# IF YOU HAVE ANY QUERIES REGARDING HOW YOUR PERSONAL DATA IS USED PLEASE CONTACT US ON <u>DATA.PROTECTION@MERTHYR.GOV.UK</u> OR 01685 725000



## Merthyr Tydfil County Borough Council PRIVACY NOTICE

# Mobile Data Uplifts for Digitally Excluded Learners

This notice has been written in accordance with the General Data Protection Regulation and relevant legislation

### Information Governance Team

Lisa Richards

Data Protection Officer

Sam Bishop/Maria Litchfield

Data Disclosure and Records Officer

Civic Centre, Castle Street, Merthyr Tydfil, CF47 8AN data.protection@merthyr.gov.uk, 01685 725000

#### Who is this information for?

This information is for families across Wales who are eligible for the Mobile Data Uplift scheme for Digitally Excluded Learners described below.

### About the Mobile Data Uplifts for Digitally Excluded Learners scheme

The scheme is facilitated by the Welsh Government to help learners with their education during the COVID-19 pandemic and associated lockdowns or isolation periods. As part of the scheme, some mobile network operators have agreed to increase data allowances for mobile devices where the account holder already holds a pay-as-you-go or pay-monthly contract and is eligible for the scheme. This is on a time-limited basis, currently until 31 July 2021.

For further details on the scheme, please contact Merthyr Tydfil County Borough Council.

### How schools, local authorities and the Welsh Government will use personal information and how personal information will be shared

Schools will use contact details they already hold to contact families who they believe may be eligible for the scheme. Schools will then approach you to find out whether the scheme is right for you.

The school will collect and securely share the following information with Merthyr Tydfil County Borough Council, who will then share that information with the Welsh Government via the secure Hwb platform:

- Personal Descriptors such as your name
- Identification Numbers such as your mobile telephone number
- Supplementary data such as your mobile network operator details, including whether you are on a pay-as-you-go or pay-monthly contract.

The school will not share information about anyone else except the account holder.

The Welsh Government will then share the above information securely with the relevant mobile network operator so as to arrange and administer the scheme and to allow the mobile network operator to check that you are eligible for the scheme and, if so, administer the increase in data.

The school, Merthyr Tydfil County Borough Council and the Welsh Government will only use your personal

Date: 9<sup>th</sup> February 2021

Responsible Department: Learning Responsible Manager: Sue Walker

information in relation to the scheme and for no other reason.

If you already have an account with the relevant mobile network operator(s), they will already hold this information and will process the information in accordance with their privacy policies and procedures. If you have any concerns as to how the mobile network operator(s) handle your personal information then you should contact them directly.

### Using your personal information

Data protection legislation requires us to have a lawful reason to use your personal information. In order to deliver this scheme, the school, Merthyr Tydfil County Borough Council and the Welsh Government collect and share your personal information as part of its legitimate interest.

### How long will your personal information be held

Any personal information held by the school, Merthyr Tydfil County Borough Council and the Welsh Government in relation to this scheme will only be held for as long as necessary, and currently no later than 31 August 2021, a month after the scheme is due to end. Should the scheme be extended, any personal information will be deleted within one month of the scheme ending.

### **Your rights**

You have rights in relation to the personal information we hold about you. These are:

- the right to object to decisions about you being made by wholly automated means;
- to be informed of the personal data the school, Merthyr Tydfil County Borough Council and the Welsh Government hold about you and to access it;
- to require us to rectify inaccuracies in that data;
- to (in certain circumstances) object to or restrict processing;
- for (in certain circumstances) your data to be 'erased';
- to (in certain circumstances) data portability; and
- to lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection (whose contact details can be found <a href="here">here</a>).

### **Contacts**

For further details about the information which the school or Merthyr Tydfil County Borough Council holds and its use, or if you wish to exercise your rights under the GDPR in relation to such information please contact the school or Merthyr Tydfil County Borough Council (Contact details below).

Data Protection Officer
Merthyr Tydfil County Borough Council
Civic Centre,
Castle Street,
Merthyr Tydfil
CF47 8AN

Email: Data.Protection@merthyr.gov.uk

For further details about the information which the Welsh Government holds and its use, or if you wish to exercise your rights under the GDPR, please see contact details below:

**Data Protection Officer** 

Welsh Government Cathays Park CARDIFF CF10 3NQ

Email: <u>DataProtectionOfficer@gov.wales</u>

For further information about the information which your mobile network operator holds and its use, or if you wish to exercise your rights under the GDPR in relation to such information, please see contact the relevant mobile network operator.