



Cyngor Bwrdeistref Sirol
MERTHYR TUDFUL
MERTHYR TYDFIL
County Borough Council

PITCH APPLICATION FORM



GLYNMIL GYPSY CARAVAN SITE

MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

GLYNMILL GYPSY SITE APPLICATION FORM

Date received _____

When completed please return this form to Merthyr Tydfil County Borough Council, Estates Department, Unit 5 Triangle Business Park, Pentrebach, Merthyr Tydfil, CF48 4TQ

Full name of applicant _____

Present location or address & telephone number _____

Length of time at this address _____

Details of all persons wishing to live on pitch

NAME	RELATIONSHIP	D.O.B.
	APPLICANT	

What is your occupation? _____

Have you had any previous tenancies with ANY council? If so, please give details:

ADDRESS	DATES FROM-TO

Do you or any person who wishes to live on the pitch have any serious medical condition or disability? If yes, please give brief details:

Particulars of caravan (length, make, colour, number of berths) _____

Particulars of motor vehicles _____

Any other information

Declaration

With this application I apply for a licence of a pitch at Glynmill Caravan Site and certify that the particulars on the form are true. I will notify the Council of any changes in the particulars whilst I remain on the waiting list for a pitch.

Signed _____ Date _____ ..

The weekly charge of £100.00 for the pitch is payable on a Monday morning for the week commencing Monday and ending on the following Sunday. This amount does not include cost of Council Tax, electricity, water supply or sewerage costs.

Date _____ Signed _____

Deposit taken by _____ Date _____

Amount of deposit _____

Weekly Charge £100.00 Allotted pitch no. _____

Date of Occupation _____ Week no. _____

ALLOCATION CRITERIA

1. Only formal applications will be considered from persons who have completed a pitch allocation application form.
2. The waiting list will be open to current residents within Merthyr Tydfil and the immediately surrounding vicinity with the following exceptions:-
 - a) persons under sixteen years of age.
 - b) persons subject to immigration controls within the context of the Asylum and Immigration Act 1996.
 - c) Former Council or Housing Association Tenants with outstanding rent arrears or other debts relating to previous tenancies. When applying this exclusion, the Council will have regard to the financial, social and medical circumstances of the applicant.
 - d) Former tenants evicted by the Council or its predecessors from Council property or those evicted by a Housing Association may be excluded from the waiting list for 5 years from the date of eviction. When applying this exclusion the Council will have regard to the financial, social and medical circumstances of the applicant.
 - e) Applicants who have refused a reasonable offer of a pitch less than 6 months ago.
3. If there are no priority applications, applications will be considered from persons from other areas.
4. Applicants are required to provide proof of identity in the form of a birth certificate, National Insurance number, passport or photo driving licence or other material suitable for this purpose.

References from any previous landlord should also be provided to satisfy the new landlord that the applicant and their household had left any previous accommodation in good order and settled all rent and other charges which were outstanding. Where this is not available, for example where a young applicant is applying for a pitch for the first time, the authority should ask the applicant to nominate a contact from whom a reference may be obtained. Even if a vacant pitch is available the authority should not permit occupation of a pitch until a satisfactory reference has been obtained.

The landlord should reserve the right to withdraw any offer which may have been granted on the basis of incorrect information