



UK Government Wales
Llywodraeth y DU Cymru

**LEVELLING
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MERTHYR TYDFIL
County Borough Council
Cyngor Bwrdeistref Sirol
MERTHYR TUDFUL

Merthyr Tydfil County Borough Council Capital Grant Scheme

Guidance Notes

The purpose of the grant scheme is to provide businesses with grant finance for the purposes of increasing jobs, increasing visitor numbers, supporting enterprise, diversification and green energy opportunities.

- The grant is aimed at businesses that are located in Merthyr Tydfil and have been trading for 12 months or more
- The grant offer is based on up to 70% of reasonable eligible project costs up to a maximum of £5,000
- The grant will support capital costs including items of equipment and building works
- From receipt of completed application and **all** supporting information, grant decision should be reached within 3-4 weeks
- Grants will not be offered or paid if the business or applicant is in arrears with any payment to the Local Authority. Checks will be made as required.
- Grant money will be paid by BACS into the business bank account after receipt of original paid invoices and corresponding bank statements or, in exceptional circumstances based on a business case assessment, on receipt of invoice.
- All projects will need to complete by the 18th December 2023 with all evidence of spend submitted.

Eligible Expenditure

The following items are examples of what can be supported through the grant scheme:

- Items of equipment
- Changing of existing lighting/heating to green options
- Adaptations to commercial buildings

Ineligible Expenditure

The following items cannot be supported through the grant scheme:

- VAT
- Staff costs (including SME staff costs to attend exhibitions for delivery of the project)
- Marketing
- Hire Purchase/Lease Purchases
- Contingency fees
- Costs such as rent, rates, admin, vehicles; cost of works being carried out as a legal statutory requirement

- Utilities
- Other Revenue Costs

Supporting Documents

All applicants will be required to submit the following documents with the application:

- Business Plan or Project Plan
- Proof of business bank account
- Tenancy Agreement (if applicable)
- For new companies – 12 months financial forecast
- For existing companies – the most recent independently audited accounts
- 2 quotes – Quotes from online auction sites will not be accepted
- Evidence of match funding

For further information, please contact the Enterprise Team on
economic.development@merthyr.gov.uk