everyone who lives or works within the borough. The test being performed is called a Lateral Flow Test (LFT); this is a self-administered swab test which can provide results within 20-30 minutes. You can find out more about mass testing within Merthyr Tydfil here: <https://www.merthyr.gov.uk/covidtesting>

Merthyr Tydfil County Borough Council is a data processor for this programme which means that we are following the instructions of the Department of Health and Social Care (DHSC). It is important that you read this notice and DHSC's Privacy Notice to understand how your personal data will be used as part of this programme.

THE PERSONAL DATA COLLECTED AND HOW IT IS USED

Prior to receiving your LFT you will be required to register using the online booking system, the system is hosted by NHS Digital and operated by DHSC and NHS Digital. If you are unable to access to the online booking system you will need to register with a member of staff who will complete the registration on your behalf.

You will be required to supply the following personal data:

Full name

Address

Date of birth

Email address

Mobile phone number

Home phone number

Your NHS Number (if you have it)

You will also be provided with a unique test kit barcode (located on your registration card) which you will need to input into the system.

This data will be stored securing on NHS Digital's computer systems. The Council does not have access to this system.

Once you have completed your LFT it will be analysed by a member of the mass testing team. This is carried out at the testing station. The results of your test will be retrieved by a member of the mass testing team and will be uploaded directly on to the NHS Digital portal where they will be sent to you via text message and email.

We will not be recording the outcome of your test result in any Council systems nor will we be collecting the samples for DNA profiling purposes.

We will collect anonymised data relating to the number of visitors to the testing centres, including the number of positive and negative tests for reporting purposes.

LEGAL BASIS OF PROCESSING

We will only use your personal data where the data protection legislation allows us too. The DHSC and the NHS Digital are the data controllers of the personal data you supply during the mass testing process.

Providing COVID-19 LFT to people residing and working within the Borough assists the UK Government control the spread of the coronavirus within Wales. As such the mass testing programme is classed as an official task in the public interest. The processing connected to mass testing is considered necessary for the performance of this task, by taking the test you are providing us with medical consent to the procedure. DHSC will share test results with NHS Wales in accordance with this task.

SHARING YOUR PERSONAL DATA

We will share your personal data with our partners who are assisting us deliver mass testing within Merthyr Tydfil, including DHSC, National Health Service, and The British Armed Forces. Merthyr Tydfil Leisure Trust and Randstad Recruitment Agency will also be assisting the Council by providing staff to work in the testing centres.

We will not transfer your data to any countries outside of the European Economic Area.

HOW LONG WE KEEP YOUR PERSONAL DATA RELATING TO LFT

LFT swabs are disposed of immediately following analysis. They are incinerated 72 hours after the test was carried out at a Clinical Waste Incinerator. NHS Digital will record the results of you LFT in your medical records. All details taken on registration are provided to the DHSC, we do not retain this information.

FURTHER DETAILS

You have rights relating to the use of your personal data. Further information can be found at www.ico.org.uk/your-data-matters/. If you have any concerns about the way your personal data is being used please contact the Data Protection Officer for DHSC, Lee Cramp, by sending an email to data_protection@dhsc.gov.uk.

For more information how your data is used for Test, Trace, Protect in Wales please visit the dedicated website, www.wales.nhs.uk/traceprivacyanddataprotectioninformation.

You can also find further information on how other organisations are using your personal data in response to COVID-19 Mass Testing here:

www.gov.uk/government/publications/coronavirus-covid-19-testing-privacy-information/testing-for-coronavirus-privacy-information--2

www.phw.nhs.wales/use-of-site/privacy-notice/