

MERTHYR TYDFIL COUNTY BOROUGH COUNCIL
Pupil Services Department



**Children and Young Persons Acts 1933,1963, Education Act 1996, The Children
 (Protection at Work) Regulations 1998)**

EMPLOYMENT OF CHILDREN

THIS SECTION TO BE COMPLETED BY THE CHILD'S PARENT OR GUARDIAN IN BLOCK CAPITALS:

NAME OF CHILD (IN FULL):

ADDRESS:

POSTCODE: TEL NO: D. O. B.:

NAME OF SCHOOL

THE CHILD NAMED ABOVE IS MEDICALLY FIT AND ABLE TO UNDERTAKE THE DUTIES OF THIS EMPLOYMENT (YES/NO)

NAME OF PARENT/GUARDIAN:.....(MR, MRS, MISS, MS)

I HEREBY CONSENT TO THE CHILD NAMED ABOVE BEING EMPLOYED AND CERTIFY THAT THE ABOVE DATE OF BIRTH IS CORRECT

SIGNATURE: DATE:

THIS SECTION TO BE COMPLETED BY THE EMPLOYER IN BLOCK CAPITALS:

NAME OF EMPLOYER (IN FULL):

ADDRESS:

..... POSTCODE: TEL NO:

NATURE OF BUSINESS:

NATURE OF EMPLOYMENT:

ADDRESS OF EMPLOYMENT:

..... POSTCODE: TEL NO:

INSURANCE COMPANY: POLICY NO: EXPIRY DATE:

PLEASE ENCLOSE 2 PASSPORT PHOTOGRAPHS OF THE CHILD FOR WHOM THE LICENCE IS REQUESTED

DAYS AND HOURS OF EMPLOYMENT (tick boxes as required)

	<u>Maximum Hours Allowed</u>	
	<u>Age 13 to 14</u>	<u>Age 15+</u>
On school days between 7.00 a.m. and the start of school (max. 1 hour) and close of school and 7.00 p.m.	2	2
On school days between close of school and 7.00 p.m.	2	2
On Saturdays between 7.00 a.m. and 7.00 p.m. *	5	8
On Sundays between 7.00 a.m. and 7.00 p.m.	2	2
During school holidays between 7.00 a.m. and 7.00 p.m. *	25 hrs per wk	35 hrs per wk

*** No child of any age may work more than 4 hours in any day without a rest break of 1 hour.**

To comply with Health and Safety (Young Persons) Regulations 1997 a risk assessment has been undertaken for the duties required for this employment (YES/NO)

Children must have a break during the school 'summer' holidays of 2 consecutive weeks in each year.

DATE:..... SIGNATURE: JOB TITLE

N.B. NO CHILD UNDER THE AGE OF 13 YEARS OF AGE MAY BE EMPLOYED IN ANY CAPACITY

When completed, all copies of this form should be sent to:-
 Adele Stacey-Senior Education Welfare Officer, Education Welfare Service
 Inclusion Department, 1st Floor, Unit 5, Triangle Business Park, Pentrebach, Merthyr Tydfil CF48 4TQ

Telephone number: 01685 724681.